

**GARTH HILL COLLEGE
JOB DESCRIPTION**

**POST: STEM AND SPECIALISM LEAD
RESPONSIBLE TO: ASSISTANT PRINCIPAL
SALARY: TLR2A/TLR 3**

JOB PURPOSE

- To lead on the College's STEM and 'specialism' work in and across the College community including community partnership work and outreach with other local primary partner and secondary schools, businesses and other organisations.

STEM and 'specialism' work is an important part of the College's distinctive culture and ethos and this role is crucial to the successful development of that work across the College community.

Line: Assistant Principal

Liaison: College's Marketing and Communication Officer, Heads of School and CTLs, Assistant Principal (i/c Primary Transition), local businesses and organisations, STEMNET etc.

MAIN RESPONSIBILITIES

1. To lead on the College's STEM and 'specialism' work in and across the college community including community partnership work and outreach with other local primary partner and secondary schools, businesses and other organisations.
2. To organise STEM enrichment activities and ensure good participation from pupils, especially from the College's key pupil groups (eg. PPG).
3. To evaluate the success and impact of such activities, including particularly focus on pupil voice.
4. To raise the profile and information share with pupils, parents/carers, and staff of STEM related careers and further education opportunities.
5. To produce regular reports and updates to SLT, Governors and the College community on the enrichment and outreach work in relation to key responsibilities and how this contributes to pupils' participation, outcomes, achievement and enjoyment.
6. To work in close liaison with the College's Marketing and Communications Officer to support relevant showcase events and to celebrate, market and profile the College's STEM and specialism enrichment and outreach work in the Garth Hill and wider community (eg, bulletin, website, social media).
7. To keep an overview of uptake and participation of STEM related subjects at KS4 and KS5, and STEM related activities, including of key pupil groups (PPG, SEN, gender etc.).
8. To promote the development of a community focused on STEM learning.
9. To ensure the best presentation of Garth Hill College in the community.
10. Undertake any other projects / tasks as directed by the Principal, as well as carry out work in the areas of responsibility stated below.

All employees working with children and young people have a responsibility for safeguarding and promoting their welfare.

NOTES

- The above responsibilities are subject to the general duties and responsibilities contained in the statement of Conditions of Employment.
- This job description allocates duties and responsibilities but does not direct the particular amount of time to be spent in carrying them out and no part of it may be so construed.
- This job description is not necessarily a comprehensive definition of the post. It will be reviewed at least once each year and it may be subject to modification or amendment at any time after consultation with the holder of the post.

Employee:

Date: