



Rosemead Preparatory School

1:1 Teaching Assistant

Employment Status: Part Time, Term Time Only, Fixed-Term

Application closes: Sunday 13 July 2025

Required From: September 2025

Interviews: w/c Monday 14 July 2025

Welcome to Rosemead

Welcome to Rosemead Preparatory School & Nursery, Dulwich, an independent co-educational day prep school for children aged 2 ½ to 11. Our motto, Inspiring Brilliant Futures, is at the forefront of all we do. We focus on providing a unique education to each and every child, nurturing their individual strengths, interests and needs.

At Rosemead, we strive to provide a balanced curriculum that nurtures the holistic development of each child. While academic achievement is important, we firmly believe that education should encompass much more than just exams and grades. Our approach is centred around ensuring that your child receives a well-rounded education that includes a strong emphasis on Music, Art, Drama, and Sport, without compromising on academic excellence.

Our curriculum is designed to be creative and engaging, with each year group exploring topics that serve as the focal point of their learning. We encourage cross-curricular connections, where subjects are linked to a central theme, often supported by a captivating novel. This approach not only enhances their understanding but also fosters a love for learning that goes beyond the confines of the classroom.

We take pride in being a co-educational institution, recognising the immense value of a diverse learning environment. We believe that all children benefit from learning together, developing vital social skills and building strong, respectful relationships that will serve them well in their future endeavours. The world is a co-educational environment and we believe that school should be too.

Rosemead are a proud part of the St Dunstan's Community of Schools, with this presenting many new opportunities for staff and pupils.

Working for Rosemead

We seek to be the employer of choice in the Sector, with staff wanting to work at Rosemead as a consequence of its clarity of purpose and vision, our unique identity and reputation, and a sincere commitment to staff development, creativity and voice, wellbeing, diversity and equality, and a culture of trust and transparency. Some of the benefits of working for us include:

- Tuition fee remission and no registration fees (up to 50% paid by employer)*
- Free lunch and beverages, during term time
- Salary Sacrifice Schemes
- Free winter and summer social events
- Annual flu immunisation

*conditions apply

Our Commitment to Safeguarding Children

Rosemead Preparatory School and Nursery is committed to safeguarding and promoting the welfare of children and expects all staff and volunteers to share this commitment.

We have a number of policies and procedures in place that contribute to our safeguarding commitment, including our Child Safeguarding Policy which can be viewed in the Policies section of our website.

Sometimes we may need to share information and work in partnership with other agencies when there are concerns about a child's welfare. We will ensure that our concerns about our pupils are discussed with his/her parents/carers first unless we have reason to believe that such a move would be contrary to the child's welfare.

We actively support the Government's Prevent Agenda to counter radicalism and extremism.

Our Designated Safeguarding Lead (DSL) is Mrs Lisa Meredith-Bennett (Deputy Head Pastoral).

Our Deputy DSLs are: The Head, Graeme McCafferty, Katie Simmons (Deputy Head Academic) and Kate Tyrrell (Deputy Head Academic and SENDCO)



THE ROLE

Reports to: SENDCo and Head

We are looking for a 1:1 Teaching Assistant which will involve working with a pupil in Year 4 under the direction of the class teacher and SENDCO. This role will also involve liaising with Occupational Therapy (OT), implementing specific intervention programmes, supporting the application of knowledge in the classroom and provide support to develop social and emotional skills.

THE PACKAGE

Salary: Actual salary based on £13.85 per hour to a maximum of £13,988.50 pa

Hours of Work: Part Time, Term Time Only, Fixed Term Contract (reviewed annually)

Pension Aviva (salary sacrifice)

The working pattern for this role can be either 3 mornings a week, or 5 mornings a week. With a maximum of 5 mornings per week, 25 hours.



JOB DESCRIPTION

Responsible for:

- Provision of emotional, social and behavioural support.
- Promoting effective pastoral care, under guidance, and liaising with colleagues to provide accurate records to provide the basis for home/school liaison.
- Reporting how the pupil has been able to access the lessons, identifying any concerns and developing solutions with the class teacher
- Assisting with the assessment by the teacher of the individual pupil's development through observation, creation and retrieval of records, discussion with colleagues and teachers

To provide support to the individual pupil as directed:

- Activities, interventions, differentiation, empathetic and sympathetic listening, direct guidance and the provision of appropriate positive feedback
- Supporting the emotional and educational development of the pupil
- Understanding that the pupil needs support, but also enable independence where possible
- Implementing the strategies recommended in the child's documents, supporting the class teacher in all lessons with the educational and social needs of the pupil
- Working with teachers to monitor progress of the pupil
- Creating resources to support the child and document their learning

To provide classroom support - attend to the day to day needs of the pupil, inside and outside the classroom, by:

- Provision of personal, social, welfare and emotional support
- Having high expectations and ambitions for the pupil
- Working closely with the teachers and SENCO to ensure a consistent approach to using strategies, and reporting on outcomes
- To promote social, emotional and behavioural standards
- To build and maintain successful relationships with all pupils, treat them with respect and consideration and demonstrate and promote the positive values, attitudes and behaviour that is expected from the pupils
- To support positive behaviours

- To respect pupils' social, cultural, linguistic, religious and ethnic backgrounds and be committed to raising their educational achievement
- To maintain and develop knowledge of ICT and use to help advance pupils' learning
- Liaising with the other professionals associated with the child's care
- To attend meetings as required
- To undertake relevant training and development, as required and effectively use learned skills to benefit pupils
- To improve one's own practice, including through observation, evaluation and discussion with colleagues
- To safeguard at all times confidentiality of information relating to pupils and staff
- To carry out any such duties as may be reasonably requested



PERSON SPECIFICATION

THE FOLLOWING EXPERIENCE AND SKILLS ARE ESSENTIAL/DESIRABLE:	Essential	Desirable
Experience		
Experience and evidence of continued professional development within SEND		X
Experience of working in an independent or maintained school		X
Experience of working with SEND pupils		X
Experience of working with an autistic child		X
Skills and Knowledge		
Excellent literacy and numeracy skills, with a secure understanding of the national curriculum	X	
Knowledge of ICT and understanding of virtual learning platforms		X
The ability to plan, organise and prioritise within a team and individually		X
Understanding and ability to work under pressure in a fast-paced independent school setting		X

PERSON SPECIFICATION

THE FOLLOWING EXPERIENCE AND SKILLS ARE ESSENTIAL/DESIRABLE:	Essential	Desirable
Personal Qualities		
A warm, calm and friendly manner, with an ability to work effectively with pupils, staff and parents, both alone and as part of a team	X	
Flexible in approach and willingness to respond to changing priorities	X	
A strong work ethic and high levels of personal organisation	X	



