



## **YWIES Secondary Subject Teacher Job Description**

Typically, a subject teacher working in Yew Wah International Education School will have the following job responsibilities

### **Knowledge and Understanding**

- Have a detailed knowledge of the subject matter at the IGCSE and the AS/A2-level
- Have a secure knowledge and understanding of the progression of subject
- Cope securely with subject-related questions that students raise and know about students' common misconceptions and mistakes in their specialist subject(s)
- All secondary school curriculum and assessment guidelines

### **Planning and setting expectations**

- Identify clear teaching objectives, content, lesson structures and sequences appropriate to the subject matter and the students being taught.
- Set appropriate and demanding expectations for students' learning and motivation.
- Set clear targets for students' learning, building on prior attainment and experiences.
- Identify students who have special educational needs and are gifted and talented, and know where to get assistance in order to give positive and targeted support. Where applicable, implement and keep records on Individual Education Plans (IEPs).

### **Teaching and Managing Student learning**

- Ensure effective teaching of whole classes, groups and individuals so that teaching objectives are met, momentum and challenge are maintained, and best use is made of teaching time.
- Use teaching methods that keep students engaged, including stimulating students' intellectual curiosity, effective questioning and response, clear presentation and good use of resources.
- Set high expectations for students' behavior, establishing and maintaining a good standard of discipline through well-focused teaching and through positive and productive relationships.



## **Assessment and Evaluation**

- Assess how well learning objectives have been achieved and use this assessment for future teaching
- Mark and monitor students' class and homework providing constructive oral and written feedback, setting targets for students' progress
- When applicable, understand the demands expected of students in relation to the National Curriculum, KS4 and KS5

## **Relations with parents and wider community**

- Know how to prepare and present informative reports to parents
- Recognize that learning takes place outside the school context and provide opportunities to develop students' understanding by relating their learning to real and work-related examples
- Understand the need to cooperate with agencies outside school

## **Managing own performance and development**

- Understand the need to take responsibility for their own professional development and to keep up to date with research and developments in pedagogy and in the subjects they teach
- Understand their professional responsibilities in relation to school policies, guidelines and practices
- Set a good example to the students they teach in their presentation and their personal conduct
- Evaluate their own teaching critically and use this to improve their effectiveness.

## **Managing and developing staff and other adults**

- Establish effective working relationships with professional colleagues, such as, co-teachers, specialist teachers and associate staff.

## **Managing Resources**

- Select and make good use of books, equipment, ICT and other learning resources that enable teaching objectives to be met.



## Profile of a Successful Yew Wah Educator

A successful and thriving YWIES educator will display the following essential and desirable characteristics:

Dimension	Essential	Desired
<b>Experience and Knowledge</b>	<ul style="list-style-type: none"><li>• At least 2 years full-time teaching experience either in home country or other countries</li><li>• Alignment with a student-centered approach to teaching and learning</li><li>• Experience in using EAL teaching strategies with students</li><li>• Understanding of differentiation and individualized learning needs</li><li>• Relevant curriculum experience (Chinese National Curriculum, IGCSE, A Level)</li></ul>	<ul style="list-style-type: none"><li>• Experience teaching in home country</li><li>• Prior experience teaching in China</li><li>• Experience with project based/enquiry based learning</li><li>• EAL certification and/or evidence of EAL professional development</li><li>• Experience and/or professional development in supporting special education needs</li></ul>
<b>Skills and Training</b>	<ul style="list-style-type: none"><li>• Evidence of continuing professional development</li><li>• Proficient use of ICT in teaching and learning</li><li>• Experience of or capacity to use data to inform planning for learning</li></ul>	<ul style="list-style-type: none"><li>• Experience in providing professional development and/or mentoring to other colleagues</li><li>• Experience using CEM diagnostics data</li></ul>
<b>Personality and Disposition</b>	<ul style="list-style-type: none"><li>• Appreciation of value and importance of other cultures and languages</li><li>• Willingness to contribute to CCA programmes and to support the Residence Hall programme</li></ul>	<ul style="list-style-type: none"><li>• Specific skills/interests that could complement our CCA offerings</li><li>• Experience in Residence Hall/boarding</li></ul>
<b>Education and Qualifications</b>	<ul style="list-style-type: none"><li>• Bachelor's degree in a subject related to role</li><li>• Teaching licensure such as PGCE, QTS, or state teaching license</li><li>• Current Child Protection certificate or equivalent</li></ul>	<ul style="list-style-type: none"><li>• Master's degree in a subject related to role</li></ul>