

Job Description: Middle Leader

Line Manager: Assistant Headteacher (Curriculum & Teaching)

Responsible to: The Headteacher and Governing Body of The Blue School

Salary: MPG + TLR 2 (£3000)

General purpose of the job

1. To contribute to the leadership and management of The Blue School as a Middle Leader and a member of the Leadership Group
2. To lead the staff of a designated team¹, ensuring high quality teaching, effective use of resources and the highest standards of learning and achievement for all pupils
3. To carry out teaching duties consistently meeting the requirements of the Teachers' Standards, and leading as an example of excellence
4. To be responsible for promoting and safeguarding the welfare of children and young people within the school
5. To carry out the duties of this post in line with the remit outlined in the [School Teachers' Pay and Conditions Document](#) and The Blue School policy

Duties and responsibilities

6. Lead staff in planning, teaching and evaluation, so that children experience a bold, rich and interesting curriculum, shaped by our Christian vision and the National Curriculum
7. Monitor and evaluate the quality of teaching and learning and standards, using a variety of methods including tracking progress, observing lessons, reviewing plans and children's work, and speaking with children about their learning
8. Provide guidance to designated staff in marking and assessment for learning, progress measures and standards expected, securing consistency and ensuring that children are on track to meet their progress and attainment targets
9. Lead staff to guide and support children's development to be the best they can be, to flourish, be curious, be fair, make good choices and to behave courteously
10. Liaise closely with support staff and other professionals so that they are able to make a significant contribution to children's development, teaching and learning in the designated area

¹ (Specific curriculum and / or phase responsibilities to be agreed with the successful candidate)

11. Lead staff in planning homework activities and extended learning projects and ensure that these deepen learning and are manageable for families
12. Maintain and develop resources for the phase / designated curriculum area, ensuring all staff are familiar with these, and explore opportunities to develop or incorporate new resources from a wide range of sources within the agreed budget
13. Plan an annual calendar of extra-curricular, enrichment, trips and other activities which enhance enjoyment of learning
14. Guide designated staff in their professional communications with parents and carers, to build effective relationships which inspire parents' confidence and which respect confidentiality
15. Conduct Performance Management for designated staff in accordance with The Blue School policy, under the guidance of the Assistant Headteacher.

Note This job description is not your contract of employment, or any part of it. It has been prepared only for the purpose of school organisation and may change either as your contract changes or as the organisation of the school is changed. Nothing will be changed without consultation. This document must not be altered once it has been signed but will be reviewed annually.

Signature of Post Holder:

Date: / /

Signature of Headteacher:

Date: / /