

Abbeyfield School

Ambitious to Achieve

Lunchtime Supervisor

Our Values

Respect

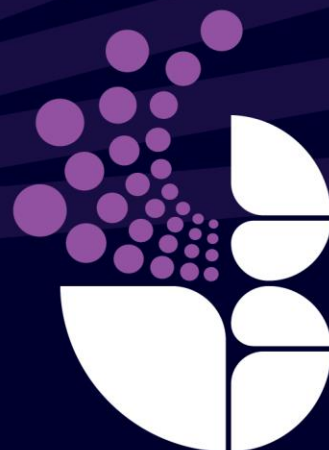
Resilience

Honesty

Responsibility

Creativity

Independence



**ABBNEYFIELD
SCHOOL**
*Creative
Education
Trust*



Dear Colleague

Thank you for your interest in this post.

I joined Abbeyfield School as Principal in September 2018 and feel very privileged to be part of a community of committed staff and rewarding young people. Through teamwork and a shared desire to support and challenge every student in order for them to achieve their personal best we are building on the 2016 Ofsted 'good' judgement and the very pleasing 2018 outcomes. We have high expectations and aspirations of ourselves and of our students. Our Quality First Teaching Charter ensures a focus on high quality teaching and learning. Alongside academic

achievement we place a very high value on students' social and personal development, equipping them with the life and employability skills needed for successful adulthood.

In July 2019 we were delighted to be awarded 'Secondary School of the Year' in the Northamptonshire Education Awards.

We are currently seeking Lunchtime Supervisors to support our students during their break times. Our students are given opportunities to use many facilities available at the school during their free time, such as the refectory, theatre, basketball courts, field and Goals artificial pitches.

You will work with strong teams of committed and supportive teachers who secure very good outcomes. All teachers have their own classrooms with interactive whiteboards and are always discussing ways to improve the provision and delivery learning at Abbeyfield. There is a real commitment to professional development within the school and the Trust making this is an ideal post for a colleague with future career aspirations.

We, like all schools in the Trust pursue a rigorous and continuous programme of educational improvement, alongside an aim to provide pupils with a rich programme of co-curricular activities. Abbeyfield offers a varied diet of curriculum and enrichment opportunities and students benefit from Trust organised events such as the key concept launch days, debate and essay writing competitions and our annual days of Shakespeare performance as well as subject organised events such as the Maths Challenge Days. We are often the host school for these events to allow students to work in a professional theatre space. We are always keen to expand further on the opportunities we provide for our students to develop their creativity, resilience and independence.

High expectations for behaviour for learning is supported by a fantastic team of Year Heads and a behaviour team of 7 non-teaching staff. There is a strong emphasis on restorative justice and praise alongside a rigorous sanction ladder.

I am passionate about students and staff having the opportunity to influence the future of the school. 'Ambitious to Achieve' was proposed by a Year 12 student and our new school values are the outcome of a students and staff vote.

We believe Abbeyfield is a very special place to work and we are excited about the future. If you are passionate about what we are trying to achieve then I look forward to receiving your application.

Kind Regards,
Siona Robson, Principal

You can find out more at:
www.creativeeducationtrust.org.uk

ABOUT CREATIVE EDUCATION TRUST



Creative Education Trust inspires and enables young people to build successful lives on foundations of learning, resilience and employability. We believe that a rewarding educational experience and the highest possible qualifications are the best way to ensure social mobility for young people.

Creative Education Trust is a growing multi-academy trust educating over 13,000 children in England. It was established in 2010 and has successfully transformed schools in England's post-industrial cities and coastal towns: areas of economic disadvantage and with a history of academic underachievement.

Creative Education Trust defines creativity as the ability to find connections between the things we know and turn these connections into new ideas and action. The academic arts and the sciences, practical subjects and life skills all need this creativity, and creativity is valued highly by employers. Our unique Knowledge Connected approach teaches pupils to analyse and understand their curriculum of study through the application of six key concepts.

You can watch a short video on what it means to be part of Creative Education Trust, illustrating our 'Knowledge Connected' approach to learning.

www.youtube.com/user/creedacad.



Our aims for our students are to:

- ★ Raise their attainment in exams and tests through outstanding teaching
- ★ Make them intellectually curious with a sense of confidence
- ★ Increase their participation in HE, FE and apprenticeships
- ★ Ensure they have employable skills and attitudes
- ★ Create rounded individuals through a wide choice of co-curricular activities



We are achieving our aims through:

- ★ Educational rigour
- ★ Organisational effectiveness
- ★ Financial efficiency
- ★ Partnership & recognition of local identity
- ★ Respect for autonomous leadership
- ★ Quality not quantity
- ★ Promoting practical creativity



You can find out more at:

www.creativeeducationtrust.org.uk

ABOUT ABBNEYFIELD SCHOOL



We are a popular mixed secondary school, catering for children between the ages of 11 and 18 years located in Northampton.

Since September 2012 we have been part of the Creative Education Trust. This has enabled the school to rigorously pursue rapid improvement for the children we teach.

The school boasts outstanding facilities in a modern well-kept stimulating environment.

Our facilities include:

- Sports fields, netball courts, basketball courts, a gym and full size sports hall
- Use of Goals, a purpose built 5-a-side football venue
- Fitness Suite with sound system
- Dance studios with sound system and mirrored walls
- Super Learning Centre providing the opportunity for collaborative teaching and learning
- Science Lecture Theatre for demonstrations or large group activities
- Professional 280 seat Theatre complete with tiered seating
- Interactive whiteboards across the school
- Modern, glass fronted , open-plan learning resource centre
- Excellent value accommodation available for staff with a number of ensuite rooms (first 2 months rent free)



Summary of Abbeyfield School's Progress Scores in 2017:

- Progress 8 score: **+0.17**, Maths Progress Score + 0.
- Science 4+
- **71% of students achieving 4+ English & Maths**
- **47% of students achieving 5+ English & Maths**



To see full details of the school performance data please visit:

<https://www.compare-school-performance.service.gov.uk/school/138858/abbeyfield-school>

SUPPORT FOR OUR STAFF

We are committed to providing our staff with the highest quality support and challenge to ensure that we excel and give our students the opportunities and provision they deserve. Senior leaders are encouraged where possible to sit on the academy council of another CET school which is a very valuable experience.

Each of the Creative Education Trust's schools benefits from a comprehensive programme of support and challenge, including working with former HMIs.

Creative Education Trust places a strong emphasis on CPD for teachers and for senior and middle leaders. They run a regular programme of training events to improve teaching performance and also provide focused management development and one-to-one coaching opportunities. There is an active cross-trust group on the Teaching Leaders programme and use Future Leaders and Teach First extensively.

The school is supported by an experienced Head Office team, who are available to advise on financial planning, audit, HR, legal and property matters either directly or by referral to our professional advisors.

There are also a number of cross-group, phase leader and year-specific forums to facilitate collaboration across the schools.



You can find out more at:
www.creativeeducationtrust.org.uk

Lunchtime Supervisor

JOB DESCRIPTION

LOCATION

Abbeyfield School, Northampton

SALARY

NJC Scale B, Points 2 – 3 (£9.18 per hour)
Casual Contract – Anticipated to be up to 4 hours per day for academic year 2020 - 2021
Term Time Only

THE ROLE

To support and supervise students during their break times across the school.

Break times in September 2020 will be staggered across the following times:

Break A: 10.00am – 11.30am

Break B: 12.30pm – 2.00pm

REPORTING LINES

The post will report to the HR & Operations Manager.

SUPERVISION AND STUDENT WELFARE

- Effective supervision of your delegated area. This may be an indoor or outdoor location and may vary on a day to day basis.
- Management of any queues and the safe movement of students to activity areas.
- Maintain a high level of visibility.
- Proactively promote an atmosphere of respect, recognition, celebration and mutual support in the school.
- Ensure good behaviour around school is maintained and expectations are high.
- Ensure students are only accessing areas of the school that are a delegated break time space.
- Encourage students to be clean and tidy in their eating habits and the general control of litter.
- Maintain an environment which feels safe and enables students to report any concerns or complaints.
- Ensure students are behaving in a safe manner.
- Manage the safe use of any equipment of your area by students.
- Promptly report any accidents to First Aiders for assistance.
- Promptly report any safeguarding concerns to a Safeguarding Lead.
- Promptly log/report any behaviour incidents.

SCHOOL ETHOS AND COMMUNITY

- Support the school in achieving the British values of diversity, dignity and equality in all aspects of service delivery and engagement with the broader community.
 - Actively support a culture where all members of the school community respect others and their physical surroundings.
 - Support the personal development of students and contribute to maintaining a caring climate in which self-confidence, self-respect and social responsibility are encouraged.
 - Contribute to the wider life of the school.
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SUPPORTING THE WORK OF CREATIVE EDUCATION TRUST

- Contribute to collaborative work across Creative Education Trust schools participating in trust-wide work and projects.
- Participate in Creative Education Trust and sector-wide activities in order to share best practice
- Follow the school and Trust policies
- Undertake any other reasonable duties deemed appropriate to the role

PERSON SPECIFICATION

	ESSENTIAL	DESIRABLE
QUALIFICATIONS	<ul style="list-style-type: none"> No formal qualifications needed. 	
EXPERIENCE	<ul style="list-style-type: none"> Experience of working with young adults Evidence of effective supervision 	<ul style="list-style-type: none"> Experience of working in an education setting Previous Lunchtime Supervisor experience
KNOWLEDGE AND UNDERSTANDING	<ul style="list-style-type: none"> A knowledge of the safeguarding responsibilities of adults working within a school environment. An understanding and commitment to promoting positive behaviour. The ability to demonstrate high expectations for every student giving cognisance to SEND, equal opportunities, diversity, ethos and student management. 	
SKILLS AND PERSONAL ATTRIBUTES	<ul style="list-style-type: none"> Excellent timekeeping Ability to give clear and concise instructions High expectations of self and others Resilience and motivation to manage day-to-day challenges Strong organisational skills Effective use of behaviour management techniques Ability to be able to build effective relationships between students and staff Integrity, openness, energy and enthusiasm. Strong interpersonal and oral communication skills. High expectations of self and others Resilience and motivation to manage day-to-day challenges Strong organisational skills Accepts accountability and takes personal responsibility for their own actions Integrity, openness, energy and enthusiasm. Ability to work under pressure Ability to ask for support or guidance where necessary Ability to work independently as well as part of a team 	
EQUAL OPPORTUNITIES	<ul style="list-style-type: none"> A demonstrable commitment to supporting and promoting safeguarding, student welfare, equality and diversity 	
SAFEGUARDING	<ul style="list-style-type: none"> A thorough understanding of up-to-date safeguarding requirements and best practice 	

Creative Education Trust is committed to safeguarding and promoting the welfare of our children and young people and expects all staff and volunteers to share this commitment. The successful applicant will be required to undertake relevant safeguarding checks in line with Government safer recruitment guidelines.