



GREENFORD HIGH SCHOOL

Main Scale Teacher

Person Specification - Requirements

Qualifications

- DfE recognised Qualified Teacher Status
- Degree or equivalent qualification

Professional Knowledge and Experience

- Understanding and/or experience of current developments in education
- Understanding of current approaches to assessment, recording and reporting procedures at various levels
- Knowledge of the implications for teaching in a multicultural environment
- Knowledge and understanding of issues related to equal opportunities and their implications for classroom practices in teaching
- Knowledge and awareness of the extended schools programme
- Knowledge of the impact of ICT and Virtual Learning Environments in the field of education
- Knowledge and understanding of Child Protection and Safeguarding issues

Professional Skills - to be demonstrated to the interviewing panel's satisfaction

- Ability to liaise with other teaching staff and work in co-operation with colleagues
- Ability to motivate pupils through the use of a variety of teaching methods and the setting of appropriate goals and monitoring of progress
- Ability to assess, monitor and report on students' progress
- Ability to communicate effectively orally and in writing
- Ability to effectively manage, organise and control students' working
- Ability to successfully encourage students to the highest standards of individual achievement
- Ability to adopt flexible teaching and learning strategies

Educational Commitment

- Commitment to protecting children, safeguarding and the welfare of all students, following the school's policy and practice in this area
- Commitment to the development of schemes of work which will promote positive images and equality of opportunity for all students, irrespective of gender, sexuality, disability or ethnicity; a commitment to the use of a variety of learning styles which will promote the achievement of each individual pupil.
- Commitment to the school Mission Statement and our Code of Conduct.



- Commitment to improving teaching and learning in the subject by personal research and development
- Commitment to addressing whole-school issues and cross-curricular themes in the subject, including literacy, numeracy, Student Voice, Assessment for Learning, Personalising Learning, work-related learning and enterprise education
- Commitment to the achievement of quality in education by through Continuous Professional Development
- Commitment to the development of links between the school and home
- Commitment to providing a supportive environment for the pupils particularly for those with special educational needs
- Commitment to developing and using the VLE/ICT for the benefit of students' learning



Job Description

Purpose of the post: To teach the subject specifications and curriculum throughout the 11-18 age and ability range.

Accountable to: The appropriate Head of Department in the first instance
Accountable for: The delivery of lessons and the assessment, reporting of and progression of your students

Responsibilities:

1. To teach the relevant subjects throughout the age and ability range. To achieve high standards in this.
2. To adhere to the school's code of conduct and mission statement.
3. To plan lessons to make them meet the necessary educational objectives and to attempt to make them enjoyable, personalised and challenging for students; to aim to plan lessons that meet the needs of the individual needs of students.
4. To contribute significantly to the development of appropriate specifications, materials, resources and schemes of work.
5. To monitor pupil progress; assessment of pupils; and recording of statements of attainment.
6. To set homework and mark students' work in accordance with the school's expectations, standards and policies.
7. To work in accordance with the school's Equal Opportunities policy, Health & Safety policy and other departmental and school policies which are aimed at providing an appropriate education for all students, encouraging individuals to high personal achievement.
8. To have due regard to the school's commitment to Continuing Professional Development and to aim to develop one's own professional practice and to support the development of colleagues.
9. To pay due regard and to promote the school's policies on a variety of educational issues, including SEN, Literacy, Numeracy, Gifted and Talented, differentiation, Every Child Matters, Enterprise, the use of the VLE and ICT to further learning, Languages and Language College, Training School status, Assessment for Learning and personalising learning.
10. To enrich the curriculum for students and show commitment to supporting trips, clubs, revision lessons and extra-curricular learning activities.
11. To support the moral values and ethos of the school, its commitment to raising aspirations and developing well-rounded and caring individuals

Pastoral Care:

All teaching staff are expected to be a Form Tutor of an assigned tutor group, and/or member of a Year Team, to carry out related pastoral duties in accordance with the school's pastoral policies and job description of the Form Tutor.



General:

To participate in appropriate meetings with colleagues and parents to facilitate the above.

To undertake a share of general supervisory duties in accordance with the school's organisation of duty rosters.

With regard to the new school buildings, to show regard for the need to maintain standards of cleanliness and Health and Safety in the new school and to actively promote those standards amongst students.

To undertake to record students' attendance using the school's registration system and to record, report and monitor student progress using the school's assessment procedures.

The above responsibilities are subject to the general duties and responsibilities contained in the current School Teacher's Pay and Conditions document.

This job description allocates duties and responsibilities but does not direct the particular amount of time to be spent on carrying them out and no part of it may be so construed. In allocating time to the performance of duties and responsibilities, the post holder must use Directed Time in accordance with the school's published Time Budget policy and have regard to clause 36(i)(f) of the current Teacher's Pay and Conditions document.

This job description is not necessarily a comprehensive definition of the post. It may, from time to time, be subject to modification or amendment in consultation with the holder of the post and other relevant parties.