

## **Overview**

Northview International, based in the vibrant city of Doha, Qatar, is an American curriculum international school serving a community of students from over 35 countries. Our mission is deeply rooted in developing well-rounded, confident, and responsible individuals who are encouraged to aspire to become the best versions of themselves. At Northview International, we pride ourselves on creating a welcoming, happy, and nurturing learning environment where every student is treated equally and all achievements are celebrated. Currently catering to students from pre-K to grade 7, we are excited about our planned expansion to include grade 8 next year and grades 9 and 10 the following year as we continue to grow and enrich our diverse and dynamic student body.

## **Position**

We are excited to offer a unique leadership development opportunity for an aspiring leader looking to make a significant impact in the field of education. We seek a motivated and experienced individual to join us as an Aspiring Leader/Deputy Head with a clear pathway to becoming the Head of our Upper School (Grades 6 to 12) as we embark on the exciting journey of rolling out Grades 9 and 10.

If you are an ambitious educator with a passion for leadership and a vision for excellence in teaching and learning, we encourage you to apply for this exciting opportunity. Please send your resume and a cover letter explaining your interest in the role and suitability based on the abovementioned qualifications.

Northview is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. All shortlisted candidates and postholders are subject to appropriate International Criminal and Child Protection Background Checks or equivalent, covering the previous ten years of employment history.

## **Job Description**

**Job Title: Deputy Head with a pathway to Head of Upper School (Grades 6 to 12)**

**Accountable to: Principal**

### **Our expectations of Our Teachers**

- Our students come first and are at the center of our decisions
- Be positive and open-minded
- Be adaptable and flexible to meet the evolving nature of our school
- Be committed to international mindedness

### **Safeguarding and Welfare of Students**

- Ensure the safety and well-being of all students in the classroom and wider school environment
- Implement and adhere to the school's Safeguarding Policy
- Foster a positive and inclusive learning environment where every student feels valued and supported.
- Incorporate the school's vision, mission and values into working practice

### **Responsibilities:**

- Teach Middle School English (50% teaching load), demonstrating excellence in pedagogy and a passion for student engagement.
- Lead the planning and mapping of the curriculum for Grades 9 and 10, in preparation for their rollout.
- Work closely with the current leadership team to develop strategic plans, policies, and procedures that align with the school's vision and educational goals.
- Actively participate in the school's middle management team, contributing to the overall leadership and direction of the school.
- Engage in professional development activities and mentorship, preparing to transition to the Head of Upper School role.
- Collaborate with teachers, parents, and students to foster a supportive, inclusive school community.

**Qualifications:**

- A Bachelor's or Master's degree in Education, English, or a related field.
- A minimum of 3 years of experience in middle management within an international school setting.
- Proven experience in curriculum planning and development, particularly in the context of US middle and high school education.
- Strong leadership skills, with the ability to inspire, motivate, and develop others.
- Excellent communication and interpersonal skills, capable of building solid relationships within the school community.
- A commitment to continuous professional development and innovation in education.

**We Offer:**

- A competitive salary and benefits package.
- A structured leadership development pathway, with mentorship and support from the current leadership team.
- The opportunity to play a vital role in expanding and developing our school's upper grades.
- A collaborative and supportive working environment with opportunities for professional growth and development.