



<https://www.bsl.tg/>

Position: **Inspiring Head of Secondary**

Start Date: **1<sup>st</sup> January 2024 (or before)** - Apply by: **Tues 31<sup>st</sup> October 2023**

*We are looking for an exceptional individual with the vision, energy, personality and strategic thinking to join a highly regarded school in Togo.*

The Head of School is a UK DfE BSO Inspector and an Advisory Board Member of ICEOTAS UK with experience in school improvements and raising standards. The Head of Primary has taught and held leadership roles in both UK and international schools. The Head of Secondary will be responsible for implementing development plans and ensuring that they lead to measurable enhancements in the school's performance and achievements. As we continuously aim to provide the best education to our students, you will closely monitor our advancements, demonstrating expertise in assessing and evaluating both immediate and long-term objectives. It is essential that you have a data-driven approach in order to achieve these goals.

#### **About the School:**

The British School of Lomé (BSL) is located in a secure, green area of the capital city of Togo. It is within distance to the beach and shares the coastline with its neighbouring country, Ghana. The school boasts sizable boarding facilities, well-established community links and its excellent reputation in Togo, West Africa and beyond. BSL has just celebrated its 40th Anniversary and has used this occasion to honour all of the staff and students who have made the school a model of diversity, inclusivity and quality. It continues to strive for excellence and is driven by its motto: 'Endeavour is all.'

The Secondary section comprises forms 6-12 (UK Years 7-13), offering the UK National Curriculum in KS3, Cambridge IGCSE and IBDP in the sixth form. Academic and behavioural expectations are high, encouraging all students to give their best in all areas of school life. An education at BSL will serve as a gateway to further education, but also to a rich and rewarding future in all aspects. The BSL alumni thrive in local and global spaces with many of them being recognised internationally and leading in prominent fields.

BSL has forged close ties with the British High Commission and the British Council. These affiliations have bolstered the school's ability to enrich its students. For example, the school provides adult evening English Language classes, expert University admission and career guidance. In the country, BSL is the only SAT and IELTS Examining Centre and as a result the school can service the needs of all learners. To ensure that the school continues to advance, BSL has an upcoming BSO Inspection. This will provide the school with further goals to aspire towards. The *endeavour* will continue to position BSL as a pioneer in the region as success will make the school the first to have this prestigious accreditation.

**About the Country:**

Togo is a safe country and classed as one of the fastest-growing economies in West Africa. It borders Ghana and Benin with entry to both being a straightforward process. The country's growth has resulted in a flourishing international community. This expansion is continuing to be reflected in the diversity of the school and its increasing enrolment. Togo is now the 56th member of the Commonwealth, highlighting the importance of English as a language of business and commerce, the sciences, and international politics. The low cost of living, growing infrastructure and amenities provide staff with a comfortable lifestyle and the opportunity to explore the vast array of culture and heritage throughout their tenure.

**Professional requirements:**

- Full UK School teacher certification or applicant's country (Bachelor of Education, PGCE, QTS or equivalent)
- Candidates preferred to also have experience of either teaching in the UK or an accredited International School
- Excellent interpersonal, communication, and organisational skills
- Proven track record of delivering outstanding academic results
- Understanding of the needs of the international student body and a commitment to diversity and inclusivity
- Ability to manage change and inspire staff to achieve excellence
- Have excellent assessment for learning skills
- Support in School Development plan and implement, advocate, communicate, and monitor all curricular, instructional and school improvement planning in Secondary school
- Lead and attend meetings with parents, staff and other organisations as required.
- Communicates with transparency with parents, staff, and students in all matters
- Have a flexible and creative approach towards the school curriculum, assessments and structures
- Well-versed in STEM, IT and AI's implications on modern education
- Secondary School or Departmental leadership experience

**Personal qualities:**

- Line Managed by the Head of School working alongside the Head of Primary, lead and manage the relevant team, ensuring that staff are motivated, well-trained, and committed to delivering high-quality education to our students
- Facilitate high planning, teaching, assessment and feedback standards
- Closely track the academic performance and behaviour of students, ensuring that standards and targets are met or exceeded
- Foster a culture of excellence in teaching and learning, ensuring that all staff have access to high-quality professional development opportunities
- Collaborate with other leadership team members to ensure the school is delivering the best possible education to our students
- Independently and positively adapt to life and environment working and living abroad
- Demonstrates high energy, resilience, compassion, discipline, diplomacy and openness
- Work effectively under pressure, acting as a role model to all facets of the BSL school community
- Be culturally aware and sensitive
- Demonstrate a high level of credibility

### The school can offer you:

- Competitive salary. The cost of living is cheap and staff can save money to send home
- Free furnished housing in a safe housing compound with amenities
- Help in finding a suitable house help if needed
- Subsidised utilities
- Health Insurance
- Visa/Residency
- Family flights
- Moreover, most importantly a kind, caring and stress-free work environment for you to grow as a professional with like-minded professionals.

We are committed to ensuring excellent learning and teaching in a caring environment. The school community is welcoming and friendly. You will find the British School Lomé a rewarding place to work.

### Application process:

1. If you are passionate about education and would like to be considered for this post, please apply on the **TES APPLY NOW/QUICK APPLY** button.
2. In addition, **email a full CV** (including three professional referees and a recent photograph), **plus a letter of application**, both of which should be sent to the **HR Officer** [hr@bsl.tg](mailto:hr@bsl.tg)
3. Early applications for this position are strongly encouraged and the school reserves the right to make an appointment ahead of the advertised closing date should an exceptional candidate be identified.

### Important:

The following statement must also be included in your application, either as part of your letter of application or as a separate document, *"I confirm that I have not been convicted of any criminal offences or been involved in any disciplinary proceedings that have led to me being barred from working with school-aged children."*

The school is fully committed to safeguarding and promoting the welfare of children and young people and we expect all staff and volunteers to share the same commitment. We ensure that all our recruitment and selection practices reflect this commitment. The above post will be subject to enhanced Disclosure and Barring Service (DBS) checks and a barred list check before appointment to the post.

