

# Teaching Assistant Person Specification

|  | Essential                           | Desirable                           |
|--|-------------------------------------|-------------------------------------|
| <b>Qualifications</b>  |                                     |                                     |
| QTS or Level 2 Teaching Assistant Certificate or Level 3 Teaching Assistant Diploma  |                                     | <input checked="" type="checkbox"/> |
| Good standard of education to at least GCSE level, with a grade C or above in English and Maths  | <input checked="" type="checkbox"/> |                                     |
| <b>Experience</b>  |                                     |                                     |
| Previous experience in a similar post  | <input checked="" type="checkbox"/> |                                     |
| <b>Skills and Competencies Needed</b>  |                                     |                                     |
| Ability to think creatively and anticipate and solve problems  | <input checked="" type="checkbox"/> |                                     |
| A strong regard for students' well-being   | <input checked="" type="checkbox"/> |                                     |
| A positive approach to working with children, and an ability to inspire and motivate them  | <input checked="" type="checkbox"/> |                                     |
| Proficient in English, Maths & IT skills   | <input checked="" type="checkbox"/> |                                     |
| Able to liaise effectively with students, staff, parents and external agencies, and endeavour to build good working relationships              | <input checked="" type="checkbox"/> |                                     |
| Ability to work with a broad range of other professionals, such as educational psychologists, parents and carers, the SENCo and teaching staff | <input checked="" type="checkbox"/> |                                     |
| An understanding and appreciation for confidentiality and safeguarding   | <input checked="" type="checkbox"/> |                                     |
| Able to cope with the fast pace of academics, allowing our students to strive with your support  | <input checked="" type="checkbox"/> |                                     |
| <b>Personal Qualities</b>  |                                     |                                     |
| A professional and proactive attitude  | <input checked="" type="checkbox"/> |                                     |
| Confident, enthusiastic and a passionate about learning  | <input checked="" type="checkbox"/> |                                     |
| Highly effective communication skills  | <input checked="" type="checkbox"/> |                                     |
| A sense of humour and perspective  | <input checked="" type="checkbox"/> |                                     |
| Patience, empathy and understanding  | <input checked="" type="checkbox"/> |                                     |

|   |                                     |  |
|---|-------------------------------------|--|
| Commitment, honesty and integrity                               | <input checked="" type="checkbox"/> |  |
| An excellent record of attendance and punctuality               | <input checked="" type="checkbox"/> |  |
| Willing to undertake further training to enhance their skillset | <input checked="" type="checkbox"/> |  |

**This position involves substantial contact with children and is subject to an enhanced check by the Disclosure and Barring Service.**

