

CANDIDATE BRIEF

SCIENCE TECHNICIAN

LETTER FROM THE HEAD TEACHER



Dear Applicant

I am delighted that you are expressing an interest in working at Queensmead. I took up the position of Head Teacher in 2009 and it fills me with pride when I reflect on what we have achieved in this time and how we continue to build on our outstanding work. We are committed to ensuring that every student at Queensmead excels and has the very best start in life. Our standards are high and our expectations are clear and consistent.

During my time I have seen some exceptional teachers and also witnessed remarkable growth in teachers. I am proud that several members of my leadership team started their careers as NQTs in our school. We are committed to your development and providing you with the opportunities and support to progress in your career.

I wish you luck with the application process and invite you to visit us and see the school for yourself. Indeed, it was the students and the team that inspired me and many others to join Queensmead!

If you have any questions on the recruitment process, please email recruitment@qmschool.org.uk or visit our website:- www.queensmeadschool.org.uk

Yours sincerely

Rhona Johnston
Head Teacher

HOW TO APPLY

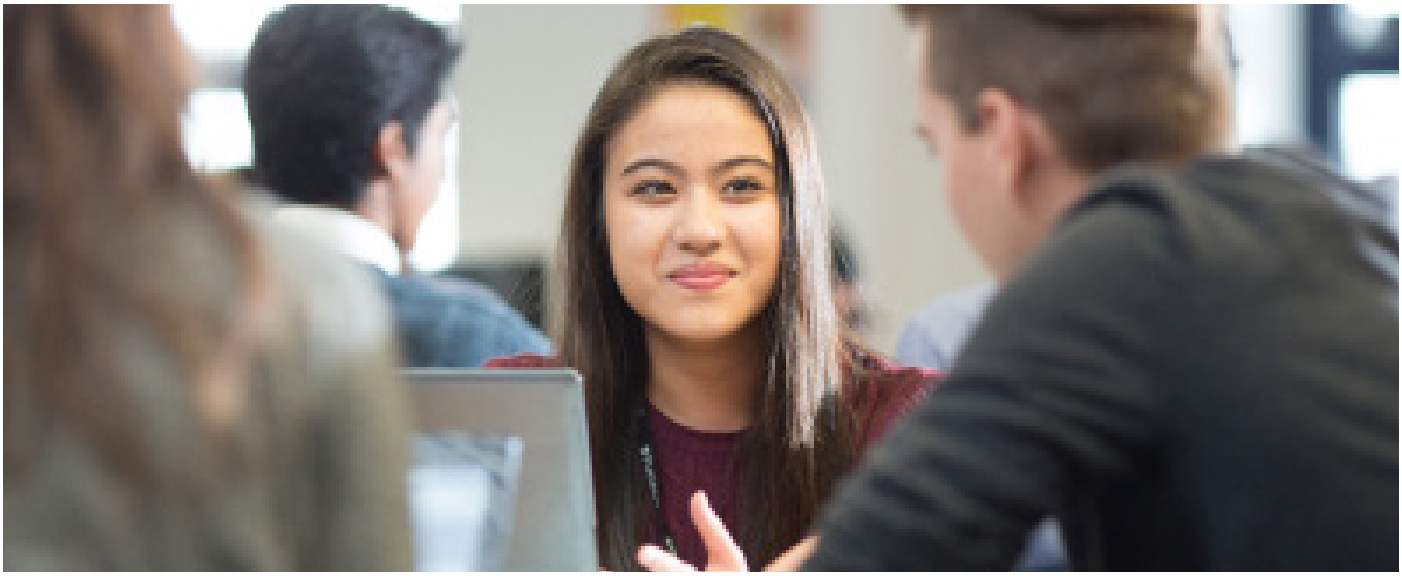


Applications must be received by **9am** on **Friday 17th September 2021.**

Please email your completed application form and covering letter for the attention of the Head Teacher to: **recruitment@qmschool.org.uk**

If you have any questions, please email recruitment@qmschool.org.uk

JOB DESCRIPTION



Responsibilities

1. Under the (overall) control of the Senior Science Technician, to coordinate the use of practical resources and facilities and provide assistance and advice in meeting the practical needs of the science curriculum, including liaising with teaching staff and support staff outside the department.
2. To ensure the maintenance of a healthy and safe working environment through:
    - Actively contributing to the assessment, monitoring and review of both health and safety procedures and information resources;
    - Keeping up-to-date with current procedures and practices through continuing professional development;
    - The provision of technical advice and support on health and safety issues to teaching and trainee technical staff;
    - The safe treatment and disposal of used materials including hazardous substances and responding to actual or potential hazards;
    - The healthy and safe storage and accessibility of equipment and materials.
3. To assist the Senior Science Technician with the day-to-day organisation and development of trainee staff to ensure that essential performance standards are achieved.
4. To contribute to the smooth running of events in the Science Department.
5. To contribute to the design, development and maintenance of specialist resources and/or long-term projects.

6. To support the Senior Science Technician in ensuring the availability of suitable materials and equipment, helping to compile orders and liaising or negotiating with suppliers and finance departments. This will include sourcing, costing and suggesting economic alternatives to maintain stock levels. Keeping up-to-date stock records
7. Under the guidance of the Senior Science Technician, to ensure that both routine and non-routine checking, cleaning, maintenance, calibration, testing and repairing of equipment are carried out to the required standard.

PERSON SPECIFICATION

Essential

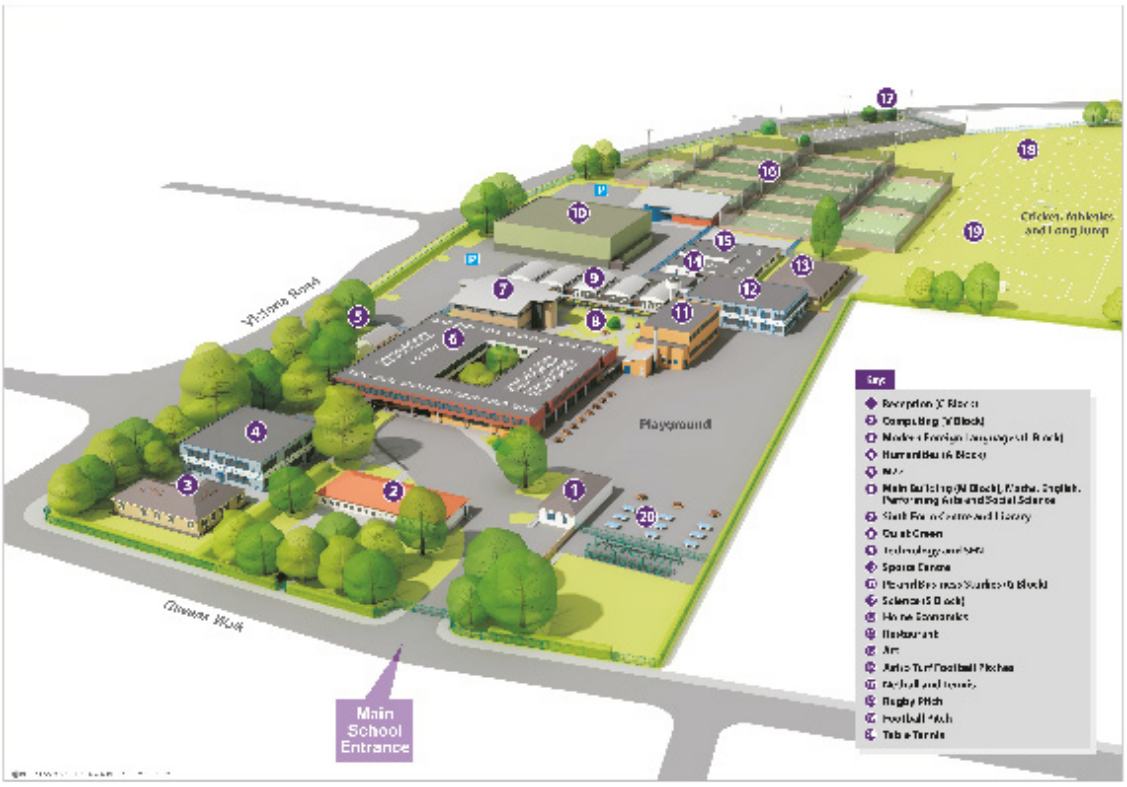
- 5 GCSE's A*-C or equivalent, including Science, Maths and English
- A Level / BTEC / Level 3 qualification in Science
- Experience of working in a laboratory environment or in a school as a Science Technician
- Experience of working with young people
- Good oral, written communication and numeracy skills
- Basic IT skills
- Ability to work on own initiative
- Ability to prioritise and organise own time
- Willingness to learn
- Co-operative spirit / Can do attitude
- Problem solving approach
- Patience with children
- Calmness under pressure
- Responsible and conscientious approach to Health and Safety
- Polite and Professional approach
- Ability to establish and maintain appropriate relationships with young people

Desirable

- Degree or equivalent
- Setting up Science A Level practicals
- Knowledge of relevant codes of practice

QUEENSMEAD

excellence through learning



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