

Job Description

Charter Schools Learning Support Assistant

Department: Charter Schools

Line Manager: Grade Level Lead

Position Requirements:

Education: A Levels, High School Leaving certificate or equivalent

Experience:

- Relevant experience of working with children

Competencies:

- Excellent communication skills and command of the English language, in spoken and written form
- A collaborative team-player with excellent personal skills
- Flexible, reliable and able to take initiative

Primary Purpose of Job: The Learning Support Assistant plays a pivotal role in supporting the school in maximising student learning in and out of the classroom and in ensuring student safety. LSAs support teachers with classroom organisation and management.

Key Relationships: Teachers, colleagues, SLT and students.

Key Responsibilities:

- Promote the Charter School and Taaleem's mission of "inspiring young minds," our vision of being the most respectful provider of education in the UAE, and core values of pioneering, professional, nurturing and spirited in daily work and interactions
- Support the vision, ethos and policies of the School which secure effective inclusive teaching, successful learning and promote high levels of achievement and self-esteem for all students irrespective of background, ethnicity, gender or disability;
- Work in partnership with teachers to raise standards of student achievement and ensure that good attainment is maintained by providing quality support and intervention to groups and individuals
- Adapt learning activities to meet the needs of students
- Feedback to teachers on how children perform in activities
- Support the implementation and administration of assessments
- Support the implementation of the classroom behaviour plan and promote a positive and professional learning culture
- Prepare resources and set up activities, indoors and out
- Help keep the classroom orderly and contribute to creating a stimulating learning environment
- Provide a high level of supervision and monitor children in and out of the classroom
- Maintain open and honest communication with all school constituents
- Attend meetings and training activities as requested
- Undertake other related duties as reasonably expected