

 CHRIST'S HOSPITAL A SCHOOL LIKE NO OTHER		School Nurse	
JOB DESCRIPTION			
Department	Medical Centre	Date	June 2024
Responsible to	Senior Nursing Officer	Responsible for	n/a
Job Purpose			
Provide a professional and caring nursing service for all members of the Christ's Hospital Community ("The Community")			
Reporting Structure			
Responsibilities/Accountabilities			
<ul style="list-style-type: none">• Provide a first class service to all clients of the School's Medical Centre• Supervision of a Care Assistant and Student Nurses when working with them on a day to day basis• Maintain the highest possible standards of care and to preserve the dignity and confidence of each client.• Plan, implement and evaluate client care. Care for students both inpatient in medical centre and at outpatient surgeries• Administer medication and vaccinations as required.• Participate in the promotion of Health Education and well-being in the Community. Planning and implementing clinics and support sessions and providing information and literature as needed• Advise the Matrons and other members of staff on the medical care required for the students and day to day healthcare procedures.• Actively participate in the promotion of good communications throughout the Community and on occasions accompany staff and students on trips that may require medical support.• Work within the guidelines of the NMC Code of Professional Conduct.• Working in conjunction with the local Surgery, assist with GP surgeries and health checks required as part of pupil medical care, using Systm-one as per the data sharing agreement• Maintain appropriate documentation and report on these as required to the Senior Nursing Officer and Doctor both orally and in writing.• <u>Stock and equipment</u>: Understand and ensure correct storage and administration of drugs; to assist forward planning of all medical supplies. Monitor use and maintain reasonable levels of supplies• <u>Health and Safety</u>: Report promptly any accidents, complaints or untoward occurrences to the Senior Nursing Officer; be responsible for medical supplies and equipment in accordance with Christ's Hospital's Health & Safety Policy and ensure that knowledge of H & S as relevant to the department's activities is up to date.			

- Maintain Professional Qualifications, Standards, Awareness and Training: Maintain an up to date knowledge of current nursing practice; attending courses and conferences as required.
- Demonstrate a commitment to improving and developing the organisation's processes and facilities
- Carry out such duties that may be reasonably required by your line manager

Christ's Hospital is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment

PERSON SPECIFICATION (E – Essential D – Desirable)

Experience

(Types of experience needed)

- Nursing experience in A&E; practice nurse or working with children (D)
- Nursing specialism such as asthma or teenage sexual health (D)

Qualifications

(Minimum qualifications needed, relevant experience may be a substitute)

- Registered Nurse (Adult or Children) or experienced Paramedic (E)
- Full UK Driving Licence (Cat B – Car) (D)

Skills & Abilities

(Written/oral communication, dealing with public, team working skills, etc.)

- Adaptable and dependable; able to cope with changing priorities. (E)
- A good standard of written and spoken English in order to pass on clear instructions. (E)
- Able to work unsupervised (E)
- Able to present a professional, well-groomed and confident image at all times (E)
- Experience of prescribing (D)
- Experience working with children (E)
- Calm under pressure (E)

Additional Work Elements

- The shift pattern includes weekend and night duties
- From time to time it may be necessary to work other hours (for school inset training or to cover) or provide an on call service as needed.
- In the event of a major incident , you may be required to provide assistance, in whatever capacity necessary and participate in any training to ensure the School is fully prepared

