

SENIOR LABORATORY TECHNICIAN

Salary

Scale 6 points 18-22

Line of responsibility

The Senior Laboratory Technician is directly responsible to the head of science.

Job content

- Act as a line manager to the science technicians, carrying out induction training, appraisals and reviews.
- Preparation of classroom equipment. Responsible for solutions, reagents and materials being prepared to the correct standard of concentration for lessons and examinations.
- Collection of insect and plant materials as required and the care of plants and animals within the department.
- Test and monitor previously untried experiments within the department.
- Responsible for the cleaning and maintenance of glassware, dirty equipment and sinks within the department.
- Responsible for the safe disposal of laboratory waste (chemical and biological) and dealing safely with spillages/breakages following COSHH regulations.
- Carry out weekly safety checks of the operation of RCDs and the condition of sinks, sockets and gas taps.
- Responsible for ensuring equipment is in good working order and that the preparation rooms and storerooms are in a clean, safe and orderly condition.
- Responsible for locking the preparation store and the chemical store at the end of each school day.
- Responsible for checking equipment supplies and checking orders and invoices of any supplies ordered by technicians
- Responsible for ordering stationary, textbooks, and other classroom equipment for the next academic year during the summer term.

Conditions of employment

The above responsibilities are subject to the general duties and responsibilities contained in the written statement of conditions of employment (the Contract of Employment).

The postholder is required to support and encourage the school's ethos and its objectives, policies and procedures as agreed by the governing body.

To uphold the school's policy in respect of child protection matters.

S/he shall be subject to all relevant statutory and institutional requirements.

The postholder may be required to perform any other reasonable tasks after consultation.

This job description allocates duties and responsibilities but does not direct the particular amount of time to be spent on carrying them out and no part of it may be so constructed.