



CROSFIELDS
JUNIOR SCHOOL

SCIENCE TECHNICIANS

CANDIDATE INFORMATION PACK





WELCOME TO CROSFIELDS SCHOOL


Crosfields does not stand still. This one time all boys Prep School, heralded the arrival of its first girls in 2007, and a Year 9 cohort in September as the school's plans to extend to 16 became a reality. Supported by considerable investment in the infrastructure, the ambition is to keep the wonderful tone and atmosphere of our Junior School marrying it with the ambition, challenge and opportunities appropriate for our older pupils.

Crosfields is a positive, happy, 'can do' school offering a very thorough academic education with considerable breadth outside the classroom. You will have read the school's aims, but the overriding message is that we want to prepare our pupils for all that lies beyond school and to take advantage of all that awaits them with confidence.

“
Crosfields is a positive,
happy, 'can do' school.”

Craig Watson

Craig Watson, Headmaster of Crosfields School




CROSFIELDS BY NUMBERS

88888888


635 PUPILS

88888888




165
MEMBERS OF permanent staff

2007




the year Crosfields became co-educational



17% GROWTH

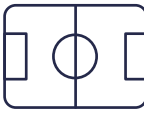
in pupil numbers since Sept 2017

FURTHER 22% GROWTH




expected over next 5 years

40+ ACRES




of sports fields, meadow and woodland

3




science labs in 2022

SUPPORTING 11




senior children with transformational bursaries

£8.3M SPEND




on phase 1 of new senior school project

NEW SENIOR SCHOOL BUILDING



20



children or fewer in classes

SCIENCE TECHNICIAN

FULL TIME OR PART TIME, PERMANENT TO START SEPTEMBER 2022.

SALARY	Crosfields Pay Scale
CLOSING DATE	9am, Saturday 30 April 2022.
INTERVIEW DATES	Wednesday 11 May 2022.

Crosfields wishes to appoint 2x Science Technicians who can support and promote the teaching of science across the Junior and Senior Schools.

ABOUT THE SCHOOL

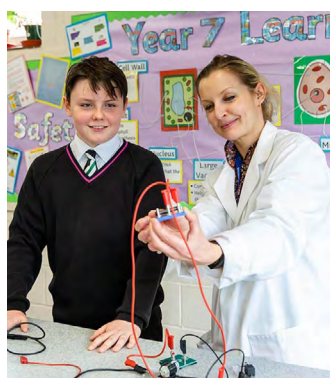
Situated in over forty acres, Crosfields currently educates boys and girls between the ages of 3 and 16. An exceptionally friendly school, Crosfields emphasises manners, kindness and good behaviour. The children benefit from a vast range of opportunities provided by a committed and talented staff enhanced by facilities which are second to none. Though they are taught broadly, the children are also taught thoroughly, preparing them for a considerable selection of schools. Crosfields lays the foundations for these schools, but it also lays the foundations for the adults they will become.

This is an exciting time to join the school as we expand our provision with the ambitious 'Crosfields to 16' project. We added our first Year 9 to the school in the 2021-22 academic year, with Year 10 to be added in 2022-23 and Year 11 in 2023-24. Along with a new, modern building to accommodate new year groups, several ancillary projects will also be taking place to facilitate Key Stage 4 teaching. This includes one new science lab opened in September 2021 and another to be opened in September 2022.

ABOUT THE ROLES

The current post holder for the Science Technician role in the Junior School will be moving on from September 2022 and one of these roles would be replacing that position. The second role is available due to the expansion of the Senior School and is a new role.

At Crosfields School, science technicians support the practical and technical aspects of the science curriculum by preparing, providing, maintaining, organising and managing the resources required for healthy, safe and secure, exciting practical activities to be carried out by staff and students.



CORE ACTIVITIES

- Making up solutions.
- Assembling apparatus.
- Delivering equipment to rooms.
- Collecting, checking and returning equipment to stores.
- Taking care of laboratory equipment and apparatus.
- Carrying out and arranging for maintenance and repair of resources.
- Constructing and modifying apparatus.
- General laboratory cleaning (bench surfaces and fixed equipment).
- Cleaning laboratory sinks, emptying/supervising the emptying of sink traps.
- Organising and storing chemicals and equipment.
- Stocktaking chemicals and/or equipment.
- Obtaining materials by local purchase.
- Disposing of waste materials.
- Caring for plants and/or animals.
- Trialling practical activities.
- Carrying out risk assessments for technician activities.
- Providing technical support to experienced and trainee teachers including health & safety guidance.
- Providing technical support to students/pupils including health & safety guidance.
- Assisting in practical classes.
- Carrying out demonstrations.
- Keeping up-to-date with developments in practical science.
- Keeping up-to-date with health & safety requirements.
- Carrying out health & safety checks on laboratories, prep rooms and stores.
- Carrying out safety checks, which may include electrical equipment, fume cupboards, first-aid kits, pressure vessels and the condition of Bunsen burner tubing, eye protection, glassware, and chemicals that deteriorate.

LESS FREQUENT ACTIVITIES

- Placing orders, checking deliveries and invoices.
- Keeping financial records.
- Training and arranging for the training of colleagues.
- Organising the technical support to the science department.
- Liaising with senior management and other departments.
- Support departmental trips.

Technicians' first priorities should be to arrange for the provision and clearing of practicals and the health & safety of the technician service. Any extra tasks of a non-technical nature should only be carried out if there is sufficient additional technician time available including being responsible for the departmental photocopying, issuing, and checking textbooks etc.

Staff lunch is provided and staff are expected to be part of the break/lunch time duty rota.

WHAT MAKES CROSFIELDS A GREAT PLACE TO WORK

“

I like Crosfields because the teachers are fun and help our brains grow.

PUPIL
YEAR 2



”

“

Joining Crosfields was a great decision for me. I have been blown away by how friendly and welcoming the people are. The children are a joy to teach and the staff are as diverse and friendly. It's a truly happy place full of ambition, opportunity, and fun. If you are unsure whether to apply or not, do it!

MR R.M. EBBAGE
DEPUTY HEAD (ACADEMIC)



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“

Thank you and your staff for making our child's nine years at Crosfields such an incredible experience and for helping him mature into the person he is today. He has grown immensely, has had a fantastic start to his education and most importantly has really enjoyed it. We hope we are as lucky in his next school.

PARENT

”

We offer a wide range of benefits to school staff, including:

-  **Training & development**
-  **Financial**
-  **Health & wellbeing**
-  **Free meals & discounts**



COMPREHENSIVE TRAINING

£



CONTRIBUTORY PENSION

£



PERSONAL ACCIDENT INSURANCE

♥



ACCESS TO TELEPHONE COUNSELLING SERVICE

♥



ACCESS TO HEALTH AND MEDICAL INFORMATION SERVICE

✓



MEALS DURING TERM TIME

✓



FEE REMISSION

HOW TO APPLY

To apply for this position please visit our website at [crosfields.com/explore/community/working-at-crosfields](https://www.crosfields.com/explore/community/working-at-crosfields) for an Application Form.

Applications should be sent to our HR Manager at: recruitment@crosfields.com by 9am on Saturday 30 April 2022.



GETTING TO CROSFIELDS

OUR LOCATION

Crosfields School
Shinfield Road, Reading, Berks, RG2 9BL
T: 0118 987 1810 | office@crosfields.com

BY BUS

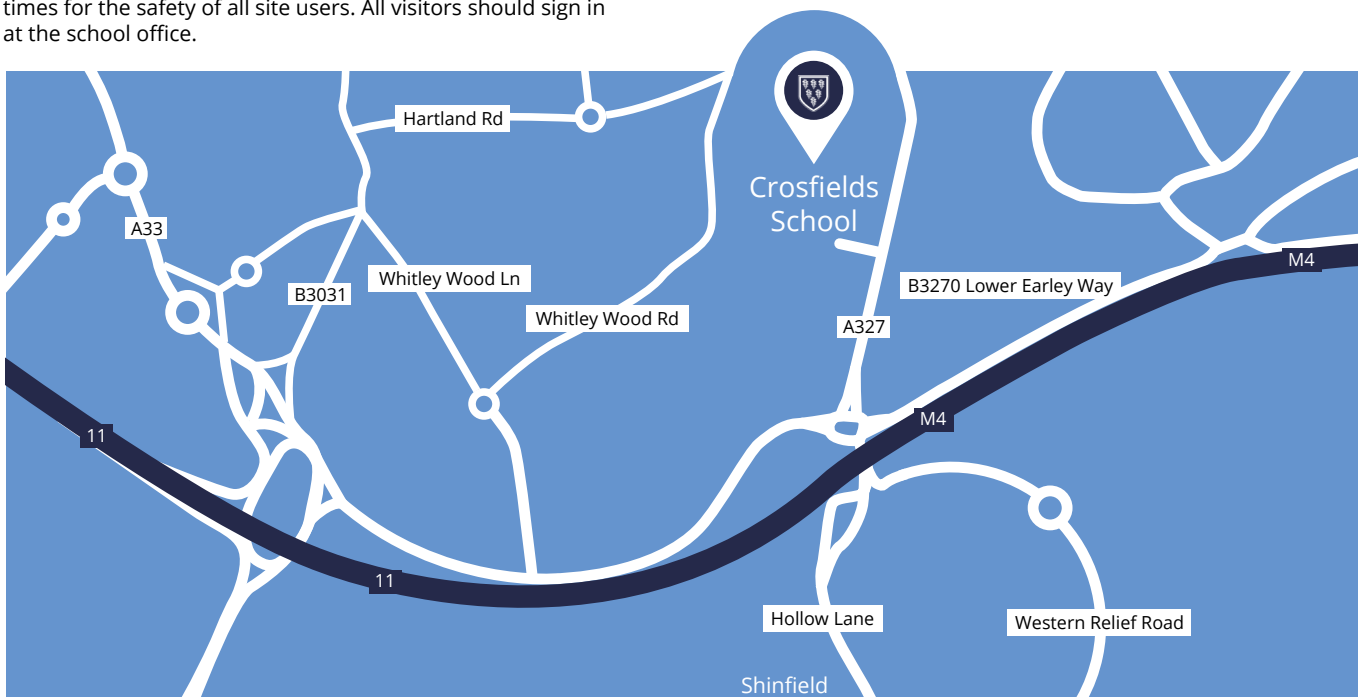
Crosfields on the Shinfield Road has public bus stops served by routes travelling to/from Reading, Wokingham, Bracknell and Shinfield.

BY CAR

Crosfields is located on Shinfield Road towards Spencers Wood, less than 10 mins from junction 11. Ample visitor parking is available at the front of the school and electric vehicle charging available on site. Please note that the school site has a strict speed limit of 5mph. Please observe this at all times for the safety of all site users. All visitors should sign in at the school office.

BY TRAIN

Our nearest rail lines are at Reading, Earley and Winnersh Triangle, all of which are about 15 minutes from the school by taxi.



SAFEGUARDING AND CHILD PROTECTION

As a result of the Asylum and Immigration Act 1996, employers now have to verify that new recruits who are not British nationals are eligible to work in this country. Therefore, any applicant who is offered an interview will be asked to provide official documentation to verify their ID, address and right to work in the UK. It is also normal practice for the School to ask for original qualifications and professional membership documents to be presented at interview as detailed on the application form.

Crosfields School is committed to safeguarding and promoting the welfare of young people, and applicants must be willing to undergo child protection screening, including checks with past employers and the Disclosure and Barring Service.

EQUALITY AND DIVERSITY

Crosfields aims to employ staff who are best qualified for the post and does not discriminate on the grounds of race, colour, nationality, ethnic or national origin, religion or religious belief, sexual orientation, marital or civil partnership status, disability or age.