

Person Specification

Job Title: Head of Year

Salary: MPS/UPS + TLR2a

School: Robert Barclay Academy

Aim and main purpose of the job

To assist in providing: professional leadership and management of a faculty, to secure high quality teaching, effective use of resources, and improved standards of learning and achievement for all students.

	Essential	Desirable
Knowledge and Understanding		
Good awareness of current educational developments		✓
Clear understanding of current issues related to the subject	✓	
Ability to plan lessons effectively	✓	
An understanding and commitment to the ethos of the School	✓	
Evidence of high level classroom skills	✓	
Skills, Qualifications and training		
Qualified Teacher Status		✓
Courses of further study relevant to the post		✓
Evidence of active involvement in professional development		✓
Excellent organisation skills	✓	
Excellent ICT skills		✓
Clear evidence of leadership skills		✓
Understanding of Safeguarding procedures		✓
Understanding of the PSHE curriculum		✓
Understanding of how to support students of all abilities both academically and pastorally	✓	
Maintains high standard of discipline in the classroom through well focused teaching and good classroom management	✓	
Attributes		
Excellent record of attendance	✓	
Ability to work well in a team	✓	
A sense of humour	✓	
Ability to think originally and creatively	✓	
Positive attitude	✓	

Energy and enthusiasm	✓	
Warmth and sensitivity	✓	
Excellent rapport with students	✓	
Commitment to the school and keen to promote student achievement in the year group, including willingness to offer, and participate in trips and educational visits	✓	