



# Ark Evelyn Grace Academy



## Second in charge of Mathematics Teacher

*Inspiring a generation to achieve excellence through innovation*

**Start date:** May 2019 – July 2019

**Salary:** £30,406 - £50,178 depending on experience + TLR 2B

**Location:** Brixton, London

**Nearest Tube station:** Brixton (Victoria)

**Ofsted:** [Good](#) (2017)

Visits to our school are encouraged; to arrange, please call 0207 737 9523.

We believe education is transformational. That is why what we do matters and why we are always seeking to improve our practice. As Second in charge of Maths Teacher at Evelyn Grace you will join me and together, we will shape and develop our academy, and thereby realise our ambitions in building an outstanding school.

We are seeking to appoint a dedicated and enthusiastic individual who is passionate about education as a means of helping our students become cleverer and kinder everyday. Our ideal candidate will have a proven track record of outstanding teaching and securing excellent outcomes. We believe that all our students can achieve excellence, no matter what their background and that they all deserve the very best

teachers and resources to help them secure the very best qualifications. Accordingly, the Academy offers a rigorous curriculum and a broad enrichment programme for students at all key stages.

As a member of Evelyn Grace and the Ark network, you will receive weekly timetabled CPD, 10 inset days a year, including network best practice sharing days and Academy marking days, and you will work in an award-winning building designed by Zaha Hadid. We are located a 10-minute walk from Brixton tube station and a 5-minute walk from Loughborough Junction mainline station.

For further information and to apply please visit our website: [evelyngraceacademy.org/vacancies](http://evelyngraceacademy.org/vacancies) and complete your application by **Friday 24<sup>th</sup> May 2019**.

For any queries relating to your application, please contact our HR Advisor on 0207 737 9532 or [zeena.gha@evelyngraceacademy.org](mailto:zeena.gha@evelyngraceacademy.org). I wish you all the best in your application.

Yours faithfully,



Tim Dainty  
Principal

# Second in Charge of Mathematics- Fixed Term

## Job Description

<b>Reports to:</b>	Director of Maths
<b>Start date:</b>	May 2019-July 2019
<b>Salary:</b>	£30,406 - £50,178 depending on experience + TLR 2B

### The Role

- To assist the head of department in the creation of a transformational school community by developing an exciting curriculum which enables the highest levels of pupil progress and attainment.
- To assist the Head of Department in leading all aspects of teaching and learning within the department.
- To collaborate effectively with other members of the department to secure outstanding practice

### Key responsibilities

- Assist the Head of department in leading the development of all subject teachers and support staff in the Maths department
- Develop and maintain an outstanding quality of teaching and learning
- Further develop the curriculum
- Ensure rigorous monitoring and assessment across the Maths department to enable students to achieve the highest possible standards

### Outcomes and activities

#### In conjunction with the Head of Maths

- Develop and review the Maths curriculum so that detailed schemes of work secure consistency and rigour and enable all students to enjoy and achieve at the highest possible level
- Teach and model the delivery of rigorous and engaging lessons that motivate, inspire and improve pupil attainment
- Ensure the most appropriate mentoring, coaching and monitoring is in place to supervise and support beginner teachers and NQTs
- Establish strategies and systems to effectively develop, monitor and self-evaluate the department
- Manage the development of Maths resources effectively and efficiently
- Equip members of the department with effective strategies to ensure that all students are assessment proficient and can master the skills necessary for securing strong outcomes
- Ensure regular and productive communication with parents

#### Curriculum setting and assessment

- Ensure all staff have medium and long term plans to teach rigorous and rewarding lessons
- Develop a syllabus and schemes of work for all key stages that engage, challenge and raise attainment
- Ensure that the curriculum in Maths meets the needs of all learners
- Implement regular and robust assessments that provide valid measures of student achievement

### **Accountability**

- Manage the departmental budget and resources effectively and efficiently
- When required participate in recruitment, selection and induction activities
- Support the Head of department in the line management, performance management and appraisal of staff in the department in line with Academy policy

### **Academy Culture**

- Contribute to the development of an academy culture and ethos that is utterly committed to high achievement and exemplary behaviour
- Live the values of the academy by modelling caring and respectful behaviour
- Support the academies vision by contributing to the development and implementation of policies practices and procedures
- Work alongside other middle leaders to help create a strong community of learners, characterised by everyone seeking advice on how to improve and develop
- Support, work in collaboration and share best practice with colleagues and other professionals in and beyond the Academy

### **Other**

- Undertake other various responsibilities as directed by members of the SLT or Principal.
- Undertake the other main professional duties of a teacher as set out in the ARK schools pay and conditions of service document

# Person Specification

## Second in charge of Maths - Fixed Term

### Qualification Criteria

- Qualified to degree level and above
- Qualified to teach and work in the UK

### Experience

- Experience of raising attainment in a challenging classroom environment
- Experience of establishing a high achieving department within a large and complex school environment
- Experience of leading, coaching and managing staff
- Experience of delivering consistently outstanding lessons to students at all key stages
- Experience of implementing behaviour management strategies consistently and effectively across a department
- Experience of supporting students of all ages and abilities to make excellent progress and achieve impressive examination outcomes
- Experience of having designed, implemented and evaluated effective, imaginative and stimulating schemes of work
- Experience of leading successful enrichment and extracurricular activities which inspire and motivate learners.

### Behaviours, skills and qualities

#### Leadership

- Effective leader, team builder and coach
- Resilience, motivation and commitment to driving up standards of achievement and enabling
- Positive role model to staff and students
- Vision aligned with EGA and ARK's aspirations and high expectations of self and others
- Genuine passion and a belief in the potential of every student
- Motivation to continually improve standards and achieve excellence
- Commitment to the safeguarding and welfare of all pupils.
- Excellent communication, planning and organisational skills

#### Leading aspects of the Curriculum

- Able to lead the development and review of an appropriate curriculum and schemes of work in the Maths department
- Effective coordination, delivery and monitoring of the assessment cycle
- Active monitoring of student progress
- High expectations for accountability and consistency

## **Leading Teaching and Learning**

- Passionate about the teaching of science
- Outstanding classroom practitioner and subject mentor
- Ability to reflect on teaching and learning to continually improve the practice of self and others
- Thinks strategically about developing classroom practice and tailoring lessons to students needs
- Uses and interprets complex student data to inform planning and raise student attainment
- Creates a positive learning environment within the department
- Commitment to regular and on-going professional development and training to establish outstanding classroom practice.
- Establish exemplary behaviour across a department

## **Personal Characteristics**

- Able to listen and empathise
- Able to influence and motivate others
- Excellent written communication skills
- Sustains energy, optimism and motivation in the face of pressure and setbacks
- Stays calm in difficult situations and maintains clarity of vision
- Makes decisions based on facts
- Open to change and new ideas

## **Other**

- This post is subject to an enhanced Disclosure and Barring Service check
- Commitment to equality of opportunity and the safeguarding and welfare of all pupils
- Willingness to undertake and contribute to professional development activities