

## JOB ADVERT – ESTATES MANAGER

### TWYFORD SCHOOL



This is an excellent opportunity for an experienced Estates Manager to offer strategic support to the School's Senior Leadership Team and be responsible for all aspects of the ongoing management and further development of the School site. The School has recently adopted a new Master Plan and the Estates Manager will take a pivotal role in realising the School's goals.

This is an exciting, rewarding and hugely varied role and it is essential the appointed person has a 'hands-on approach' to managing estates maintenance issues. You will be both a leader and a team player, an excellent communicator, a commercially astute, proactive, and adaptable individual, who will be able to proactively manage the Estates department. The Estates Manager also needs to be highly organised and able to prioritise multiple tasks, together with the ability to communicate clearly with a very broad range of people. First impressions from point of entry to point of exit are very important to us.

Twyford School is a successful co-educational, independent day and boarding prep school for 430+ pupils aged two to thirteen. Situated in the village of Twyford, near Winchester, the School is set within a truly enviable position of 30 acres of mature grounds, with a beautiful Queen Anne country house as its centrepiece. Surrounded by stunning Hampshire countryside, the School prides itself on being one of the oldest prep schools in the country.

Our role is to give each child the most complete education – academic, cultural, emotional, physical – so that they, each and every one, can have the best start at living their best life, for themselves and for others. It is as simple as that. **It's all here – Twyford. The Complete Education.**

More information about the School and an application form (CVs alone will not be considered) with recruitment pack can be found on our website, [www.twyfordschool.com](http://www.twyfordschool.com). For further information, please contact Mrs Vanessa Chapman, HR Manager on 01962 712269

The closing date for applications is Monday 20<sup>th</sup> March and interviews will be held on Monday 27<sup>th</sup> March. We reserve the right to appoint at any time during the recruitment process.

*The School is an equal opportunities employer. We are committed to safeguarding and promoting the welfare of children and young people and expect all staff and volunteers to share this commitment. Successful applicants are subject to a DBS check.*