



NIGHTINGALE
SCHOOL

Job description: primary classroom teacher

Job details

Salary: Main Pay Scale

Hours: 32.5

Contract type: Permanent

Reporting to: Headteacher

Main purpose

The teacher will:

- Fulfil the professional responsibilities of a teacher, as set out in the School Teachers' Pay and Conditions Document
- Meet the expectations set out in the Teachers' Standards

Duties and responsibilities

Teaching

- Plan and teach well-structured lessons to assigned classes, following the school's plans, curriculum and schemes of work
- Assess, monitor, record and report on the learning needs, progress and achievements of assigned pupils, making accurate and productive use of assessment
- Adapt teaching to respond to the strengths and needs of pupils
- Set high expectations which inspire, motivate and challenge pupils
- Promote good progress and outcomes by pupils
- Demonstrate good subject and curriculum knowledge
- Participate in arrangements for preparing pupils for external tests
- Participate in outdoor learning opportunities as set out in the school's curriculum for the relevant phase

Whole-school organisation, strategy and development

- Contribute to the development, implementation and evaluation of the school's policies, practices and procedures, so as to support the school's vision and values
- Make a positive contribution to the wider life and ethos of the school
- Work with others on curriculum and the personal development of pupils to secure co-ordinated outcomes

- Provide cover, in the unforeseen circumstance that another teacher is unable to teach

Health, safety and discipline

- Promote the safety and wellbeing of pupils
- Adhere to all Healthcare Plans and provision required for pupils
- After appropriate training, administer first aid as required and follow protocols for reporting this
- Maintain good order and discipline among pupils, managing behaviour effectively according to the school's policy to ensure a good and safe learning environment
- Undertake break duties within the parameters of directed time
- Complete and submit risk assessments for trips to the Headteacher for approval

Professional development

- Take part in the school's appraisal procedures
- Take part in further training and development in order to improve own teaching
- Take part in the appraisal and professional development of others, where appropriate

Communication

- Communicate effectively with pupils, parents and carers, including making contributions to the school's newsletter

Working with colleagues and other relevant professionals

- Collaborate and work with colleagues and other relevant professionals within and beyond the school
- Develop effective professional relationships with colleagues including maintaining open and effective lines of communication

Personal and professional conduct

- Uphold public trust in the profession and maintain high standards of ethics and behaviour, within and outside school
- Have proper and professional regard for the ethos, policies and practices of the school, and maintain high standards of attendance and punctuality
- Understand and act within the statutory frameworks setting out their professional duties and responsibilities

Management of staff and resources

- Where applicable, direct and supervise support staff and other team members assigned to them, and where appropriate, other teachers
- Contribute to the recruitment and professional development of other teachers and support staff
- Deploy resources delegated to them

Safeguarding

- Work in line with statutory safeguarding guidance (e.g. Keeping Children Safe in Education, Prevent) and our safeguarding and child protection policies
- Work with the designated safeguarding lead (DSL) to promote the best interests of pupils, including sharing concerns in a timely manner where necessary
- Promote the safeguarding of all pupils in the school

Notes:

This job description may be amended at any time in consultation with the postholder.

Last review date: 9th February 2024

Next review date: February 2027

Headteacher/line manager's signature:

Date:

Postholder's signature:

Date:
