



# CHEL TENHAM COLLEGE

## RESIDENT SPORTS PROFESSIONAL

This is a resident position that encompasses both girls' and boys' Sport at College and at The Prep. The Sports Professional will be line-managed by the Director of Sport. The Sports Professional will be responsible for the coaching of pupils in sport throughout the Senior School and The Prep. In their specialist sport (where they may be a Head of Sport), the Sports Professional will take a lead role in managing a coaching development structure across the whole of College. The Sports Professional will work towards College's Sporting Aims: to promote a lifetime investment in sport and physical activity, where pupils can achieve success from engagement and participation through to competition and elite performance. In addition, the candidate would be a resident tutor in one of College's girls' boarding houses and would be expected to undertake duties and responsibilities to assist with the smooth running and pastoral care of the girls.

### Specific responsibilities:

#### Whole School

- Work with the Director of Sport in implementing the vision for Sport across the whole of College
- Promote and raise the profile of Sport in the local community
- Develop and enhance both individual pupil performance and staff knowledge using specialist knowledge
- Promote and support College's Sports Scholarships and assist with their running at 13+ and 16+
- Promote College Sport within feeder Prep schools.

#### College

- Experience of coaching Hockey, Netball and/or Tennis would be considered an advantage
- Coach any age group and ability in both girls' and boys' Sport at the Senior School and The Prep
- Communicate with pupils and parents as required
- Assist with the administration of sport as directed by the Director of Sport
- Give specific support to heads of major games, as directed by the Director of Sport
- Develop the athletic and sporting capabilities of pupils within College's Talented Athlete Programme
- Assist in management, umpiring and hosting on match days, tournaments and festivals as required
- Manage and take teams to competitions as required
- Deal with disciplinary issues, ensuring the Director of Sport is fully informed
- Assist in pre-season and INSET training as directed by the Director of Sport
- Coaching, mentoring and guiding teaching colleagues in developing their understanding of different sports.

## **Resident Tutor (paid as an Extra Responsibility Allowance in addition to salary)**

- Supporting the Housemistress in providing excellent quality pastoral care for the girls
- Working with the rest of the residential team to provide a safe, healthy and happy environment for girls to enjoy
- Having a good knowledge of National Minimum Standards for Boarding Schools and of the School's policies to ensure that it is compliant with those standards, especially those dealing with Safeguarding, Countering Bullying, Promoting Good Behaviour, Fire Safety and Health and Safety.
- Reporting any child protection or serious safeguarding concerns to the Designated Safeguarding Team
- Assisting the Housemistress with disciplinary matters; following the behaviour policy and keeping accurate records of events.
- Showing an interest in the lives of the girls both in and out of College and helping to organise weekend and evening activities.
- Undertaking CPD training as required.

Under the line management of the Director of Sport, sports professionals will also assist in the management of key areas of sport's busy programme and will gain valuable experience in administration, marketing and communications. There may be opportunities for sports professionals to assist in Sport Science lessons, and it is encouraged that all sports professionals actively seek to develop their coaching.

Sports professionals have a fantastic time living and working in a supportive and rewarding environment, gaining great experience, working really hard in a seven day a week boarding school – and having great fun.

The Professional may also be asked to take on wider College responsibilities as is reasonably required. These are not a requirement of the post, but may be taken on according to the appointee's skills and wishes and the College's needs.

### **Terms and Conditions**

- Salary commensurate with experience (in the region of £15,500 – 17,500) with an Extra Responsibility Allowance to be paid for being a resident tutor
- One bedroom flat, all utilities inclusive apart from Council Tax. A taxable benefit in kind will arise on the value of utilities. Council tax will be payable as assessed by the local council.
- Two evening duties per week and one weekend duty per half term.
- All meals during the term can be taken at College.
- 37.5 hour per week, as tasked by the Director of Sport as a sports professional; in addition, boarding duties, as agreed with the Housemistress
- Use of College sport facilities (at staff allocated times)
- Subsidised health scheme membership (Benenden)
- Pension Scheme
- Discounts for College staff with local businesses and retailers

**June 2019**