



Science Technician

Information for Applicants



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Welcome



Thank you for expressing an interest in the post of Science Technician at North Durham Academy.

As Principal I am honoured to welcome you to North Durham Academy. Our academy is a highly ambitious, caring and supportive place to both learn and work. I feel strongly that the local community should be proud of the work we do with our wonderful students. We currently have over 1000 students in years 7 to 10 and are growing.

At North Durham Academy, we are openly focused on the educational outcomes of our students and firmly believe that placing the student at the centre of everything we do will ensure that they leave with both the best possible grades and having had the best possible experiences throughout their time with us.

In order to realise this, we work with our Vision in mind at all times:

*“For **all** students and staff to **want** to learn and work at a **good** school; and for **all** parents/carers from our community to **want** to send their children to a **good** school.”*

There are a number of key principles that underpin the Vision, which are:

- Outstanding care for each and every individual
- A relentless drive and focus to ensure that each and every student achieves their true potential
- A focus on the quality of education and on high standards
- A broad and balanced curriculum
- A range of in-school and extra-curricular experiences to prepare our students for life in modern society
- Superb facilities which support and enhance learning at all levels including achievement and engagement

For interested candidates, I would encourage you to visit our fantastic campus to see for yourself the superb learning and working environment that we have. If you would like to arrange a visit, please email our HR Team at recruitment@ncdat.org.uk whereupon a mutually convenient date and time will be arranged.

Yours faithfully

Mr M Gray
Principal



About us

New College Durham Academies Trust (NCDAT) is an ambitious Multi Academy Trust based in North Durham. We have ambitions to grow but wish to remain a Durham MAT for local schools. The trust currently has 3 large secondary schools; Consett Academy and North Durham Academy and Wellfield School.

Our schools are at the heart of their local communities and strive to deliver on our founding principles of Inclusion, Progression and Excellence which supports a central vision of 'Students First'.

The principle of inclusion provides opportunities for students of all abilities, aspirations and backgrounds and involving staff, governors, students and the wider community in determining the direction of our Trust. Our curriculums are broad and challenging, with the academic success of students at the heart of what we do.

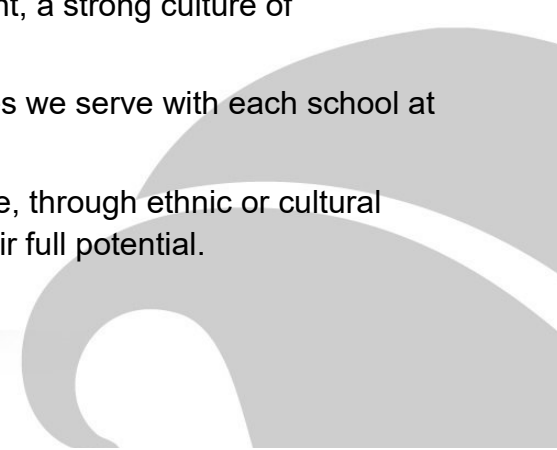
To encourage progression, our schools provides effective advice and guidance. This enables learners to make informed and appropriate decisions for future study and employment, encouraging them to take on new challenges and reach higher levels of achievement.

The focus on excellence underpins all we do whether in learning areas, working in the community or governing and leading our schools.

The Trust recognises that safeguarding our children and young people is core to all our activities, and we expect all staff, volunteers and wider stakeholders to share this commitment.

Our Aims are:

- To ensure our schools are centres of excellence with a focus on the nurture and achievement of all their members;
- To promote mutual support, encouragement and benefit between our academies;
- To develop, as the core foundation of academic achievement, a strong culture of professional development amongst our staff;
- To celebrate and maintain the unique identity of communities we serve with each school at the heart of its community;
- To recognise and enable all those who often remain invisible, through ethnic or cultural disadvantage, or through disability or poverty to achieve their full potential.



Advert

Science Technician
Grade 3 £22,369 - £24,496 p.a.
Term Time + 1 week 37 hours per week
Actual Salary based on working term time plus one week
£20,132- £22,046
North Durham Academy, Stanley

North Durham Academy are looking to appoint an additional Science Technician to support with our growing Science department

We want exceptional people, who can help us in our journey to become an outstanding provider of education. Applicants should therefore be able to provide technical advice, support and guidance to staff and students within the Science Department, ensuring a safe working environment.

The successful candidate will:

- Support and assist teachers, contributing to raising student attainment & progression within the Science Department whilst providing technical support to staff and students.
- Maintain the equipment & resources allocated to the Science Department.
- Assist teaching staff in working with individual / groups of students to ensure students realise their potential

If you are enthusiastic about contributing to a positive learning environment and have the necessary skills and attributes, we encourage you to apply.

To find out more about this role or arrange a discussion/ visit to the academy, please contact Dan Dalton, Head of Science on D.Dalton@ndacademy.co.uk





Job Description

Job Description: Science Technician

To support and assist teachers, contributing to the raising of student attainment & progression within the Science Directorate. To provide technical support to staff and students

Grade: Grade 3
Base: North Durham Academy, Stanley
Responsible to: Head of Science

Working within the Student Learning Directorate the post holder will:

- Support the implementation of the Academy's vision and values
- Ensure that the Academy policies are promoted and adhered to
- Contribute in the Academy to developing a learning culture with high expectations in a safe and secure learning environment
- Foster effective relationships with parents/carers and students in the Academy
- Provide technical advice, support and guidance to staff and students within the Science Directorate, ensuring a safe working environment
- Maintain the equipment & resources allocated to the Science Directorate, keeping stock records, ordering replacement / new resources where required and ensuring Academy procurement procedures are followed
- Assist with the preparation of resources and displays within the Science Directorate, maintaining existing resources and creating new ones
- Work with individual / groups of students to support the teaching staff in their endeavours to ensure students make progress towards academic targets
- Assist in compiling and maintain student records within the Academy Assessment, recording & reporting policies
- Be involved in delivering specific intervention programmes to support students within the Science Directorate
- To provide whole class / group supervision when teachers are absent (short term) ensuring students are on task and maintaining good order and delivering lesson content provided by teaching staff
- To undertake any professional duties delegated by the Principal



Job Description Continued

- Take part in an annual staff performance review with line manager
- To create and maintain good working relationships among all members of the Academy community
- To promote appropriate personal and professional development of all staff in the Directorate, providing an example through their own development and practice
- To work collaboratively with teaching staff to support students in their learning and the preparation of learning resources
- To set an example to students in work ethic , conduct, dress code, punctuality and attendance

Notwithstanding the detail in this job description, the jobholder will undertake such work as may be determined by the Line Manager or Chief Executive Officer from time to time, up to or at a level consistent with the main responsibilities of the job

Person Specification

Criteria	Essential	Desirable	Method of Assessment
Qualifications and training	NVQ 2 or equivalent qualification in relevant discipline OR appropriate experience	Appropriate science qualification The Support Work in Academy's VQ (SWIS) Basic First Aid training Willingness to participate in training and development opportunities	Application form
Experience	General technical/resource support Experience of working as part of a team	Experience of working in an Academy environment	Application form, Interview/ Assessment, References
Professional Skills & Knowledge	Effective use of ICT Ability to relate well to children and adults Use of relevant equipment/ resources Knowledge of particular subject/technical area Knowledge of relevant policies/ codes of practice and awareness of relevant legislation Good numeracy/literacy skills Ability to identify own training and development needs and be willing to address these		Application form, Interview/ Assessment, References
Personal attributes	Friendly and approachable Flexibility Reliable and punctual A commitment to working as part of the whole Academy team and supporting the vision and aims of the Academy		Application form, Interview/ Assessment, References

NCDAT Employee Benefits



Employee Benefits

At NCDAT we have a wide range of employee benefits



Car scheme



Cycle to work scheme



Free weekly breakfast



Employee Assistance Scheme



Pension Plan



24/7 support & well being



Discount scheme



Salary sacrifice schemes



Free onsite parking



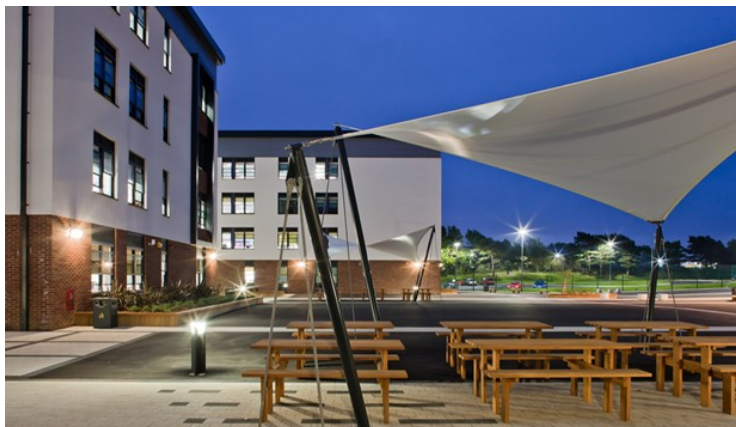
Discounted gym membership



Career development opportunities



Generous holiday entitlement



How to apply

Application form

To download an application form please visit our website: [Join Our Team | \(northdurhamacademy.co.uk\)](https://www.northdurhamacademy.co.uk)

Alternatively, please contact the HR Team by phone - 01207 291188 or e-mail - recruitment@ncdat.org.uk

Completed application forms should be emailed to recruitment@ncdat.org.uk

Please **do not** attach copies of CV's/qualification certificates. Only the information detailed on the application form will be used as part of the short-listing process. Applications from recruitment agencies will not be accepted.

Closing Date

Midday Friday 29 September 2023

Interview Date

To be confirmed

Interview arrangements

If you are shortlisted for this vacancy we will contact you by email to inform you of interview arrangements. Please note, if you have a Hotmail email account our email may go into junk so please check this regularly. Shortlisted applicants will be required to complete a self-declaration form as part of our safer recruitment procedures which are aimed at deterring and preventing unsuitable people from working with children

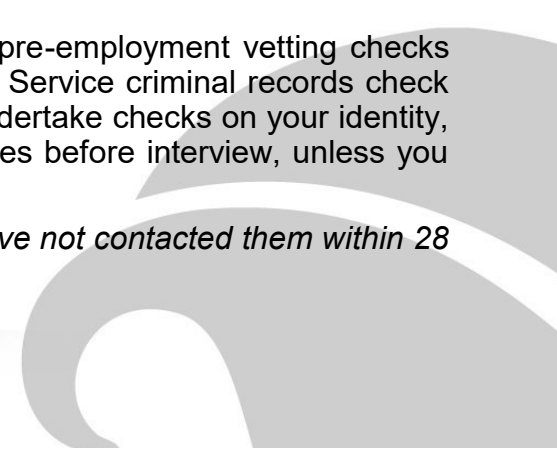
Location

This post is initially based at North Durham Academy, however the successful candidate may be asked to work at other schools within the Trust.

Pre-employment Checks

The successful candidate for this role will undergo a range of pre-employment vetting checks prior to appointment including enhanced Disclosure and Barring Service criminal records check for work with children including barred list check. We will also undertake checks on your identity, qualifications, medical fitness and take up employment references before interview, unless you have asked us not to.

Applicants should assume they have been unsuccessful if we have not contacted them within 28 days of the post closing.



Safeguarding Information

Trust Safeguarding Commitment

New College Durham Academies Trust is committed to safeguarding and promoting the welfare of our students and young people. We have a robust Safeguarding Policy and all staff will receive training relevant to their role at induction and throughout employment with the Trust. We expect all staff and volunteers to share this commitment. This post is subject to a satisfactory enhanced Disclosure and Barring Service criminal records check for work with children.

Safeguarding Policy

You can find the academy safeguarding policy using the link below:

[Policies | \(northdurhamacademy.co.uk\)](https://www.northdurhamacademy.co.uk/Policies)

Recruitment of Ex-offenders Policy Statement

The trust has a policy in the recruitment of ex offenders which can be found on the Academy website on the job vacancy page should you need to refer to it.

This post is included in the rehabilitation of Offenders Act 1974 (exceptions) order 1975 the successful applicant will be required to obtain a satisfactory enhanced Disclosure and Barring Service check with children's barred list check. It is a condition of employment that the employee should not have been convicted of a criminal offence against children, nor have been dismissed from or resigned from a previous employer for misconduct of a similar nature.

