

ROLE DESCRIPTION

ROLE TITLE:	Teacher of Psychology
REPORTING TO:	Head of Department
LOCATION:	Franklin College, Grimsby
APPOINTMENT TYPE:	Teaching post. Full-time (1.0 FTE). Permanent
DATE:	March 2017

ROLE PURPOSE:

The post-holder will report to the Head of Department for this curriculum area, and will be responsible for the planning, development and successful delivery of teaching and learning within the Department.

DIMENSIONS:

None

Budget responsibility: Not Applicable

MAIN DUTIES AND RESPONSIBILITIES

Teaching Responsibility

1. To develop and deliver high quality teaching, learning and assessment to meet student needs effectively and efficiently and thereby raise student achievement, retention and progression.
2. Planning and preparation of courses and lessons within the course scheme of work, and making a positive contribution to curriculum and course planning and development within the Department
3. The monitoring and reporting of student performance including reporting and follow-up of student attendance.
4. Making a positive contribution to schools and community liaison, resource development and management, and active participation in quality assurance across the College

In these roles and tasks the teacher is responsible to the relevant Head of Department

Course Leadership Responsibility

All teachers will be allocated full or part course leadership, as appropriate to support the effective management of learning across the College. Course leadership may involve the following:

Course Development:

5. Development planning, assessment of accreditation options, resourcing, schemes of work, student course guides, student assessment plan, key skills development and assessment (as appropriate).

Schools and Community Liaison

6. Course promotion materials; open evenings; workshops for partner schools and student induction.

Resource Development and Management

7. Timetabling, resource bidding, developing teaching and learning resources (and the care and use of other physical resources), and health and safety in the learning environment.

Quality Assurance and Monitoring of Student Performance

8. Annual Departmental self-assessment report (includes: assessment of student achievement and value added, analysis of student perception and annual review of recruitment, retention and achievement including the development and monitoring of annual quality improvement plans).
9. Liaison with the examinations team with examination entries and assessment materials and information, e.g., project assessment, estimated grades for students.
10. Student performance indicators, assessment grading and student reviews.
11. Direct liaison with parents / guardians when appropriate.

In these roles and tasks the teacher is responsible to the relevant Head of Department.

Whole College Responsibility (Membership of Teams / Task Groups)

The post holder will be expected to involve themselves in appropriate whole college teams.

In this work the post holder will report to the relevant College lead manager.

Other Responsibilities

12. The post holder will contribute to Safeguarding and Child Protection at all times to ensure the safety and security of and identifying all young people and vulnerable adults who are in contact with the College, with a commitment to safeguarding the welfare of these individuals and protecting them from any potential harm
13. Work to promote and contribute to the College's *Prevent* policy and procedures, and are expected to assure that the College meets and exceeds its statutory responsibilities.

14. Work to promote and contribute to the College's Equal Diversity and Inclusion Policy, and are expected to uphold the Colleges commitment to equality, diversity and inclusion.
15. Such other tasks as may be necessary to ensure the continuing development of quality assurance across the College, and to ensure the continuing development of systems and service.

The post holder will be paid on the Sixth Form Colleges Teachers Pay Spine, NSP 1-9; currently £22,937 - £38,364 (depending on experience) per annum.

SGr
March 2017

	Essential	Desirable	Application	Interview	Teaching Task	Other (if applicable)
Qualifications						
Good degree in the specific subject or related area	✓		✓			
PGCE/QTS or other teaching qualification (including School Direct training)	✓		✓			
Experience						
Teaching experience, either in post or as a trainee/student teacher	✓		✓		✓	
Extra-curricular activities to enhance learning		✓		✓		
Pastoral support to support achievement		✓		✓		
Skills and Knowledge						
Strong interpersonal and communication skills		✓		✓	✓	✓
Planned creative, innovative and varied delivery of teaching, learning and assessment		✓		✓	✓	✓
Development of imaginative and stimulating teaching, learning and display materials		✓			✓	
Effective organisational and administrative skills		✓		✓	✓	
Adaptation of Teaching, Learning and Assessment to respond the strengths and needs of all students		✓		✓	✓	
Knowledge and understanding of how students learn and how this impacts on teaching, learning and assessment.		✓		✓	✓	
Promotion of, and accountability for, student progress and achievement		✓		✓		
Compliance with H&S, Equality and Safeguarding legislation		✓		✓		
Safeguarding of students' well-being		✓		✓		
Effective ICT skills		✓			✓	
Attitude and impact						
Positive, enthusiastic, 'can do' attitude		✓		✓		

Ability to work on own initiative and as a member of a team		✓		✓		
High expectations which inspire, motivate and challenge		✓		✓	✓	
Keen to improve self and others by participating in continuing professional development		✓		✓		
Makes a positive contribution to the wider life and ethos of the College		✓		✓		
Always acts in a fair, unbiased and ethical way		✓		✓		
Flexible and adaptable approach to work		✓		✓		