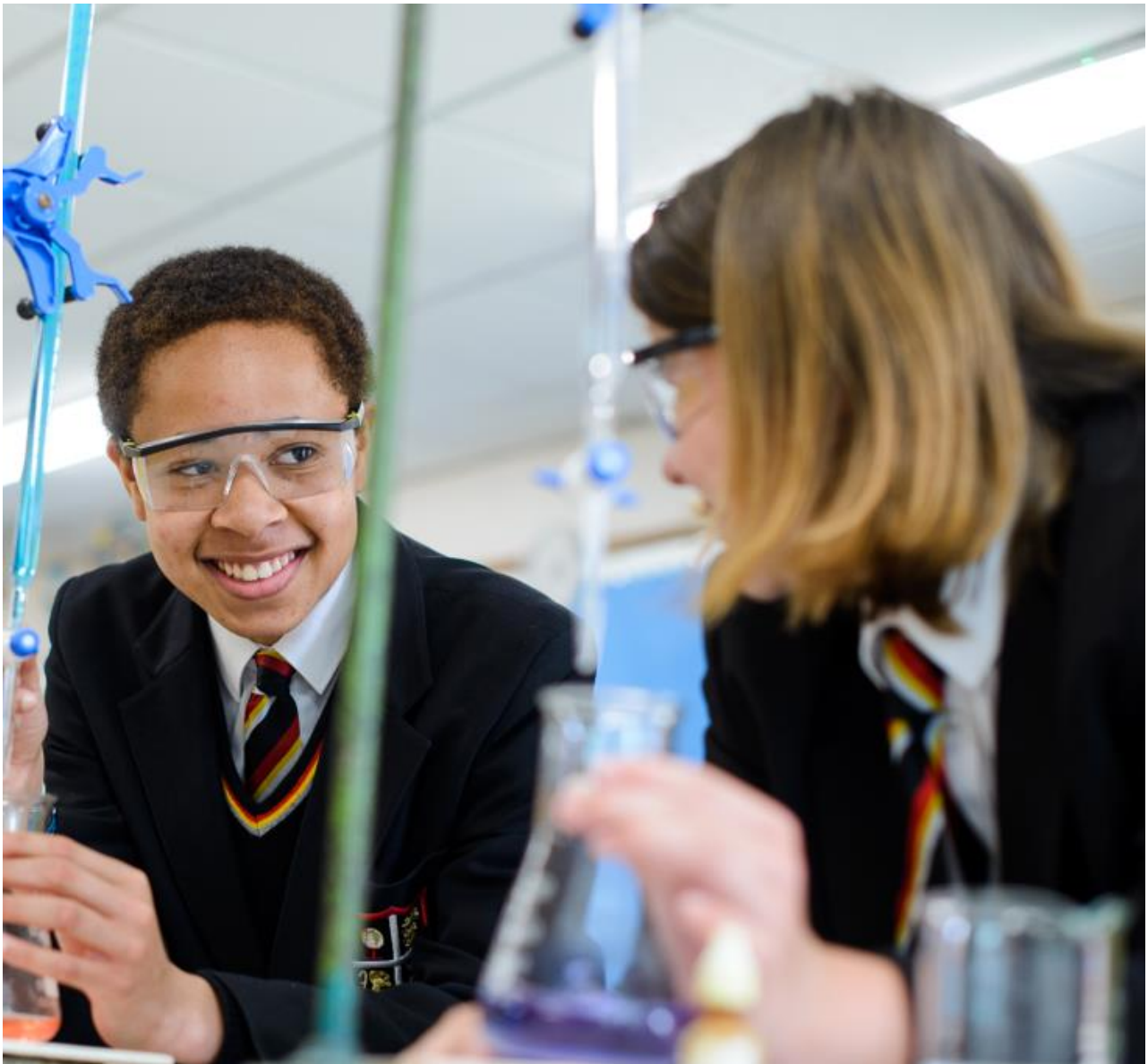# Welcome to

Stretford Grammar School

September 2023.

Dear Colleague,

Re: Required for January 2024
**   Curriculum Leader – Computing Full Time, MPS/UPS**
**   TLR 2c £7017 (pay award uplift pending)**

Thank you for your interest in the advertised post at Stretford Grammar School.

Stretford Grammar School is a co-educational Foundation Grammar School with ambitious students who demonstrate high levels of care and consideration towards each other and the wider community. This caring and compassionate behaviour is celebrated in our Ofsted reports and frequently commented upon by visitors to the school who are struck by the warm, purposeful, and respectful atmosphere. At the heart of the school, core values of courtesy and respect, together with our diversity and excellent relationships, make Stretford Grammar School a unique and wonderful place to learn and work.

The school's principal aim of striving for the very best for all students was confirmed in the most recent inspection of 2019 which highlighted the "good quality of education" coupled with "a clear vision for the school" which aims to "develop the whole child". In addition, the school places great value on student participation in a broad range of curricular and extra-curricular opportunities aimed at developing life skills, leadership potential and links with the wider community. In doing so, we hope that each and every one of our students has the opportunity to experience success during their time at Streford Grammar School; whether that is academically or through the wider provision of the school.

The successful applicant will be an innovative and skilled practitioner who is committed, hardworking and passionate about making a difference to the lives of the students whom they teach. In doing so they will be joining a school that is "welcoming and inclusive, with a strong sense of community" (Ofsted 2019). If you feel you have the qualities to contribute to such a community and be a role model for the students in your care then I hope the information enclosed and, on the website, encourages you to apply to what is, I believe, a unique school with a special group of young people.

Governors and Senior Leaders take the wellbeing of our staff seriously and this role provides the successful candidate to work in a supportive and caring environment where their career aspirations will be nurtured and supported.

The Governing Body of Stretford Grammar School is committed to equality of opportunity and the safeguarding and welfare of children and young people. It expects all staff and volunteers to share this commitment and as part of the short-listing process, social media and online checks will be undertaken.

The successful candidate will be subject to a full enhanced DBS check.

I hope that the information provided encourages you to apply for the post of Curriculum Leader Computing and ICT at Stretford Grammar school.

I look forward to hearing from you.

Yours sincerely,

Michael Mullins.
Headteacher.

The Computing Department

Staff

The Department is a small team of hardworking, experienced, and committed staff with high expectations of the students and themselves. Significant time has been invested in planning the new curriculum and investigating the opportunities that are now available to increase student engagement and achievement in Computing. Students enjoy their lessons and work respectfully and collaboratively with each other. Enthusiasm for Computer Science can be seen through the uptake for GCSE and A Level over recent years.

The Department is currently led by Mr. James Stenhouse who is supported by one full time subject specialist with additional support at Key Stage 3 from experienced colleagues.

Facilities

The majority of Computing and Computer Science lessons take place in two fully equipped, dedicated teaching rooms, each with 34 student PCs, a dedicated teacher PC with monitoring software (Senso) installed to demonstrate and view student PCs and touchscreen TV display screens. Additional facilities include a recently upgraded bookable suite of 34 PCs and a library resource centre available to staff from other curriculum areas to utilise.

The school has an excellent IT infrastructure compromising a full time Network Manager and Technician who support whole school provision for Computer Science and ICT. There is staff Wi-Fi access in all areas of the school, a dedicated teacher PC in every classroom, and fast and well-maintained servers allowing quick file access and fast login times for all.

Curriculum

The Department has worked collaboratively to develop a challenging and effectively resourced and sequenced scheme of work. Long, medium and short-term planning is in place for the curriculum; all year groups have clear learning intentions and assessment outcomes are identified in schemes of work. There is an abundance of online learning materials available to support delivery at Key Stages 3 and 4, as well as additional physical resources available for enrichment opportunities.

Students follow a bespoke Computing curriculum at Key Stage 3 where they have two lessons per fortnight, studying topics including digital literacy, text-based programming, artificial intelligence, and cyber security. All student work at KS3 is set, completed, and assessed digitally.

At Key Stage 4, students study the AQA GCSE Computer Science syllabus. This remains a very popular option choice for students, with two GCSE classes running in both Year 10 and 11.

At A Level, the Department offers AQA A Level Computer Science, a consistently popular subject choice. Year 12 classes have 8 lessons per fortnight and Year 13 classes have 9 lessons per fortnight.

Results

Results at GCSE are consistently good, with students achieving 96% Grade 4+ and 75% achieving Grade 7+, with almost half of all Grades at 8+.

Computer Science results at A Level are consistently strong, with on average 90% of students achieving Grade A*-C and 50% of students receiving Grade A/A*. A large proportion of A Level Computer Science students go on to study the subject at degree level at Russell Group universities including Birmingham, Bristol, Manchester, Oxford, and York, or go on to Degree Apprenticeships with organisations including The Bank of England, Dyson, and Rolls Royce.

Extra-curricular activities

The Department aims to provide at least one extra-curricular club per Key Stage to allow students to access the facilities and equipment after school and develop their knowledge and curiosity in Computing. Clubs are subject to change every half term and have included Pi Club, Animation Club, Programming, Robotics, Games Programming, Board games and Puzzles, as well as Revision Sessions.

Students have had opportunities to take part in Computing and ICT activities outside the classroom, for example Cyber Security workshops and robotics competitions. Additional activities are regularly reviewed and welcomed to ensure there are opportunities identified for student participation timetabled in every year as part of the curriculum.

The Department is a small team of hardworking, experienced and committed staff with high expectations of the students and themselves. Teaching and Learning within the Department is consistently strong.

Students enjoy their lessons and work respectfully with each other and the equipment provided. Enthusiasm for Computing and ICT can be seen through the increased uptake for GCSE Computing and A Level ICT over recent years.

The post on offer is a demanding one with a substantial work commitment, but the rewards of working in a very good school with a strong team and able students are significant.

Clearly this post offers an opportunity for the successful candidate to be involved in an exciting phase of the school's development, with significant redevelopment of the school planned for 2025, whilst gaining significant experience of working with bright, capable individuals with the enthusiasm and aspiration to learn.

All completed application forms should be returned to the above address or via recruitment@stretfordgrammar.com *marked for the attention of the Headteacher by* **9am** *on* **Friday 6th October***.*

We anticipate that interviews will take place in the week commencing **Monday 9th October 2023***.*

Job Title: Curriculum Leader: Computing

Responsible to: AHT with responsibility for the subject

Specific Responsibilities:

- Organisation and planning of the curriculum to ensure rapid progress and high academic attainment and that it fulfils the demands of the National Curriculum, GCSE and A Level Programmes of Study
- Maintain clear expectations and high standards of professionalism at all times in order to foster high standards of behaviour
- Monitoring of and being accountable for student attainment and progress, in accordance with the school's policies.
- Be accountable for high standards of teaching and learning
- Working collaboratively and sharing good practice within the school, to continually raise standards and develop the ethos in all areas of the school, not just the academic provision.
- Attend school events and activities as directed by the Headteacher.
- To make contributions to and develop their expertise through in-house CPD and external providers
- Staff will be expected to share their expertise across the school
- Equal opportunities for **all** students and staff

Strategic Direction

- Lead by example in a professional way; model the high standards which will ensure the attainment, progress, discipline and motivation of all students
- To develop and implement the Department Development Plan which is linked to the School Development Plan
- To provide effective monitoring and evaluation of progress, measured against targets for raising standards in teaching and learning and whole school priorities
- To develop and implement policies, pedagogy and practice in the subject which reflect whole school and national policies and strategies

Teaching and Learning

- To ensure that programmes of study/schemes of work are planned and developed and implemented consistently by subject specialists. Where appropriate these should be in accordance with the National Curriculum, examination specifications and Key Stage

strategies e.g. gifted and talented, application of ICT, assessment for learning, literacy and numeracy

- To ensure that pupil progress targets are set by subject staff and that systems are implemented to allow pupil progress to be regularly recorded, monitored and reported. In doing so identify issues for development and implement appropriate intervention strategies
- Apply effective strategies to support individuals and groups of students who are underperforming in order that they meet or exceed their targets
- Monitor the impact of these strategies; adapt and develop them when necessary to ensure the best outcomes for each student
- To ensure that the school policies relating to teaching and learning are consistently implemented across the subject e.g. teaching and learning policy, assessment policy, single equalities policy, homework policy, code of behaviour and rewards etc.
- To ensure that good practice in teaching and learning is identified, promoted and shared across the subject team
- To develop extra-curricular opportunities which enrich students' love of the subject and provide cultural capital
- To implement systems for monitoring and evaluating the quality of teaching and learning in the subject and to set targets consistent with raising standards. For example: through regular lesson observation, work scrutiny, planning monitoring and analysis of assessment data
- To analyse external examination results at GCSE and A2 and set targets for future attainment and achievement
- To provide appropriate guidance, support and direction in the application of teaching and learning methods in the subject area, including the introduction of new specifications at GCSE, and A Level.
- To build effective links with the local community, including business organisations to support teaching and learning in the subject
- To contribute to the school's self-evaluation through the quality assurance process and in doing so review standards within the subject area
- Ensure departmental rooms have displays which are vibrant, stimulating and regularly refreshed
- Ensure reporting of student progress is professional and informative with clear targets set
- Liaise with parents/carers to offer information and guidance to ensure the students gain maximum benefit from the learning opportunities
- Ensure that the departmental resources and equipment are well cared for

- When required, be responsible for the organisation of departmental visits and excursions in accordance with school policies

Leading and Managing Staff

- Keep up-to-date with national developments in the subject area, teaching practices and methodology
- To contribute to the recruitment and selection of teaching staff
- To lead and promote the professional development of subject specialists in a way which:

  1. Makes a significant contribution to the raising of standards of teaching and learning in their subject
  2. Recognises and promotes good practice in teaching and learning
  3. Supports and evaluates their progress against performance management objectives resulting in a positive impact on teaching and learning in their subject
  4. Identifies and meets their CPD needs

- To ensure that the appraisal of personnel is consistent with whole school policies and procedures
- To take appropriate action where under performance is identified
- To coordinate the deployment of staff in consultation with the Headteacher
- To act as a performance management team leader for identified staff
- To ensure that appropriate documentation regarding external examinations is processed accordingly in liaison with the school's Examination Officer

Resource Management

- To secure and allocate resources in the subject area in order to maximise their impact on teaching and learning
- To ensure that the learning environment is appropriately maintained and promotes high standards in teaching and learning

Health and Safety

- To ensure that all staff in the subject area comply with safety rules and procedures relevant to the subject and whole school
- To report promptly to the Headteacher any issues which have/may lead to a breach of regulations

Additional responsibilities

- You will be required to carry out the duties of a Tutor and work with your Tutor Group on the delivery of the wider and extended curriculum
- Any other duties as may from time to time be reasonably required

Safeguarding

- ***To ensure that you are aware of the key policies relating to safeguarding and play an active part in Keeping Children Safe in Education***

This job description is designed to outline the main duties and responsibilities associated with the post but is not intended to be an exhaustive list of all duties performed. It will be reviewed as appropriate and it may be subject to modification or amendment at any time after consultation with the post-holder, Business Manager, Headteacher/or his representative.

Person Specification

Post: Curriculum Leader – Computing

Qualities and Attributes	Essential	Desirable	Evidenced by
Qualifications, Education and Teaching			
Degree and teaching qualification in the relevant subject(s)	✓		Application
Recent, relevant in-service training	✓		Application
A commitment to CPD in order to develop oneself and others	✓		Application
Further professional qualifications		✓	Application
Knowledge, Understanding and experience			
An excellent classroom practitioner, with the ability to communicate a passion for the subject	✓		Interview/Observation
Thorough knowledge and understanding of the KS 3 National Curriculum	✓		Application/Interview
Thorough knowledge and understanding of the course requirements for GCSE and A Level	✓		Application/Interview
An understanding of the role of assessment and student tracking systems in raising standards and promoting progress	✓		Application/Interview
Successful teaching experience, including the teaching of the subject to A Level		✓	Application/Interview
Evidence of a contribution to areas such as the wider curriculum and extracurricular opportunities		✓	Application/Interview
An understanding and appreciation of the positive impact a proactive Form Tutor can have on a students' school experience	✓		Application/Interview
Leadership/Management			
Evidence of good student management and discipline	✓		Interview/Observation
A commitment to raising standards and evidence where this has been achieved	✓		Application/Interview
Excellent organisational and planning skills with the ability to adapt	✓		Interview/Observation
General/Personal Qualities and Characteristics			

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An effective team player who can think and work independently	✓		Interview
A commitment to care and support for every student and the ability to find the difference that makes a difference	✓		Application/Interview/Observation
An ability to motivate students and staff	✓		Interview/Observation
An effective communicator with strong interpersonal skills	✓		Interview/Observation
A commitment to the responsibility for and practices concerned with the promotion of the welfare and safeguarding of young people	✓		Application/Interview

The Application Process

Application

1. Complete the Stretford Grammar School teaching staff application form. (*Please do not include a CV*)

2. Provide a letter of application of *no more than two sides of A4* which should address your teaching and learning philosophy for your subject/subjects, how your career to date has prepared you for this role, other skills you can offer to the school and why you wish to join the staff of Stretford Grammar School.

Send your application by email to recruitment@stretfordgrammar.com or post it to Stretford Grammar School, Granby Road, Stretford, Manchester, M32 8JB

Closing date

Applications close on **Friday 6th October 2023** at 12 Noon.

Short listing

Unfortunately we are unable to communicate to all applicants the outcome of the shortlisting process and sadly, if you have not been contacted by 10th October you must assume your application has not been successful on this occasion.

All posts will be paid on the school teachers' pay scale.

All this information is available on the Stretford Grammar School website:
www.stretfordgrammar.com
or contact Mrs. E. Hayes (PA to the Headteacher) for an application pack:
recruitment@stretfordgrammar.com or telephone 0161 865 2293.

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