



University and College Counsellor

Part-time (50%)

with possibility of combining with teaching or pastoral responsibilities
from September 2021

Founded in 2015, Le Régent is a rapidly developing Swiss boarding and day school with an international academic programme. Approximately 200 students from Switzerland and around the world are educated in an ultra-modern campus in the heart of the Valais Alps in the stunning ski resort of Crans-Montana. Le Régent has been under the guidance of Institut Le Rosey (www.rosey.ch) since August 2019.

Le Régent follows a rigorous academic programme in English in preparation for the International Baccalaureate (IB) Diploma Programme and for its own diploma, the Régent Graduation Diploma, while nurturing the individual talents of each student with its diverse extracurricular offering, including sports, arts, music and mountain activities.

Junior and Secondary school students follow an adapted version of the UK curriculum leading to IGCSEs and then the IB Diploma. Most of the graduating class currently head towards the UK or mainland Europe but there is growing interest in the US, Canada and Switzerland.

Although we are looking for a specialist, we would welcome applications from candidates able to offer a teaching subject.

About half of the school population are day students, boarding life is vibrant and many local children take the opportunity to experience boarding on a flexi model. Although probably non-resident, the successful candidate will have the positive outlook required to be part of a boarding community and provide a positive presence in the school.

PRINCIPAL REQUIREMENTS

- A commitment to and experience of higher education and career counselling and guidance for secondary students
- Detailed knowledge of the higher education scene particularly in English-speaking countries
- Knowledge of the university application and admission process throughout the world but particularly in the UK and US with experience of guiding students through UCAS and the Common Application.
- Willingness to build up relationships with US colleges through visits, conferences, etc.
- To contribute to our boarding provision through weekly duties and a contribution to the broader life of the school

PERSON SPECIFICATION

| KEY CRITERIA | ESSENTIAL | DESIRABLE |
|--|-----------|-----------|
| Qualifications: | | |
| An honours degree | ✓ | |
| A recognised teaching qualification (for a part-teaching post, essential) | | ✓ |
| Professional counselling qualifications or membership of relevant associations | | ✓ |
| Knowledge and experience: | | |
| College and University guidance experience | ✓ | |
| Experience of working in an international education setting | ✓ | |
| Commitment to, or evidence of, continuing relevant professional development | ✓ | |
| To be proficient with the use of ICT and familiarity with online counselling programs such as Maia or Bridge | | ✓ |
| Evidence of working successfully as a member of a team | ✓ | |
| Commitment to the protection and wellbeing of young people | ✓ | |
| Personal: | | |
| Excellent interpersonal and communication skills | ✓ | |
| Excellent administrative skills and ability to keep to deadlines | ✓ | |
| Enthusiasm and 'Can do' approach | ✓ | |
| Resilient and able to work in a variety of settings | ✓ | |
| Ability to command respect of young people and staff | ✓ | |
| Ability to maintain positive relationships with staff, pupils and parents | ✓ | |
| An interest in skiing and the outdoors | | ✓ |
| A willingness to offer some extra-curricular provision | ✓ | |
| To uphold the School's central values | ✓ | |
| To have a working knowledge of French | | ✓ |