



THE JOHN FISHER SCHOOL

JOB DESCRIPTION

Job Title: Science Technician

Salary/Grade: Scale 4 Point 7 £25,287.45 (£29,346 FTE)

Contract Type: Term Time Only +1 week (40 Weeks)

Working Hours: 36 hours per week, Monday to Friday

Start Date: September 2025

We are seeking a reliable, well-organised and enthusiastic Science Technician to join our friendly and committed Science Department. This is a vital support role, ensuring the smooth running of practical work across Biology, Chemistry and Physics.

The successful candidate will be responsible for preparing materials and equipment for lessons, maintaining apparatus, managing stock levels, and ensuring that health and safety procedures are rigorously followed. You will work closely with teaching staff to support the delivery of engaging and effective science education.

Experience in a school or laboratory setting is desirable but not essential, and training will be provided. A willingness to learn, a proactive attitude and strong organisational skills are key.

Closing date: 18 June 2025

Interviews to be held: 20 June 2025

We are committed to safeguarding and promoting the welfare of children and expect all staff to share this commitment. The successful applicant will be subject to an enhanced DBS check.

Job Description: Science Technician

Job Title: Science Technician

Responsible to: Senior Science Technician

Location: The John Fisher School

Salary Scale: Scale 4 point 7 - 10

Main Purpose of the Role

To provide practical and administrative support to the Science Department, ensuring that resources for lessons are prepared, maintained and managed efficiently, and that the laboratory environment is safe, well-stocked and well-organised.

Key Responsibilities

Practical Preparation and Support

- Prepare materials, apparatus and equipment for practical lessons in Biology, Chemistry and Physics.
- Assist with practical activities during lessons where required.
- Clear away and clean equipment after practical work.
- Carry out demonstrations or assist with them, as directed by teaching staff.

Health and Safety

- Ensure that COSHH and other health and safety regulations are followed at all times.
- Maintain chemical and equipment storage areas in a safe and orderly manner.
- Carry out routine safety checks on equipment and report any faults or concerns.

Stock and Equipment Management

- Monitor and manage stock levels of equipment and consumables.
- Order new stock in line with departmental procedures and budgets.
- Carry out regular inventory checks.

Administrative Duties

- Maintain accurate records of equipment loans, repairs, and chemical inventories.
- Support the organisation of displays, resources and teaching aids as required.

General

- Attend relevant training and development opportunities.
- Work as part of a team with other technicians and science staff.
- Undertake any other duties appropriate to the grade of the post, as directed by the Head of Department or line manager.

Person Specification

Essential	Desirable
Good organisational skills	Previous experience in a science/laboratory setting
Basic understanding of health and safety	Knowledge of COSHH regulations
Willingness to learn and follow procedures	Relevant qualification in Science or Laboratory Work
Ability to work independently and as part of a team	Experience of working in a school environment
Good communication skills	ICT proficiency, including Microsoft Office