



ARCHDIOCESE OF BRISBANE

ROLE DESCRIPTION

CAMPUS MINISTER (ECUMENICAL)

1. POSITION TITLE

Campus Minister (Ecumenical)

Position ID:	<i>CAMI/Schld</i>
Classification:	<i>Level 5, Level 6 School Officer Classification structure as per the Catholic Employing Authorities Single Enterprise Collective Agreement - Diocesan Schools of Queensland 2010</i>
Agreement:	<i>Catholic Employing Authorities Single Enterprise Collective Agreement - Diocesan Schools of Queensland 2010</i>
Location:	School Based

2. PURPOSE AND SCOPE OF POSITION – KEY RESULT AREAS (OUTPUTS)

2.1. Purpose & Scope of Position

The Campus Minister works as a member of a team that provides faith, spiritual and pastoral support to students. The role is project-focused and designed to contribute to the religious life of the school community. The Campus Minister seeks to empower young people to utilise their gifts and talents and to live their faith in a variety of settings including school, parish, wider Church and local community.

2.2. Key Result Areas

The Campus Minister works in collaborative partnerships to:

- 2.2.1. Contribute to and promote the development, alignment, attainment and review of the mission and strategic goals for Brisbane Catholic Education
- 2.2.2. Implement projects that nurture the religious identity and culture of the school
- 2.2.3. Encourage, facilitate and support faith, spiritual and pastoral development for students
- 2.2.4. Promote connections within and beyond the wider Church community
- 2.2.5. Create opportunities for student prayer and worship and contribute to significant school liturgies and celebrations
- 2.2.6. Empower students to use their gifts and talents in service of others through social action and justice activities and initiatives
- 2.2.7. Engage in on-going professional learning and spiritual formation opportunities

3. STATEMENT OF RESPONSIBILITY

The role holder performs the role cognisant of and in harmony with the vision, mission and values of Christian Education in the Archdiocese of Brisbane.

The Campus Minister operates within a team to support the faith, spiritual and pastoral development of students within the broader context of the religious life of the school.

A specific, school-based Duty Statement is reviewed and negotiated annually with school leadership and supported by the appointed Education Officer - Religious Education. This statement should make clear the day-to-day expectations of the Campus Minister, taking into consideration local circumstances, time allocation for the position and the key result areas.

At all times, the Campus Minister acts in accordance with the Student Protection Guidelines and the Staff Code of Conduct. It is vital that the Campus Minister exercise judicious and prudent judgment in the supervision of students and in relating to students pastorally and spiritually.

4. FUNCTIONAL RESPONSIBILITIES

"Under each of the prescribed functions is a selection of activities in which the role holder might engage. The list is neither prescriptive nor exhaustive"

4.1. **Contribute to and promote the development, alignment, attainment and review of the mission and strategic goals for Brisbane Catholic Education.**

- ☐ attend and contribute to cluster meetings of Campus Ministers
- ☐ provide feedback on related BCE initiatives as appropriate
- ☐ contribute to the vision and mission of Brisbane Catholic Education in the school setting
- ☐ participate in the establishment and annual review of a specific, school-based duty statement, in collaboration with school leadership and supported by the appointed Education Officer - Religious Education

4.2. **Implement projects that nurture the religious identity and culture of the school**

- ☐ identify opportunities to create and maintain sacred spaces in classrooms and around the school
- ☐ participate in the planning and celebration of days of religious significance
- ☐ create and maintain timely and relevant visual displays that promote significant aspects of the religious identity and culture of the school (e.g. for Liturgical seasons, school charism/tradition) and incorporate use of symbol and imagery
- ☐ assist with the establishment and facilitation of a 'religious life of the school' working group involving staff and students

4.3. **Encourage, facilitate and support faith, spiritual and pastoral development for students**

- ☐ provide formation for students to undertake appropriate roles of ministry within school liturgies (e.g. music ministry, readers, preparing sacred spaces, Eucharistic ministers)

- ☐ identify opportunities to integrate formation experiences into class and year level camps and educational trips
- ☐ participate in the design, development and facilitation of prayer, reflection and liturgical experiences
- ☐ participate in the design, development and facilitation of programs that support the faith, spiritual and pastoral development of students

4.4. Promote connections within and beyond the wider Church community

- ☐ engage with and promote parish, deanery and archdiocesan initiatives, events and gatherings
- ☐ facilitate opportunities for the involvement of local clergy in the school community
- ☐ promote the role of Campus Minister within the school, wider Church community and local community

4.5. Create opportunities for student prayer and worship and contribute to significant school liturgies and celebrations

- ☐ identify opportunities to ritualise and prayerfully support students facing issues of grief and loss
- ☐ assist in the design and development of rites of passage (e.g. induction of leadership, welcoming new students, graduation ceremonies)
- ☐ assist with the establishment and facilitation of a school liturgy committee involving students and staff
- ☐ assist with the preparation of prayer, reflection and liturgical experiences (e.g. staff prayer, assembly prayer, pastoral care group prayer, class mass)

4.6. Empower students to use their gifts and talents in service of others through social action and justice activities and initiatives

- ☐ enliven and renew existing service and justice activities (e.g. justice activist - in - residence; service learning programs; justice hypotheticals;
- ☐ identify opportunities for students to facilitate and participate in social action and justice activities and initiatives (e.g. Rosies, Benesons, Caritas, Vinnies School Sleepover)
- ☐ assist with the establishment and facilitation of a social action and justice committee involving students and staff

4.7 Engage in on-going professional learning and spiritual formation opportunities

- ☐ create and engage in local networks with other Campus Ministers to share ideas and best practice
- ☐ participate in professional learning and spiritual formation programs and projects offered through BCEO and other providers
- ☐ identify and access opportunities to develop personal spirituality (e.g. Catching Fire, retreat experiences, spiritual readings)
- ☐ identify and monitor professional and personal goals and professional learning and formation needs, with the support of the APRE

5. AUTHORITY LIMITS

Authority is delegated from the Principal for the Campus Minister to undertake this role. Such authorisation is clearly articulated in the school-based Duty Statement, negotiated annually as part of the performance management process. Expenditure of funds must be in accordance with approved budgets and appropriately authorised.

6. REPORTING & OTHER RELATIONSHIPS

The Campus Minister has a significant relationship with the Principal and other members of the school leadership team. The Campus Minister is responsible to the Principal and reports to the Assistant Principal Religious Education Mission P-12 on a day to day basis.

The Campus Minister collaborates with pastoral teachers and coordinators, and school counsellors to support the pastoral needs of students.

Responsibility for Campus Ministry within the Brisbane Catholic Education Office rests with the Principal Education Officer - Religious Education as delegated by the Executive Director.

Campus Ministers are supported in their role by the BCEO Religious Education staff, in particular, the appointed Education Officer - Religious Education and through structured networking with other Campus Ministers.

ARCHDIOCESE OF BRISBANE

Eligibility Criteria

Campus Minister (Ecumenical)

Applicants applying for the position of **Campus Minister (Ecumenical)** in a Brisbane Catholic Education school must meet the following eligibility criteria:

- ☐ willingness and commitment to support the mission and ethos of Christian education
- ☐ currently hold or be eligible to hold a Paid Employee Positive Notice Blue Card or hold current registration as Teacher with the Queensland College of Teachers (QCT)
- ☐ be eligible to work in Australia for the duration of the appointment
- ☐ formal or informal experience in working with young people in a Christian context (*e.g. formal experience may involve paid work with a registered youth organisation whereas informal experience may involve volunteer work with a local Parish youth group*)
- ☐ hold or be willing to successfully complete a Graduate Certificate in Religious Education (Campus Ministry) or equivalent as recognised by BCE (*e.g. 4 units at university level in Religious Education or Theology or Ministry or similar related field*)