



WELLINGTON COLLEGE
INTERNATIONAL
HANGZHOU

POSITION: KSI & KS2 Teacher

ABOUT US

Wellington College International Hangzhou is the 13th member of Wellington College family worldwide, offering a world-class international education for children of expatriate families from the ages of 5 to 18, following a curriculum based on the English National Curriculum in Pre-Prep and Prep School, enhanced by the International Primary Curriculum (IPC). These naturally lead into the IGCSE and either A Levels or IB Diploma Programme in Senior School. As with all Wellington College schools, the Wellington Values and Identities form the core of the holistic education provided by Wellington College International Hangzhou.

The Wellington College Hangzhou campus covers over 74,000 square meters and hosts a range of custom built, state-of-the-art facilities that provide pupils with access to the very best academic and co-curricular opportunities.



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BASIC INFORMATION

JOB TITLE	KSI & KS2 Teacher	DEPARTMENT	Academic
SUPERVISOR	Principal		

MAIN PURPOSE

Wellington College International Hangzhou is committed to providing world-class educational opportunities in the city of Hangzhou. We seek to recruit and develop staff members who are fully engaged with the stated vision of the school – [to] “aspire to create a caring, international community that develops well-rounded individuals with strong values and the skills to thrive within an ever-changing global society” and who are guided in their professional and personal conduct by the core Wellington values – courage, respect, integrity, kindness and responsibility. In this way, the post holder should regard the following outline of the job description not as a checklist of things to achieve, but as a starting point for their growth in the role.

KEY RESPONSIBILITIES:

Professional Attributes

- Have high expectations of children and a commitment to ensuring that they can achieve their full educational potential and to establishing fair, respectful, trusting, supportive and constructive relationships with them.
- Demonstrate the values, attributes and behaviour you expect from children.
- Be aware of the professional duties of teachers and the statutory framework within which they work.
- Be aware of the policies and practices of the school and share collective responsibility for their implementation.
- Communicate effectively with children, young people, colleagues, parents and careers.
- Recognise and respect that the colleagues, parents and careers can make to the development and wellbeing of children and young people and to raising their levels of attainment.

- Have a commitment to collaboration and cooperative working with colleagues.
- Reflect on and improve their practice; take responsibility for identifying and meeting their professional development needs.
- Have a creative and constructively critical approach towards innovation; being prepared to adapt their practice where benefits and improvements are identified.
- Act upon advice and feedback and be open to coaching and mentoring.

Professional Knowledge and Understanding

- Have a range of teaching, learning and behaviour management strategies and know how to use and adapt them, including how to personalise learning and provide opportunities for all learners to achieve their potential.
- Know the assessment requirements and arrangements for the subjects/curriculum areas they are trained to teach, including those relating to public examinations and qualifications.
- Be informed of a range of approaches to assessment, including the importance of formative assessment.
- To follow assessment guidance set out in the whole school assessment policy.
- Know how to use local and national statistical information to evaluate the effectiveness of their teaching, to monitor the progress of those they teach and to raise levels of attainment.
- Have a secure knowledge and understanding of curriculum areas to enable you to teach effectively across the age and ability range for which you are trained to teach.
- Know and understand the relevant statutory and non-statutory curricula frameworks, including those provided through the National Strategies, for your curriculum areas (all taught areas), and other relevant initiatives across the age and ability range for which you are trained to teach.
- Know how to use skills in literacy, numeracy and ICT to support your teaching and wider professional activities e.g. planning and assessment.
- Understand how children develop and that the progress and well-being of learners are affected by a range of developmental, social, religious, ethnic, cultural and linguistic influences.
- Know how to make effective personalised provision for the children you teach including those for who English is an additional language.
- Know and understand the roles of colleagues with specific responsibilities, including those with responsibilities for learners with SEN and disabilities and other individual learning needs.

- Be aware of current legal requirements and policy concerning the well being of children.
- Know how to identify and support children whose progress, development or well-being is affected by changes or difficulties in their personal circumstances, and when to refer them to colleagues for specialist support.

Professional Skills

- Assess the learning of those you teach and set challenging learning objectives.
- Plan and teach lessons and sequences of lessons that are well organised, demonstrating secure subject knowledge relevant to curricula across the age and ability range for which you are trained.
- Use a range of teaching strategies and resources including e-learning.
- Provide opportunities for learners to develop their literacy, numeracy and ICT skills
- Provide homework to sustain learner's progress and consolidate their learning.
- Make effective use of a range of assessment, monitoring and recording strategies.
- Provide daily, accurate and constructive feed back on learner's attainment, progress and areas for development.
- Support and guide learners to reflect on their learning, identify progress they have made and identify their emerging learning needs.
- Establish a purposeful and safe learning environment conducive to learning and identify opportunities for learners to learn in and out of school contexts.
- Establish a clear framework for classroom discipline to manage learners' behaviour constructively and promote their self-control and independence.
- Work as a team member and identify opportunities for working with colleagues, sharing the development of effective practice with them.
- Ensure colleagues (e.g. Teaching Assistants) working with you, are appropriately involved in supporting learning and understand the roles they are expected to fulfil.
- Advising and co-operating with staff on the preparation and delivery of courses of study, teaching materials and programmes, methods of teaching and assessments and pastoral arrangements.
- Participating in arrangements for further training and professional development, including undertaking personal training and professional development identified through performance management.
- Safeguarding children's H&S in school and on authorized school activities elsewhere.
- Other responsible duties as directed by the Head of Juniors.

JOB QUALIFICATIONS

BASIC QUALIFICATION	Education	Bachelor's degree, teaching certificate
	Major	Education related majors
	Language	Native English speaker
EXPERIENCE	Working Experience	A minimum of 2 years working experience as primary classteacher
EXPERTISE	<ul style="list-style-type: none"> • Knowledge of primary teaching 	
PREFERRED APTITUDES	<ul style="list-style-type: none"> • Be able to assess pupils' interests, needs and developments • Be able to develop curriculum • Open, proactive, patient and caring • Proficiency in Microsoft Office • International and bilingual school working experience is preferred • Cross-cultural working experience is preferred 	

Please submit CV and cover letter, together with an application form (available to download from www.wellingtoncollege.cn/careers) in English and email to jobs.hangzhou@wellingtoncollege.cn. Please note that any application with missing materials will not be considered.

Wellington College International Hangzhou is totally committed to safeguarding the welfare of children and young people and expects the same from its employees. All new staff will be subject to enhanced pre-employment clearance, including identity checks, criminal background checks, qualifications checks and employment checks to include an exploration of any gaps in employment.