



Appointment of
Science Technician

February 2025

INFORMATION FOR POTENTIAL APPLICANTS



Letter from Chair of Governors

Dear potential applicant

Thank you for your interest in the position of Science Technician at Kingsmeadow Community School. I hope that you will find the information pack interesting and inspiring.

The governors are extremely proud of the school. It is a very exciting place to learn, for students and staff. New developments are becoming well established, taking the school forward to achieve its ambition of becoming an outstanding school and provide a 'World Class' education for its students. An innovative curriculum, effective teaching strategies and strong pastoral care continue to raise standards and ensure students become confident, lifelong learners.

Governors and senior leaders are united in their aim that each individual student achieves his or her maximum potential regardless of prior achievement. Behaviour and pastoral care are exemplary. The school has an inclusive ethos and has an excellent track record in narrowing the achievement gap between PP and other students.

A very clear vision and school improvement plan all help staff to have clear aims and targets. Teamwork is well developed, with staff learning from and supporting each other, and there are opportunities to develop leadership skills. Staff are very well supported through performance management and a focused, relevant CPD programme which meets individual as well as whole school needs.

This is an exciting opportunity to join the school team and help shape the future of our school. I urge you to visit us to learn more and to see our excellent modern facilities at first hand.

Yours sincerely,

Sarah Diggle
Chair of Governors



Dear Candidate

Science Technician

At the heart of Kingsmeadow lies a highly aspirational academic curriculum of which we are fiercely proud. This academic curriculum is supported by a generous and well-planned Character Curriculum which runs through years 7 to 13. Our status as the last maintained secondary school in Gateshead means that we are not bound by the rules of a larger trust or academy chain. Every decision we make is closely tailored to the needs of our students, their families and the local community.

Staff at Kingsmeadow Community School have unerringly high expectations for all. Through developing their understanding of learning, and working in partnership with home, we seek to instil these high expectations into our students. Using our core values of Integrity, Resilience and Respect, we equip our students with the skills they need to be successful citizens who contribute positively to society, whilst giving them the academic profile they need to be able to open up doors of opportunity in their future.

The successful candidate will:

- Enjoy being a collegiate and positive member of a professional team
- Instil confidence in teaching staff and students through good organisation and technical knowledge
- Proactively support teachers so that they can focus on improving the academic standards for all students
- Firmly believe in developing the character of students
- Contribute to the community ethos of Kingsmeadow Community School, building positive and respectful relationships with students, parents, staff and all stakeholders
- Have high expectations of self as a positive role model for students

If you require any further information prior to making an application, please contact the Office Manager; Michelle Lane at mlane@kingsmeadow.org.uk or on 0191 4606004 ext 222. School visits are welcomed.

I look forward to receiving your application. Further information about our school can be found on our website.

Yours faithfully

Mark Barrett
Head Teacher



THE POST: Science Technician

PROCEDURE FOR APPLICATION

If you wish to be considered for this vacancy you should complete an application form on TES, giving the names and addresses of two referees (references will be taken-up prior to interview).

The link to the application form and relevant documents can be found on the school's website under Staff Vacancies. We will only accept applications via TES and CV's or other application formats will not be accepted.

Applications should be completed and submitted by noon on Friday 7 March 2025.

Interviews will take place on Tuesday 18 March 2025. If you have not heard from us by this time you must assume that your application has been unsuccessful on this occasion, in which case the Governors and I would like to thank you for your time and your interest in the school.



ABOUT KINGSMEADOW SCHOOL

'Kingsmeadow is a Good school..... Teachers teach about the importance of respect, integrity, compassion, courage, pride and quality. They set a good example and pupils conduct themselves maturely.'

OFSTED Sept 2021

Any welcome that I give here in writing can not do justice to the welcoming atmosphere that is felt on entering Kingsmeadow Community School. We are a community school in every sense of the word. At Kingsmeadow you will find an ambitious, dedicated and caring staff body working with students who have a real desire to work hard and succeed.

At the heart of Kingsmeadow School lies a highly aspirational, academic curriculum of which we are fiercely proud. All students have the opportunity to access the EBACC and around 90% do so. Our sixth form offer is made up of exclusively level 3 courses. We do not limit our expectations of our students and, in doing so, we find that they strive to step up and meet those expectations. Aspiration is the key to success.

The students who attend Kingsmeadow School come from an increasingly diverse community. Using our core values of Integrity, Resilience and Respect, we seek to equip our students with the skills they need to be successful citizens who contribute positively to society, whilst giving them the academic profile they need to be able to open up doors of opportunity in their future. Our strong academic curriculum is supported by a generous Character Curriculum which runs through years 7 to 13. This is delivered through our daily Thrive sessions, which account for two hours of curriculum time per week. These sessions incorporate much of the PSHE, RSE, SMSC and British Values education, as well as our own Character Curriculum. This was all highly commended in our September 2021 Ofsted visit and has moved from strength to strength since then.

As a Google Reference school we use the Google suite across the school. Teachers and students are well versed in using Google Classroom for classwork and homework. Students have good access to technology, with over 400 Chromebooks plus desktops available in school.

I am excited to be leading Kingsmeadow School from September 2024. I will be building on the work that has already been done in improving the school. Moving forward, we have a number of areas for development which we will be addressing, including: working more closely with home and the community; tackling inherently low-levels of literacy; further building resilience through aspiration. I am looking to appoint the right person who can work with me and the senior leadership team in making the improvements that the students and community of Kingsmeadow Community School deserves.

Mark Barrett
Head Teacher



DEPARTMENT INFORMATION

The science department at Kingsmeadow is composed of twelve specialist teachers teaching age groups 11 - 18. We are a department that has gone through rapid change in the past two years with regards to approach and organisation. We currently follow the AQA specification at both GCSE and A level, in which we support all required practical activities. Practical work and the engagement of pupils is a main focus of this department in the coming year, and we would welcome the input of an enthusiastic colleague to assist with this.

At GCSE we offer the following entries:

Biology

Chemistry

Physics

Combined Science

At A level we offer the following entries:

Biology

Chemistry

Physics

There are also many opportunities for in job development including logistical planning and data analysis within the department.

Mr A Fenwick

Head of Science



LEADERSHIP STRUCTURE

Headteacher

Mr M. Barrett

Deputy Headteachers

Mrs A Douglas

Mr S Ferguson

Business Manager

Miss C. Bulman

Assistant Headteachers

Mr G. Dunlop

Mrs M. Langley

Mr A. Milton

Mrs C. Richardson

Job Profile

Job Title	Reports to	Department
Science Technician	Head of Department	Science
Salary Grade	Hours	Line Management Responsibilities
Grade D – Points 6-7	Term Time Only Permanent Post Full Time	None

Summary of Role

Main Duties and Responsibilities

To provide efficient and effective Technician support to the Science Department

- To prepare and set up equipment and materials ready for use in accordance with manufacturer's instructions and the requirements of teaching staff areas.
- To put away equipment and materials, dispose of used materials and chemicals in a safe manner and to maintain hygiene (including cleaning of sinks) and safety standards in the laboratory and preparation areas.
- To undertake basic maintenance and cleaning of equipment and to assist in organising it's servicing and repair as required and in accordance with manufacturers' instructions.
- To operate a safe and secure system for the storage and racking of equipment and materials ensuring that they are maintained in good condition and are readily available for issue.
- To monitor the levels of stock, assist with regular checks as required and make appropriate arrangements for necessary orders to be made.
- To undertake safety checks as required and ensure compliance with the requirements of Health and Safety, COSHH, and other relevant legislation and school documentation.
- To maintain appropriate records, statistics and filing systems in accordance with stated requirements.
- To assist teaching staff with the general running of practical work sessions in a support capacity.
- To liaise with teaching staff to develop new practical ideas and advise on schemes of work
- To develop new systems in the laboratories and prep rooms to improve the technical support service.
- To contribute to the design, development and production of specialist resources, including photocopying, laminating, etc. as directed by the Head of Science
- To carry out in-house repairs, calibration and maintenance

- To manage the Inventory
- To ensure an up to date chemical database exists
- To operate laboratory documentation systems including organisation of work sheets, filing, hazard data and legal records.
- To keep up to date with curriculum developments within the areas of the post holder's responsibility.
- To participate in training courses (both internal and external) and attend faculty meetings as required.
- To work with information technology and associated systems. Where appropriate, existing technology agreements and consultative procedures will be applied in accordance with School policies.
- To observe safe working practices in carrying out the required duties and to adhere to instructions specified by technical consultants and manufacturers.
- To undertake any other reasonable duties within the overall function deemed necessary by the line manager, commensurate with the grading and level of responsibility of the job

