



Stanborough School



SUBJECT LEADER: FOOD TECHNOLOGY

Information Pack for Candidates

January 2019

Welcome

Dear Candidate,

7th January 2019

Thank you for your interest in the role of Subject Leader: Food Technology. We are delighted that you see Stanborough as a school where you can make an impact. We know that Stanborough will provide an outstanding opportunity as you seek to make the next step in your career.

Stanborough is an oversubscribed, co-educational specialist Mathematics and Computing 11 -18 Academy which has been asked to expand due to local demand for places.

It has been a privilege to lead Stanborough School from September 2018. My team share an educational philosophy which promotes the highest expectations and consistent pastoral care. Our core aim is to nurture enquiring minds and to inspire our youngsters to pursue their dreams, leaving our school ready to excel in a future which has limitless possibilities.

Our aim is simple, we want to be a truly outstanding school in every sense of the word and we want to be confident that our students get the best possible education that is ambitious, varied and stimulating. At the heart of everything we do is a desire to ensure that our students receive the highest standards of teaching and learning.

The successful candidate will be a committed educator with student-centred values, drive, ambition and a genuine love of learning. I would encourage you to visit the school and to meet with me for an informal discussion about this position. This can be arranged by emailing Sheila Delaney, Headteacher's PA on sdelaney@stanborough.herts.sch.uk

Thank you for your interest in Stanborough. If you are passionate about education and really feel you can make a positive difference to students' lives then we look forward to receiving your application to join us at Stanborough.



Mrs M John
Headteacher



Stanborough School

Stanborough School is an 11-18 co-educational Academy that sits on the southern fringe of Welwyn Garden City. The school currently has 1096 Students. Due to parental demand for places at the school, from September 2019 we will be expanding to 8 form entry. This will require a substantial amount of new premises work to be completed.

In December 2014, the school was judged by Ofsted to be 'Good'. We pride ourselves in being a fully inclusive school that serves our local community and on being a school that does its best for each individual student so they can achieve their potential during their time at Stanborough.

Stanborough is proud of its community involvement. We work closely with the four other local Secondary Schools as part of the Welwyn-Hatfield 16-19 Consortium. We also take a leading role in hosting and developing a number of other key community developments such as the Handside Schools Partnership with a local special school and primary school.

The school boasts excellent facilities including our first-rate IT resources, a legacy of our Specialist Computing Status. With a dedicated Technology block, Sports Hall, Sixth Form Centre and recently refurbished outdoor sports pitches, the students enjoy some outstanding facilities. Our excellent resources in all curriculum areas also show our commitment to giving students a wide variety of curricular opportunities including technology, the performing arts and computing.

Our greatest asset at the school is our staff. We want the best educators for our students and through exceptional retention we have a stable staff with very low turn-over. A number of staff who started at the school as NQTs now find themselves in senior positions at the school.

With the appointment of a new Headteacher from September 2018, this is an exciting time to join the school and become part of an ambitious and hard-working team dedicated to moving the school forward. We are looking for teachers who will embody our four principles of High Expectations; Mutual Respect; Quality Learning and Success for All.



Welwyn Garden City

Welwyn Garden City is a town in Hertfordshire with a population of just under 50,000 people. Welwyn Garden City was the second Garden City to be built, founded in 1920 and it exemplifies the physical, cultural, social and planning ideals of the time it was built.

Location and Transport Links

Welwyn Garden City enjoys superb communication links. Stanborough School sits five minutes from the A1(M) and approximately 10 minutes from the M25. The M1 is only a 30 minute drive away. The train station in Welwyn Garden City is on the main East Coast Line linking Scotland to London and Kings Cross station is a 30 minutes train journey.

Luton Airport is less than 30 minutes away and both Heathrow and Stansted Airports are less than an hour's drive away. The town is also a central hub for local bus services which link it to the rest of Hertfordshire.

Facilities and Amenities

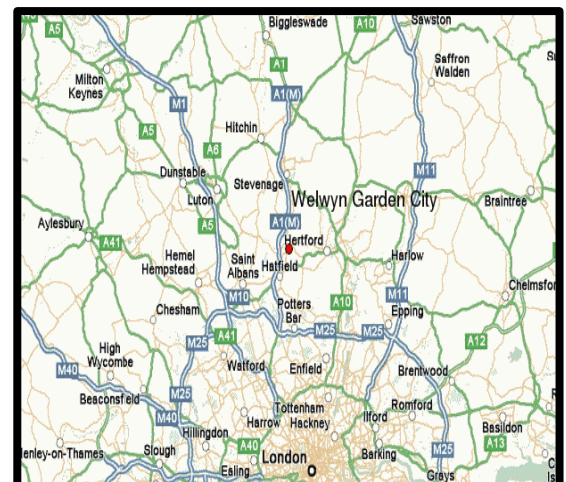
Stanborough School is a two minute walk from the Gosling Sports Park and is only a short car/bus journey to the University of Hertfordshire Sports Village in Hatfield. A range of shops, bars, restaurants and cafes can be found in the Town Centre as well as in the local Galleria shopping centre. St Albans, Hitchin and Hertford are all around 30 minutes away and all offer a range of retail and leisure experiences.

The town also has the QEII Hospital, a theatre, cinema and numerous other cultural and leisure facilities. Stanborough School lies at the southern edge of the town and the school grounds back onto the Stanborough Lakes Country Park.

Housing and Accommodation

A range of accommodation options are available in the local area and there is a thriving rental market. The excellent transport links allow many staff at the school to live in other parts of Hertfordshire as well as North London.

Help and advice can be given by the school if accommodation is required.



Stanborough School Design & Technology Department

The Design and Technology Faculty at Stanborough School provides students with opportunities to develop their capability, through combining designing and making skills with knowledge and understanding in order to create quality products. The subject places emphasis on students experiencing success and seeing and handling products that are well made. It also prepares young people for citizenship in a technological society. It is also where you will find the support to grow and develop further as a Design and Technology teacher.

The Faculty consists of 4 full time and 2 part time members of staff and excellent technical support during the school day across all subject areas. You will be working in a purpose built block that houses specialist rooms: 2 Food rooms, a Textiles room, 4 workshops, and a Graphics room with a suite of computers, a multi-purpose room with access to computers. All our rooms are well equipped, providing an excellent teaching environment which is well respected by all.



All students at key stage 3 study Design and Technology covering a wide range of subjects including Food, Textiles, Wood, Metal, Plastics and Graphics. At key stage 4 we offer GCSE Food Preparation and Nutrition, GCSE Hospitality and Catering, GCSE D&T: Textiles, GCSE D&T: Timber, Level 2 Graphic Design and GCSE Engineering. We are also pleased to offer A level's in Fashion and Textiles and Product Design plus a Level 3 Food Science and Nutrition course as part of our Post 16 Consortium.

Whilst our projects and schemes of work are well established and successful we are continually reviewing them to improve our offering. We are always developing the work that our students are presented with and all new staff are actively encouraged to play a major part in promoting and developing new ideas.

FOOD

Food is an extremely popular subject at Stanborough School taught across two Food rooms, which are well resourced with a wide range of specialist equipment. All students take Food in Year 7 and they gain a wealth of knowledge and skills, allowing them to complete a range of practical work. Students opt to take a Food and Nutrition module in Year 8, which allows students to further build on their knowledge and understanding whilst producing a repertoire of highly skilled dishes. An option subject at Key Stage 4 students can chose GCSE Food Preparation and Nutrition or GCSE Hospitality and Catering. After success at key stage 4 we are able to offer Level 3 Food Science and Nutrition as part of our Post 16 Consortium, which is a popular and successful subject at this level.



SUBJECT LEADER: FOOD TECHNOLOGY



JOB DESCRIPTION

Grade: TLR 2b

Responsible to: Curriculum Leader/ SLT Line Manager

Responsible for: Subject: Food Technology

Main responsibilities:

- To ensure that the team of staff in the department enables students to achieve at the highest possible level.
- To proactively plan, support and intervene to ensure the highest standards of teaching and learning and the wellbeing of staff and students.
- To be accountable for the performance of the department to the Curriculum Leader, Headteacher and the Governing Body of the school.

Job Context:

You will operate as a Middle Leader in the school, based in a Department area which should be the focal point for your team. By leading your team effectively you will engender a positive team spirit and sense of collective responsibility for the students that you teach. You will be expected to contribute to the effective operation of the school as a whole, leading by example and supporting the school ethos. Your department will operate within the ethos of a larger Faculty and under the overall leadership of a Curriculum Leader. Your work will be supported by non-teaching staff within the school by arrangement.

How you do the job:

- Lead and promote high expectations in student achievement, ensuring that effective strategies are in place for each student to achieve their best.
- Monitor standards in teaching, learning and assessment across the Department, reporting to the Curriculum Leader, ensuring the effective and innovative delivery of the National Curriculum, promoting high levels of student motivation and participation in lessons.
- Contribute to the Faculty SEIP by working with your team to write your department plan in conjunction with the Curriculum Leader.
- Review and report annually on the standards of attainment, leadership, teaching and learning in your department to the Curriculum Leader.
- Support your team of staff, inducting new staff as necessary; inspiring and motivating them to achieve their best on behalf of the students.
- Oversee the department area, ensuring that the environment promotes effective learning for all and is a stimulating place to work.
- Conduct performance management meetings and reviews with your team as arranged within the school 'web' structure, supporting personal and professional development.
- Support and develop your subject within the Welwyn Garden City Consortium, leading or contributing to meetings as appropriate.

- Develop and promote links in the community, with other local schools and with outside agencies and local community groups and businesses as a way of developing learning for students in a broad and exciting context.
- Manage the department resources and budget in accordance with school policy and in consultation with your team and Curriculum Leader.
- Ensure the smooth running of the department on a day to day basis, including the operation of school policies and appropriate health and safety requirements and practices.
- Proactively support and enhance all strategies to positively promote the school; through liaison with parents, outside agencies and the community; and through school events and Open Evenings.

Knowledge, experience and training.

You should have the relevant subject knowledge and experience to lead a team of teachers by example in promoting effective learning. Your professional development and training will be met within the context of your needs and those of the school, and supported by your Curriculum Leader.

As a successful Subject Leader you will require excellent interpersonal skills, and the ability to lead your area as part of a larger team. Your 'passion for learning' and team-working skills are central to the success of the role as are your understanding of students needs and of pedagogical issues. Above all your ability to work in an 'emotionally intelligent' way with staff and students, and to model the four principles of the school, will contribute to the wider success of the school as well as your team.

Additional information:

All staff at Stanborough have a comprehensive package of support, training and performance management, giving scope for personal and professional development.

It is a requirement of all staff that they sign the IT Acceptable User Policy, and all staff will be expected to attend Safeguarding and Prevent training.

Whilst every effort has been made to explain the main responsibilities and duties of the post, each individual task to be undertaken will not be identified. Employees will be expected to comply with any reasonable request from a manager to undertake work of a similar level that is not specified in this job description. The job description is current to the date shown but, in consultation with you, it may be changed by the Headteacher to reflect or anticipate changes in the job commensurate with the grade and job title

January 2019

Subject Leader: Food Technology Person Specification

Qualifications

Essential	Desirable
<ul style="list-style-type: none"> • Qualified teacher status • First degree • Understanding of child safeguarding issues and successful measures that promote and ensure the safeguarding of children • Knowledge of current legislation, guidance and developments relating to the subject area • Meets National Standards for NQT 	<ul style="list-style-type: none"> • Continuous on-going Continuous Professional Development • Willingness and desire to undertake further professional development and training • Involvement in and organisation of wider school activities, including extra-curricular activities

Knowledge and skills

Essential	Desirable
<ul style="list-style-type: none"> • The ability to demonstrate good subject and curriculum knowledge • Successful experience in teaching design & technology • The ability to manage behaviour effectively to ensure a good and safe learning environment • An understanding of the principles of good classroom management and planning. • Ability to challenge and support all students to do their best • Holding positive values and attitudes and adopt high standards of behaviour in a professional role • An understanding of and commitment to equal opportunities for all students • Ability to challenge and support all students to do their best • Having an extensive knowledge and well informed understanding of a range of learning, teaching and behaviour management strategies • Leadership of key developments within a technology faculty 	<ul style="list-style-type: none"> • Knowledge of recent initiatives and issues in education • Using IT as a curriculum tool to improve standards

Professional Attributes:

Essential	Desirable
<ul style="list-style-type: none"> • Holding positive values and attributes and adopt high standards of behaviour in a professional role • An understanding of, and commitment to, equal opportunities for all students • Genuine commitment to high quality teaching • Developing, supporting and leading other members of staff • The ability to lead the department and its staff for the benefit of the students 	<ul style="list-style-type: none"> • A willingness to participate actively in the life and work of the school to support its ethos and culture

Personal skills:

Essential	Desirable
<ul style="list-style-type: none"> • Highly effective communication skills with both children and adults • Effective time management skills and an ability to meet deadlines and work under sustained pressure • Commitment to implementing whole school policies relating to the safeguarding of children 	<ul style="list-style-type: none"> • Proven track record of successful teamwork • Raising standards in conjunction with other members of staff

The above will be evidence by a variety of means including: Application Form, Letter of application, References and Interview process

How to apply and the Selection Process

7th to 21st January 2019

Application Window

Visits to the school for a tour and a meeting with the Headteacher before applying are encouraged.

21st January 2019

(11 a.m.)

Deadline for applications

Applications should be sent to **sdelaney@stanborough.herts.sch.uk**

All candidates will be contacted by email, both those shortlisted and those not successful. Details about date and time of final interviews will be given to successful candidates. Candidates will also be given a topic to prepare for their lesson observation prior to interview.

**Week commencing
21st January 2019**

Formal interview at the school

