

DERBYSHIRE COUNTY COUNCIL

HASLAND HALL COMMUNITY SCHOOL



APPOINTMENT OF HEAD TEACHER

Hasland Hall Community School is committed to safeguarding and promoting the welfare of students and expects all staff and volunteers to share this commitment.

Information for Candidates

<u>Date of Appointment</u>	January 2017
<u>Salary</u>	Group 5 Individual School Range: L25 – L31
<u>Estimated Number on Roll</u>	714
<u>Age Range</u>	11 – 16 years
<u>Teaching Establishment</u>	Head + 48 Teachers (42.58 FTE)
<u>Head teaching commitment</u>	0
<u>Management Structure</u>	Head + Deputy Headteacher + 2 Assistant Headteachers
<u>Support Staff</u>	
School Business Manager	37 hours / 1 post
Bursar	37 hours / 1 post
PA to Head / SLT	62 hours / 2 posts
Reception/Administration	74 hours / 2 posts
Assessment, Exams and Data Coordinator	37 hours / 1 post
Reprographics Manager	37 hours / 1 post
Librarian	37 hours / 1 post
SEN Administration	32.5 hours / 1 post
Pastoral Managers	74 hours / 2 posts
Student Support Coordinators	111 hours / 3 posts
Teaching Assistants	521 hours / 18 posts
IT Technicians	74 hours / 2 posts
Science Technicians	62 hours / 2 posts
Design Technicians	61 hours / 3 posts
Site Manager	37 hours / 1 post
Caretaker	37 hours / 1 post
Groundsman	37 hours / 1 post
Cleaners	188 hours / 10 posts
Midday Supervisors	18 hours / 3 posts

Location

The school is located in the South Eastern corner of Chesterfield, close to the M1 and within easy reach of the Peak District.

Accommodation

Hasland Hall Community School opened in September 1991 as a comprehensive maintained school following a major re-organisation of secondary education in North East Derbyshire. The very well-maintained site includes blocks of rooms for the various Departments: English, Maths, Science, Humanities, Languages, Design and Expressive Arts, Computer Suites, a Library, a Sports Hall, Gymnasium, Drama Studio, Dining Room, floodlit Astro turf pitches and playing fields.

OFSTED Inspection

The school was inspected in September 2015 and was judged to be a Good school.

Financial Budget 2016/2017

The school's basic school budget for this financial year is	£3,566,927
Extra eligible funding:	
High Needs Funding	40,267
Pupil Premium Grant	<u>192,910</u>
TOTAL	£3,800,104

Applications

Candidates should submit applications **online** on a DCC Teacher Application Form, together with a supporting statement letter matching their skills and experience to the headings in the Job Description and Person Specification. The letter should be no longer than 1500 words (please include word count). CVs should not be attached.

If preferred, **postal application forms** are available from Call Derbyshire on 08456 058058, quoting the job reference number attached to this post. Completed applications should be sent to Derbyshire County Council, Recruitment Section, County Hall, Matlock, Derbyshire DE4 3AG, allowing sufficient delivery time to meet the deadline for applications.

In order to comply with the safer recruitment requirements candidates must fully complete the application form including the section on references. It is not acceptable to substitute parts of the form with your own version. All gaps in employment should be accounted for and explained.

References

Open testimonials are not accepted for this post and it is intended that the Local Authority will take up a professional reference from your **existing employer** and one other professional reference of your choice. ***If you are not currently working with children, references will be requested from a previous employer where this was the case. You are, therefore, requested to supply contact details for this organisation and also to alert all referees to expect a request, should you be shortlisted.*** References from relatives or people writing solely in the capacity of friends will not be accepted.

Security Checks

*Due to this post having access to children and/or vulnerable adults, candidates will be required to undertake a Disclosure and Barring Service check. The possession of a criminal record will not necessarily prevent an applicant from obtaining this post, as all cases are judged individually according to the nature of the role and information provided. **Candidates who are foreign nationals, or a UK national who has lived abroad at any point in their adult life, MUST provide a Certificate of Good Conduct prior to taking up an appointment.***

Interviews and Shortlisting Information

It is intended that interviews will take place on Wednesday to Friday, 14th, 15th and 16th September 2016. **Candidates selected for interview will be contacted by telephone by the end of the day on Tuesday 6th September 2016. If we are unable to contact you by phone, an email will be sent to the email address you have provided on your application form.** If you have not been contacted either by phone or email by Wednesday 7th September 2016 you should assume that you have not been shortlisted for interview. Should you wish to make further enquiries, please contact the Headship Recruitment Team at Derbyshire County Council on 01629 538836.

The Governors will be advised by a Local Authority HR Consultant and School Improvement Advisor.

Closing Date: Midnight on **Sunday 7th August 2016.**

Due to this post having access to children and/or vulnerable adults, an enhanced Disclosure and Barring Service check will need to be undertaken for all candidates. The possession of a criminal record will not necessarily prevent an applicant from obtaining this post, as all cases are judged individually according to the nature of the role and information provided.