

Garth Hill College

Indicative Job description for SEND Lead Practitioner

JOB PURPOSE:

- Lead a range of high quality professional development activities, including training delivery, coaching, mentoring and support, as well as leading the development of teaching and learning.
- Lead the development and delivery of outreach work and support the development of Rise@GHC as local hub for ASC training and support.

LIAISON:

- Head of Centre Rise@GHC, Assistant Principal (School of Supported Learning), Principal and other members of the College's Senior Team, including Lead Practitioners.

REPORTS TO: Head of Centre

DAY-TO-DAY RESPONSIBILITIES

The Lead Practitioner role covers the existing duties of a mainscale teacher where applicable, but at the level expected of a Lead Practitioner. It is expected this will include:

1. To undertake a teaching timetable and teach pupils according to their individual needs, including the setting and marking of work.
2. Planning and delivering that are recognised as best practice to ensure a high quality learning experience for pupils and model excellence to other professionals.
3. To assess, record and report on the progress and development and attainment of staff /pupils and to keep such records as are required.
4. To complete oral and written assessments, reports and references relating to individual pupils and groups of pupils.
5. To undertake assessment of pupils as requested by external examination bodies, faculty and school procedures.
6. Carry out joint planning activities with members of the department to ensure that pupils have access to high quality learning.
7. To prepare and update subject materials.
8. To use a variety of delivery methods to stimulate learning appropriate to pupils' needs and demands of the syllabus.
9. To maintain positive behaviour management in line with the College's policies and procedures.

SPECIFIC SEND LEAD PRACTITIONER DUTIES AND RESPONSIBILITIES

In addition to the above the postholder is expected to carry out the following tasks in their work as a Lead Practitioner:

10. Modelling excellent practice to colleagues and leading the improvement of teaching skills.
11. Planning and leading appropriate, high quality INSET, specialist training and professional development to colleagues and other professionals (internal and external as required).
12. Assisting the Rise@GHC leadership team in monitoring learning, teaching and assessment and ensuring that pupils are making very good progress in their learning and personal development.
13. Carrying out / supporting monitoring and review of teaching and learning.

14. Playing a key lead role in issues relating to teaching and learning and SEND provision in the Rise@GHC, as well as across the College generally.
15. Leading on aspects of Rise@GHC development plan.
16. Planning, leading and reviewing impact of academic interventions at Rise@GHC.
17. To support staff in a coaching and/or mentoring capacity at Rise@GHC, the main College as well as in other schools and specialist settings.
18. Completing learning observations with staff and using the results to develop and enhance practice.
19. Advising other teachers on classroom practice and organisation.
20. Helping teachers who are experiencing difficulties and challenges in their work, as well as helping colleagues to become outstanding practitioners.
21. Participating in initial teacher training and the mentoring of newly qualified teachers and other staff receiving support.
22. Producing high quality materials, resources and practices for dissemination in their own school and other schools
23. To maintain an up to date knowledge of the latest pedagogical theories and SEND strategies and ensure that they are communicated to and embedded by staff.
24. Disseminating materials relating to best SEND practice and educational research to other teachers across the curriculum
25. Advising on the provision of in-service training in the department and whole College INSET.
26. Participating in the appraisal of other teachers.
27. Promote Performance Management and personal professional development as integral to a teacher's work.
28. All employees working with children and young people have a responsibility for safeguarding and promoting their welfare.

OUTREACH WORK

29. Working with teachers from other schools especially other specialist resource provision, whether at the school of the Lead Practitioner or at the school of the other teacher(s); in higher education institutions, at facilities of the LA or elsewhere as directed.
30. Delivering training and CPD to others.
31. Working with the College's Business Manager to ensure the provision of external training is costed, marketed and delivered effectively, and contributes very well to the overall business and financial operation of the College.
32. Developing Rise@GHC as a local/regional hub for ASC training and professional support, and playing a lead ambassadorial role in presenting 'Garth Hill College' to the wider community.
33. Where necessary to communicate and cooperate with out of school agencies and other bodies that can provide an enriched delivery of the subject.
34. Playing a lead role in delivering plans relating to the College's work, particularly in respect of the LP's subject area.
35. To actively and effectively promote the work of the College to parents/carers and other stakeholders.

This job description does not form part of the contract of employment. It describes the way the post holder is expected and required to perform and complete the particular duties as set out above. The duties may be varied to meet the changing demands of the school at the reasonable discretion of the Principal.

Post Holder signature..... Date