



147 Central Hill
London
SE19 1RS
020 8185 7770
fidelis.org.uk

FIDELIS COLLEGE (PREP)

JOB DESCRIPTION

Post: Upper Key Stage 2 Class Teacher

School: Fidelis Prep, Fidelis College

Salary: Negotiable

Job Purpose

To carry out the professional duties of a teacher in accordance with the school's policies, under the direction of the Senior Leadership Team, and to contribute to a culture of high expectations, strong relationships and excellent teaching. To actively support and uphold the Catholic ethos of the school, contributing to a virtue led culture and the formation of pupils.

Areas of Responsibility and Key Tasks

Planning, Teaching and Class Management

Teach allocated pupils by planning and delivering high quality teaching that secures strong progress through:

- Identifying clear teaching objectives and planning how these will be taught and assessed
- Setting appropriately challenging tasks that engage and motivate pupils
- Establishing high expectations for all pupils
- Building on prior attainment and setting clear targets for progress
- Identifying and supporting pupils with additional needs, including SEND and higher attaining pupils
- Structuring lessons effectively to maintain pace, challenge and engagement
- Using assessment effectively to inform teaching and ensure curriculum coverage
- Making effective use of lesson time and available resources
- Creating a calm, purposeful learning environment and maintaining high standards of behaviour in line with the school's approach



- Using a range of teaching strategies to support understanding, including clear explanation, modelling and effective questioning
- Addressing misconceptions and adapting teaching accordingly
- Selecting and using appropriate resources, including digital tools where relevant
- Ensuring pupils acquire and apply knowledge, skills and understanding across the curriculum
- Reflecting on and developing own teaching practice
- Deploying support staff effectively to maximise pupil outcomes
- Supporting pupils to develop independence, resilience and a strong attitude to learning

Monitoring, Assessment, Recording and Reporting

- Assess pupils' learning regularly and use this to inform future teaching
- Mark and monitor pupils' work in line with school expectations
- Track pupil progress and maintain accurate records
- Use assessment information to identify strengths and areas for development
- Prepare clear and informative reports for parents
- Contribute to whole school assessment processes, including standardised assessments where required

Curriculum Development

- Contribute to the planning and development of the curriculum
- Support the development of high quality teaching across subjects
- Contribute to the development of STEM where appropriate, including curriculum and enrichment opportunities
- Engage in whole school development and improvement priorities

General Responsibilities

- Actively contribute to the wider life of the school, supporting its ethos and community
- Promote the personal development of pupils, including their character, confidence and sense of responsibility
- Adhere to all school policies, including safeguarding, behaviour and health and safety procedures
- Model and uphold high standards of conduct, professionalism and care in all interactions
- Work collaboratively with colleagues and contribute positively to staff culture

- Uphold and actively support the ethos and values of the school
- Communicate effectively with parents and carers
- To work in close partnership with parents, supporting them in the formation of their child as the prime educators
- Participate fully in school life, including events and enrichment opportunities. There will be occasional evening events and one to two Saturday open mornings. Teachers lead at least one after school club per term and undertake duties such as break or lunch supervision
- Undertake any other duties appropriate to the post as reasonably required by the Head of Prep or Head of College

PERSON SPECIFICATION

Skills and Abilities

- Ability to plan and deliver well structured, engaging lessons
- Strong classroom management and the ability to create a purposeful learning environment
- Effective communication skills, both written and verbal
- Ability to use assessment to inform teaching and support pupil progress
- Ability to work collaboratively with colleagues
- Effective use of technology to support teaching and learning

Knowledge

- Secure subject and curriculum knowledge relevant to Upper Key Stage 2
- Understanding of how pupils learn and make progress
- Knowledge of assessment and how it informs teaching
- Understanding of safeguarding and pupil welfare
- Interest in curriculum development, particularly in STEM

Qualifications and Experience

- Qualified Teacher Status
- Successful experience teaching in Key Stage 2
- Evidence of ongoing professional development

This job description may be amended at any time following discussion between the head teacher and member of staff and will be reviewed annually.

Fidelis Prep is committed to safeguarding and promoting the welfare of children, and applicants must be willing to undergo child protection screening appropriate to the post, including checks with past employers and an enhanced Disclosure and Barring Service check.

The amendments to the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975, updated in 2013 and 2020, mean that certain convictions and cautions are considered 'protected'. These do not need to be disclosed to employers, and if they are disclosed, employers cannot take them into account.