> Home
> Positions
> Head of School
> About the school
> Staff Reflections
> Rewards and Benefits

Bangkok Patana School
* Information for Primary Key Stage 1 Class Teacher (August 2019) *





Mission

Our mission is to ensure that students of different nationalities grow to their full potential as independent learners in a caring British international community.

Vision

We develop Global citizens who shape their world through independence, empathy, creativity, and critical thinking.

Values

Well-being	Learning	Global Citizenship
We are	**We are**	**We are**
Protected, safe and secure	Rigorous	Committed to integrity
Motivated and engaged	Inquisitive and creative	Active volunteers
Responsible and honest	Critical, reflective thinkers	Diverse and inclusive
Kind and compassionate	Collaborative and confident communicators	Ethical and informed
Balanced and fulfilled	Passionate, resourceful and resilient	Empowered by our Interculturalism
		Inspired to improve global sustainability
		Respectful contributors to digital and local communities

Student safeguarding and safe recruitment

Bangkok Patana School is committed to safeguarding and promoting the welfare of its students and expects all staff to share the same commitment.

As part of the recruitment process applicants must provide:

- The name and contact details of three referees. One referee should be the applicant's current or most recent employer. In addition to the written references, referees may be contacted to obtain a verbal reference.
- An up-to-date DBS Disclosure if from UK or police check.
- Documentation from universities and colleges verifying attendance and successful completion of courses undertaken.
- An up-to-date medical.

Primary Class Teacher Key Stage 1 (August 2019)

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For August 2019, Bangkok Patana School seeks successful Key Stage 1 teachers who are committed to achieving high academic standards and creating a stimulating and positive classroom ethos, which is child centred, creative and success-orientated. The willingness to be an effective team player and work closely with parents is essential. Experience of successfully teaching the English National Curriculum is beneficial and implementing recent UK initiatives is highly desirable.

The Extra-Curricular Programme is considered a vital and integral component in the education of our student community. Therefore, applications are particularly welcome from teachers with experience, passion and talent in the areas of visual and performing arts, community service, debate, outward-bound activities and sports.

Responsible to: The class teacher reports jointly to the Leader of Learning Welfare and Leader of Learning Curriculum

PM Reviewer: Leader of Learning Welfare or Leader of Learning Curriculum

Key Stage 1 Class Teacher

Teaching Commitment: maximum of 80%

Role & Position in the Organisation:
The Key Stage 1 class teacher is responsible for the educational care and development of a class of children in accordance with the school's mission, guiding statement, curriculum programmes and in line with the school's policies.

Responsibilities, by area:

Goal I: We focus on continually improving learning

Strategic Area 1: Learning and Teaching – The Key Stage 1 Class Teacher will:

- proactively seek to develop independent assessment-capable learners;
- put into practice the school's Learning and Teaching Policy;
- adhere to the school's Professional Standards;
- be accountable for the academic, social and emotional well-being of a class of children;
- employ a wide variety of learning and teaching strategies to make learning both effective and enjoyable;

- differentiate or appropriately scaffold learning activities to ensure all children progress in their learning, including those receiving English as an Additional Language (EAL), Learning Support (LS) and those who are on the Extended Learning Programme;
- maintain student records as required by the school;
- prepare reports for parents each year;
- collaborate with learning support and EAL teachers in the planning, delivery and review of ILP for particular students.

Strategic Area 2: Professional – The Key Stage 1 Class Teacher will:

- keep abreast of current educational thinking and ideas for curriculum development including developing assessment-capable learners;
- commit to an ongoing programme of professional development, both formally and informally;
- actively participate in the school's Performance Management system;
- when required act as a PM Reviewer for teaching assistants;
- act as an ambassador for the school by demonstrating the highest professional standards;
- contribute fully to school life through the ECA programme and through Primary and whole school events;
- attend all compulsory CPD training sessions linked to student safeguarding, first aid, EAL and LS.

Strategic Area 3: Culture and Communication – The Key Stage 1 Class Teacher will:

- ensure that excellent lines of communication exist with all staff, parents and students in line with the Culture and Communication Policy;
- use email in accordance with the school's Acceptable Use Policy;
- liaise with the Head of Year and Primary Counsellor if concerns arise related to student well-being and safety;
- communicate on a regular basis to students, parents and staff issues related to child safeguarding in order to promote a safe environment for all students;
- use and contribute to the school's established systems of communication – the Patana Website, the Patana News, Year Group Newsletters, Class Blogs, email, 3-Way Conferences;
- participate fully in the life of the Year group and the Primary School.

Goal II - We focus on continually improving learning

Strategic Area 1: Policy and Planning – The Key Stage 1 Class Teacher will:

- understand and adhere to the child safeguarding policy, the code of conduct and methods for reporting a concern;
- work in line with the school's mission, policies and curriculum programmes;
- take an active role in Year group planning;
- ensure that planning is differentiated to meet the needs of the class;
- assess and monitor standards of attainment within the class;
- ensure that planning and student records are easily accessed by monitoring staff and supply teachers;
- contribute to whole school reviews and from time to time to volunteer to serve on a new initiative or review committees;
- provide cover for absence or other urgent eventualities, when the need arises.

Strategic Area 2: Finance and Resources - The Key Stage 1 Class Teacher will:

- help ensure that all resources are appropriately stored, maintained and deployed;
- contribute ideas to Year group resourcing and budget planning.

Strategic Area 3: Admissions - The Key Stage 1 Class Teacher will:

- ensure that new children transfer smoothly into the class and positive relationships are developed with the parents.

Area 4: Health and Safety - The Key Stage 1 Class Teacher will:

- keep a watching brief on health and safety matters and be proactive in reporting to the Leader of Learning and Welfare any perceived risks;
- be aware of and follow the child protection and safeguarding procedures.

Strategic Area 5: Facilities – The Key Stage 1 Class Teacher will:

- use all facilities appropriately and report any maintenance issues to the Leader of Learning and Welfare.

These duties will be developed into short and longer-term targets/objectives in consultation with the post-holder.

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