



**KING ETHELBERT  
SCHOOL**



## **LIBRARIAN START: OCTOBER 2024/ASAP**

Registered Office: King Ethelbert School, Canterbury Road, Birchington, Kent CT7 9BL  
T: 01843 831999 | E: [mail@kingethelbert.kent.sch.uk](mailto:mail@kingethelbert.kent.sch.uk) | W: [www.kingethelbert.com](http://www.kingethelbert.com)

Coastal Academies Trust: a company limited by guarantee Registered in England: Company Number: 07552665

## **Librarian**

Salary : CAT Grade 4 £22,264 p.a pro rata

Hours: 15 hours per week (Term Time only)

Responsible to: Literacy Coordinator

### **Job Description**

Following the relocation and improvements made to our school library, we are seeking a capable, friendly and imaginative person to manage the facility, to help our drive to improve literacy across the curriculum and to work with staff and students to encourage a love of reading.

Responsible to the, the Librarian will be responsible for:

Using the library software system (Oliver) effectively to manage stock (issues/returns/overdues) and borrowers

Ordering appropriate stock and materials

Processing stock

Developing stock - maintaining the good selection of reading material on offer and identifying new materials needed

Reader Development:

Book Displays

Posters

Library activities

Reading initiatives

Engaging with readers and encouraging reading

Promoting library usage and encouraging good library practice

Overseeing break times in the library, and helping to establish booking system

Keeping library tidy and in good order

This post is part time, for 15 hours a week during term time. This is to be split over 5 days, as 3 hours a day, times to be flexible but working hours to cover both break times.

Previous experience of working in libraries, or working with children would be advantageous.

King Ethelbert School is committed to safeguarding and promoting the welfare of children. The post is subject to safeguarding checks including an Enhanced Disclosure application to the Disclosure & Barring Service and in accordance with the requirements of Keeping Children Safe in Education (2024), King Ethelbert School will undertake an online search via searches & social media platforms of publicly available information concerning all short-listed candidates.

How to Apply: Via the Kent Teach website, or the school website.

Closing Date: Please apply as soon as possible but not later than

**9am on Monday 20th September 2024**

Dear Applicant

Thank you for showing an interest in this post. This is an important job both for the school and the successful applicant, who will have the opportunity to work in one of the best non-selective schools in Kent, a school where exciting things happen and where we are at the forefront of many innovative developments and changes in Thanet and beyond.

King Ethelbert is a mixed non-selective school of approximately 900 students. In the context of Thanet (Margate, Broadstairs and Ramsgate), it is one of the most popular non-selective schools each year filled with first-choice students and long waiting lists for each year group. We have a wide range of abilities studying with us including some students who have passed the Kent Test but want to be at their local school where they can be equally successful; such is our reputation. We were last visited by Ofsted in June 2024 and were again rated Good with the school receiving some extremely positive feedback. Particular strengths identified by Ofsted were: the positive relationships between staff and students, the school's high expectations for pupils' behaviour and the broad and ambitious curriculum delivered to all pupils.

The school's outcomes compare favourably with other non-selective schools in Kent on a yearly basis. We are also, however, determined to ensure that we do not compromise the curriculum or the breadth of educational experience that we offer, in order to achieve a positive Progress 8 score. Our students are given as many opportunities as possible and we are a lead school in the country with the Royal Shakespeare Company and also the Turner Contemporary. We believe in preparing young people for their next steps in education or employment through mastering and developing a broad range of employability skills and learning behaviours. These are practised and embedded across the school in a number of ways both through and beyond the curriculum. Our aim is for all KES students to be ambitious for the future, globally diverse and inquisitive learners.

King Ethelbert was one of the first schools in the country to offer the International Baccalaureate Careers-Related Programme in the sixth form because it is the best post-16 educational offer in the world. We are a lead school for the IBCP and support many other schools in Kent, as well as welcome visitors from across the world to see what the IBCP does for our students and how we can share good practice internationally as well as locally.

The commitment to work together lies at the heart of Coastal Academies Trust. The trust began as a federation between King Ethelbert and Dane Court Grammar School in 2009 and these two schools still share a governing body. Over the last few years we have been joined by Cliftonville Primary School, an outstanding school, Hartsdown Academy, Royal Harbour Academy and Newington Primary School. As a trust our commitment to all schools is non-negotiable. All students who attend any one of our schools are valued and important and we have a collective responsibility to all. We are committed to making Thanet the centre of excellence for education.

The trust is fully invested in the continuous professional development of all its staff. We deliver bespoke leadership training to complement the new, revised NPQ programmes and give hands-on, practical experience and training to our aspiring and existing leaders at all levels.

If King Ethelbert School and the Coastal Academies Trust sounds like the place you would like to work - and you have the ambition, commitment, and passion necessary, then apply.

Should you require any additional information please contact Laura Pease, PA to the Headteacher, via [personnel@kingethelbert.kent.sch.uk](mailto:personnel@kingethelbert.kent.sch.uk), or on 01843 831999. More information about our school can be found by visiting [www.kingethelbert.com](http://www.kingethelbert.com).

Please apply as soon as possible but not later than **9am on Friday 20th September 2024**.



Tom Sellen  
Headteacher

Registered Office: King Ethelbert School, Canterbury Road, Birchington, Kent CT7 9BL

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