Upper School Spanish & French Teacher (& German preferred) - Vacancy: 2021-007			
Number of vacancies:	1	**Working conditions:**	Full-time (40 hours per week) – Indefinite duration contract
Brief description:	The teacher is a resource person for student and parents. Teachers are expected to be aware of the philosophy, goals, objectives and policies of the school and to co-ordinate personal goals and objectives within this framework. Teachers report to the School Principal.		
Application deadline:	27 January 2020		
Recruitment information	For this position, it is ISLux's intention to consider in priority candidates applying and going to the below recruitment fairs, which the School will be attending: Search Associates Job Fairs: London, UK Fair: January 17 - 20, 2020 Cambridge, U.S.A. Fair: January 24 - 27, 2020		
To apply	Please submit your online application in English through ISL's Careers webpage: ISL application link		
To begin:	1 August 2020		
We offer:	Leadership, inspiration and support. A competitive salary scale with a range of benefits and we are an Equal Opportunity Employer. For further information, please visit our website (www.islux.lu).		

Profile: (training, experience, skills and aptitudes necessary to do the job)

- Current teaching certificate or equivalent;
- Bachelor's Degree or equivalent (MA preferred);
- Fluency in English, Spanish and French (near native levels);
- German with near native level (preferred);
- At least two years of successful Spanish and French (German is an asset) teaching experience with students in secondary school, aged 11 to 18;
- Recent successful teaching in an International School setting;
- Knowledge of the IB and/or IGCSE programmes (preferred);
- Familiarity and fluency with technology supported learning;
- Familiarity with and understanding of recent developments in language education for secondary school students;
- Experienced in working in a collaborative teaching situation;
- Technologically competent in basic resources and programmes (ex: Atlas Rubicon, Office 365 preferred);
- Understanding of and experience with teaching students who are English Language Learners.

The successful candidates must:

- Be passionate and enthusiastic about students and their education;
- Be innovative in teaching students;
- Be responsible for own learning and well-being: value continuous learning, collaborative work, self-reflection, and resiliency;
- Be confident and motivated in working with students, parents and colleagues: build and maintain partnership;
- Be pro-active, well-organised and discreet;
- Be adaptable to a wide range of situations, work independently as well as part of a collaborative team;
- Be an effective communicator by reading, writing, speaking and listening confidently and reflectively as well as asking questions appropriately;
- Be committed to the health, safety & security of children, including child protection issues;
- Demonstrate ethical behaviour in and out of the classroom;
- Be a contributor to the World, culturally sensitive, and display care, empathy and consideration for others.

Among main responsibilities

- Provide effective delivery of the ISL curriculum;
- Maintain careful and accurate records of student academic achievement and attendance;
- Establish and maintain expectations of student behaviour in and out of the classroom to create a well-functioning learning atmosphere in the school;
- Carefully plan and prepare each lesson following the requirements of the curriculum and attending to the needs and abilities of the students;
- Assign a reasonable amount of homework at each grade level and check to make sure it is done;
- Evaluate student progress on a continuous basis;
- Create an environment within the classroom that will encourage academic achievement and provide for individual differences intellectually, socially, emotionally and physically;
- Prepare yearly lesson plans, curriculum unit planners and course outlines for each class;
- Leave lesson plans and seating charts in the appropriate office for the convenience of substitutes;
- Establish and maintain positive relationships with students, colleagues, administrators and parents;
- Keep parents informed of their children's academic, social and emotional growth throughout the school year;
- Attend faculty meetings, in-service meetings, grade level meetings or departmental meetings as necessary or required;
- Be familiar with all school rules and conscientiously assist in enforcing them;
- Take turns, in rotation, on duties such as recess and lunch supervision;
- Promote mutual respect and understanding among all members of the group;
- Attend Parent Information Evenings and Parent / Student / Teacher Conferences and other special occasions during the school year as requested by the Principals and/or the Director;
- Maintain a good personal attendance record, being absent only when necessary, and informing the administration so that substitutes may be provided;
- Handle personal problems and grievances in a professional way, taking them through the proper administrative channels;
- Recommend purchase of textbooks, instructional materials and supplies for classes as needed to carry out the instructional programme, as needed, through the Grade Level Leader or Academic Leader;
- Model the values and professional demeanor as expressed in the "Professional Beliefs and Behaviours at ISL";
- Co-operate in all efforts to enhance the educational programme and the reputation of the school;
- Keep informed about new developments and methods in the subjects taught through continuous professional development;
- Such other duties as may be assigned by the Principal or the Director.