



**MALVERN**  
COLLEGE TOKYO

## **Applicant Information Pack**

2024 - 2025



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COLLEGE TOKYO



**WE** ARE LOOKING FOR enthusiastic and dedicated teachers and leaders who have the positive outlook to thrive on the rewards and challenges of working in a growing British branded, IB curriculum school in Japan and who will enjoy the rich cultural experiences which come with living in South East Asia.

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### Successful candidates will:

- » teach motivated and engaging pupils and enjoy the challenge of adapting your teaching to meet the needs of pupils for whom English is a second language
- » join a supportive and social staff network
- » be able to make the most of career development opportunities in a growing school
- » have easy access to flights
- » be fully committed to the key features of a Malvern education
- » receive accommodation and meals during term time





## MALVERN COLLEGE TOKYO opened in September 2023 as the most recent member of the Malvern College Family of Schools.

Malvern College Tokyo currently accommodates pupils from Years 1 to 10, extending upwards to Year 13 by 2026, ultimately providing around 900 places for both Prep and Senio pupils.

Located in the city of Kodaira, only a 40-minute commute from central Tokyo, Malvern College Tokyo aims to be the first all-through IB British-branded school in Tokyo. The school is located in a highly academic area of the city with many renowned establishments including Hitotsubashi University and Tsuda University nearby.

Malvern College Tokyo is an IB candidate school\* which intends to offer the International Baccalaureate at primary, middle and secondary level (subject to successful accreditation).

Dr. Robin Lister, Regional Executive Adviser for Malvern College International (Asia Pacific) explains, "Malvern College Tokyo is much more than a school offering a highly respected international curriculum. The all-through system, together with our holistic

curriculum, ensures a smooth and vibrant learning experience for all our pupils.

"Whether pupils are moving to a new year group, or from primary to secondary school, the familiar environment and consistent ethos enables our management team to prepare every pupil for their next step. We operate a very successful House system which contributes to the effective pastoral care systems in place at the College."

\*Only schools authorised by the International Baccalaureate can offer any of its four academic programmes: the Primary Years Programme (PYP), the Middle Years Programme (MYP), the Diploma Programme (DP) or the IB Career-related Certificate (IBCC). Malvern College Tokyo is currently a candidate school and aims to complete the authorisation for PYP and MYP in the 2024-25 academic year with DP to follow.





**T**HE SUCCESS of our school depends on a committed, inspiring and experienced team of staff with a clear understanding of the British independent education ethos embedded in the school and the flexibility to adapt to the demands of living and working in an international setting.

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The academic and pastoral provision in Malvern College Tokyo is staffed predominantly by fully qualified, experienced, native-level English speaking teachers. The large majority of teaching staff come from the UK, many having taught in other international schools previously. Our staff all demonstrate a full commitment to the holistic education which is at the heart of a Malvern education, contributing fully to the academic, co-curricular and pastoral provision.

Expat staff work closely with local support staff to ensure strong communication between school and home and a smooth transition to an IB curriculum school environment for all students. An accommodation allowance is provided for all expat staff. There is an active staff welfare committee which organises regular staff social events. Following appointment the HR department will assist with all administrative and visa-related matters to ensure you have a smooth transition to MCT.





## TOKYO is Japan's capital and the world's most populous metropolis.

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Tokyo has an incredible variety of museums, galleries, shrines and temples to keep you preoccupied for many days. In the city of Tokyo there is a wide spectrum of places to visit, from the very distinguished Imperial Palace, home of the Emperor and past shogunates, to the legendary Tokyo Tower, and Tokyo Sky Tree, the new landmark of Tokyo. And within Tokyo, like many other capital cities of Asian countries with a long history, there is an historic neighbourhood, revealing glimpses of vanishing traditional Japanese culture.

Tokyo is the chief transportation hub for Japan, as well as an important international traffic centre. It is served by a dense network of electric railways, subways, bus lines, and highways. Tokyo station is the central railroad terminal for all of Japan, including the high-speed Shinkansen bullet trains from western Japan. Ueno Station is the terminus for rail lines running to northern Japan, and Shinjuku station is the terminus for trains from central Honshu and Tokyo's western suburbs. Several privately owned electric rail lines provide interurban transit service. Tokyo's international airport is at Narita, in Chiba prefecture, while the city's Haneda airport on the bay provides domestic service.

Accommodation is at a premium in Tokyo and apartments are generally fairly compact. Expatriates will have little difficulty living anywhere in this metropolitan city. Whilst the housing allowance from the school makes a good contribution towards costs, the neighbourhoods in the vicinity of train stations are inevitably at the higher end of the market.

Japan has 4 distinct seasons starting with a cold and dry winter. The welcome spring is mild and brings out Japan's famous cherry blossoms. The summer starts with the rainy season in late June or early July, followed by heat and humidity through August. The arrival of autumn is marked by typhoons and heavy rain in September. The colourful fall leaves are spectacular and draw crowds of tourists. The far north and south naturally experience the extremes of hot and cold, making Hokkaido good for skiing in winter and Okinawa a popular seaside destination during the warmer months.

Consumption tax (also known as VAT) in Japan is 10% except the consumption of food and beverages which is at 8%. Non-resident taxpayers in Japan will be charged on their Japan-source compensation derived from employment at the prevailing rate at 20.42%.

Food, grocery and entertainment in Japan are reasonably priced with a great variety of international brands. Utilities including water, electricity, gas and internet can amount to roughly ¥12,000 to ¥20,000 per month depending on the size of the household.





**M**ALVERN COLLEGE INTERNATIONAL (MCI) is a family of schools founded by Malvern College, a leading independent school in the United Kingdom.

Malvern College in the UK is a co-educational boarding and day school for pupils aged 13-18. Founded in 1865, Malvern College has a strong academic focus with an extensive co-curricular programme that fosters all-round individual development.

Malvern College overseas schools offer internationally recognised academic programmes and endeavour to embed the specific features of a Malvern College education in their ethos and values, whilst providing an education provision reflective of the cultural context in which each school operates.

The MCI team work in close partnership with each of our overseas schools. Whilst all Malvern College overseas campuses are independent institutions in their own right, with their own management teams and governing bodies, Malvern College UK is closely involved in setting standards and providing governance and oversight.

[www.malverncollegeinternational.org](http://www.malverncollegeinternational.org)

1 Family	4 Countries
8 Schools	4,600 Pupils
1,700 Staff	1 Society

Malvern College opened its first overseas school, Malvern College Qingdao in September 2012. In September 2015, Malvern College Chengdu opened, followed by subsequent annual openings including Malvern College Egypt in September 2016, Malvern College Pre-School Hong Kong in 2017 and Malvern College Hong Kong in 2018. During this time, Malvern College International was recognised as the one of the fastest growing UK independent school brands overseas. We were delighted to continue the expansion of the MCI brand with the opening of Malvern College Tokyo in September 2023.





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**T**HE PERSONAL QUALITIES of its staff, their enthusiasm and commitment are instrumental to a school's success. Malvern College overseas schools wish to attract the highest calibre of staff all sharing the same Malvern College vision.

### Key Features of a Malvern Education

Whilst each Malvern College overseas school will develop to fit in with the local culture, regulations and needs of the students, at the heart of each school are a common ethos and set of values:

- » a commitment to developing well-rounded individuals through a broad academic and co-curricular programme.
- » an emphasis on strong pastoral systems to support the wellbeing of students.
- » a high quality learning and teaching environment which encourages independent learning.
- » a comprehensive co-curricular programme including sports, arts, music and leadership activities.
- » a commitment to developing internationally minded students.
- » a well embedded house system.
- » strong relationships between all members of the school community based on mutual respect and a shared commitment to providing the best opportunities for the students.
- » a focus on developing key attributes in students, something we call the Malvern Qualities. These include: resilience, self-awareness, open-mindedness, kindness, collaboration, risk-taking, curiosity, ambition, independence, integrity and humility.

*“Travelling is amazing in Asia and relatively cheap. We have been, so far, to Bali, Shanghai, Seoul and Penang. Opportunities are infinite.”*



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[malverncollegetokyo.jp](http://malverncollegetokyo.jp)