Job Description

Position: Classroom Teacher

All staff are required to carry out the professional duties of a school teacher as set out in the School Teachers’ Pay and Conditions Document.

Teachers should have high expectations of pupils to establish respectful, trusting and constructive relationships with all the learners to enable the aims of the school to be achieved.

Teachers should:

- Teach the groups of pupils according to the established timetable taking into account the range of teaching and learning strategies for the school and their subject and the need to adapt them to meet the varied needs of the pupils.
- Possess the knowledge and skills for them to be effective classroom teachers.
- Work effectively as part of the subject team under the direction of the Line Manager and to undertake any appropriate tasks.
- Work collaboratively with colleagues as appropriate to develop and adapt Programmes of Study to implement the National Curriculum Strategies and the Teaching and Learning strategies and policies of the school.
- Establish a purposeful, stimulating and organised learning environment.
- Provide guidance and advice to pupils on educational and social matters within the guidelines of the school’s Pastoral Policies and Citizenship programme with particular reference to issues of equal opportunities.
- To work with the SENCO to address the needs of pupils on the SEN register.
- Work within the school’s Attitudes to Learning policy to encourage positive behaviour from pupils.
- Assess, record and report on the progress and attainment of pupils using the guidelines of the school Assessment Policy.
- Communicate and consult with parents as appropriate.
- Adopt an open and constructive role in the Performance Management process and for their own Continued Professional Development.
- Work to the guidelines of the School in the matter of Health and Safety, Cover, Assemblies, Registers, Duty Supervision Rota, Directed Time etc.

**Additional Responsibilities:**

- To support the Head of Department to make significant contribution to the ethos and success of the Department and school.
- With reference to the Head of Department to support the team teaching the subject throughout the school.
- At the direction of the Head of Department to contribute to the evaluation, development and implementation of both Key Stages and support the Teaching and Learning Policies in the Department’s Syllabus and Programmes of Study.
- To attend and report at appropriate meetings any issues relating to maintaining the development of the teaching and learning curriculum at both Key Stages.
- To perform such duties as may be specified by the Head Teacher.
- This job description may be reviewed at the end of the Academic Year or earlier if necessary in consultation with the Head Teacher.