



Apprentice Chef

Grade: Relevant Apprentice Wage

Responsible to: Chef / SLT Link

Overall Objectives of the Post:

To work under the instruction and guidance of the Chef, and alongside the Catering Team to learn how to produce food for the school day, including meeting hygiene standards, portion control, menu planning and costings.

Key Responsibilities

- Food preparation, production and portion control, meeting client deadlines
- Organisation and supervision of food preparation and service
- Planning and preparation for functions, events and out of school requirements
- Ensuring that equipment is maintained and safe
- Administration duties attached to the post
- Pro- actively work in partnership to promote healthy eating and encourage sales of our healthy options
- Participating in the maintenance and cleaning of the catering equipment and related premises areas
- Using approved cleaning materials in accordance with manufacturers printed instructions and COSHH Regulations
- Be aware of and work within school policies and procedures
- Attend relevant meetings and participate in training and development activities and programmes as required
- Participate in training and other learning activities and performance development as required
- Demonstrate and promote commitment to equal opportunities and to the elimination of behaviour and practices that could be discriminatory

Additional Duties

- To play a full part in the life of the school community, to support its distinctive mission and ethos and to encourage staff and students to follow this example

- To undertake any reasonable request of the Headteacher and accept any reasonably delegated additional responsibility from the Headteacher

Whilst every effort has been made to explain the main duties and responsibilities of the post, each individual task undertaken may not be identified.

Employees are expected to be courteous to colleagues and provide a welcoming environment to visitors and telephone callers.

The school will endeavour to make any necessary reasonable adjustments to the job and working environment to enable access to employment opportunities for disabled job applicants or continued employment for any employee who develops a disabling condition.