

<b>Title of Post</b>	<b>Maths Leader of Key Stage 4</b>	
<b>Salary Scale/Range</b>	<b>TLR 2a (£2,640)</b>	
<b>Responsible to</b>	<b>Subject Leader</b>	<b>The duties may be varied by the Principal to meet changing circumstances in a manner compatible with the post</b>
<b>Employment duties</b>	<b>To carry out the duties of a teacher in accordance with the provisions of the current Teacher's Pay and Conditions document, to the standards specified in the Teachers' Standards document and to work towards the agreed aims of the school.</b>	
<b>Purpose of Job</b>	<p>To lead the development and provision of an outstanding Maths curriculum for Key Stage 4, drawing on the skills, talents and interests of the department.</p> <p>To lead a rigorous assessment policy at Key Stage 4 to allow accurate predictions based on moderated data.</p> <p>To liaise with other Maths leaders to ensure that timely and effective intervention is implemented to help all students make expected progress at Key Stage 4.</p>	
<b>Duties &amp; Responsibilities</b>	<p><b>To satisfy the roles and responsibilities set out in the job description for a classroom teacher and a Form Tutor and additionally those detailed in this particular job description.</b></p> <ul style="list-style-type: none"> <li>Classroom teacher job description</li> <li>Form tutor job description</li> </ul>	
	<p><b>Leadership</b></p> <ul style="list-style-type: none"> <li>To model best practice in teaching and learning with particular regard to latest national developments and requirements.</li> <li>To advise the department on local and national strategies and policies linked to the curriculum in Maths.</li> <li>To lead the development, implementation and promotion of all curricular opportunities in the department, in liaison with other leaders as appropriate.</li> <li>To evaluate the curriculum and ethos of the department, and recommend changes as necessary in liaison with the Head of department.</li> <li>To support the development of 'Building Learning Power'.</li> </ul>	
	<p><b>Management</b></p> <ul style="list-style-type: none"> <li>To monitor relevant elements of the Professional Standards Framework and intervene where necessary.</li> <li>To carry out the duties assigned within your job description in a professional, supportive and collegial manner.</li> <li>To support the other leaders within the Maths department and the Faculty.</li> <li>To lead the monitoring, evaluation and updating of all schemes of work for Key Stage 4</li> <li>To act as the PIXL co-ordinator for the department</li> <li>To ensure that the learning environment in classrooms and around the department is stimulating and plays a role in the development of learning</li> </ul>	
	<p><b>Appraisal or review of performance</b></p> <ul style="list-style-type: none"> <li>To participate in the current arrangements made for the appraisal or review of your performance and that of any other teachers for whom you have line management responsibility.</li> </ul>	

#### **Review, induction, further training and development**

- To review from time to time your methods of teaching and programmes of work.
- To participate in arrangements for your further training and professional development as a teacher, including undertaking training and professional development which aims to meet needs identified in planning and review statements.

#### **Health & Safety**

- Act in the course of their employment with due care for the health, safety and welfare of themselves, other employees and other persons in accordance with the school's Health & Safety Policy.

#### **Other**

- To support the furtherance of the school's mission statement.
- To promote student and staff participation.
- To support senior staff in monitoring and reviewing the impact of the curriculum and the quality of teaching and learning.
- To share responsibility with others for specific aspects of the school environment.
- To support colleagues in sustaining outstanding behaviour and attitudes to learning amongst students.

***To inspire excellence and develop potential***

***To act as a role model in high quality teaching and learning***

***Hinchingbrooke School is committed to promoting and safeguarding the welfare of all students and expects all staff and volunteers to share this commitment***

