

Person Specification Intervention Centre Coordinator

	ESSENTIAL CRITERIA	MEASURED BY
Education and Qualifications	<ul style="list-style-type: none"> • Relevant qualification in education, youth work, pastoral support, behaviour support or a related field • Safeguarding training 	Application Qualifications
Skills and Abilities	<ul style="list-style-type: none"> • Confident and effective with strong verbal and written communication skills • Ability to coordinate and inspire a diverse team of support staff • Highly organised with strong administrative and time-management skills • Calm and effective in managing challenging behaviour • Adaptable, resilient and solution-focused, with the ability to thrive in dynamic and sometimes challenging environments • Able to build positive relationships quickly with pupils, parents, carers, staff and external agencies • Strong coaching and mentoring skills to support pupil development and staff practice 	Application References Interview
Knowledge and Experience	<ul style="list-style-type: none"> • Direct, in-school experience working with children and young people • Experience in a SEND or pastoral role within education, alternative provision or behaviour-focused settings • Proven experience supporting pupils with behavioural, attendance or engagement challenges • Knowledge of safeguarding policies, procedures and best practice • Experience of coaching or mentoring pupils or staff • Experience working collaboratively with external agencies and professionals 	Application Interview Reference
Other Requirements	<ul style="list-style-type: none"> • Committed to inclusion, high expectations and positive behaviour approaches • To undergo an enhanced DBS check 	Interview