



STAMFORD

# Easter Revision Course Tutors Applicant Pack





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## Role Specific Supporting Information

### Easter Revision Course Tutors

**The Stamford Endowed Schools is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.**

#### Role

Stamford Endowed Schools Enterprises is the trading subsidiary of Stamford Endowed Schools, three leading independent schools in Lincolnshire. SESE is launching a programme of holiday courses including an Easter Revision course for students about to sit their GCSE or A Level exams. We are seeking highly professional and experienced tutors in a range of GCSE or A Level subjects to plan and deliver intensive revision courses from Monday 4th to Friday 8th April 2022.





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## Working for the Stamford Endowed Schools

<b>Hours of Work</b>	<p>Fixed Term – Monday 4 April – Friday 8 April 2022.</p> <p><u>GCSE</u> Either 09.00hrs – 12.30hrs or 13.30hrs – 17.00hrs</p> <p><u>A Level</u> 09.00hrs – 17.00hrs (with 1 hour break for lunch)</p>
<b>Remuneration</b>	<p>£675 per course for GCSE (5 x half-days)</p> <p>£1,350 per course for A Level (5 x full-days)</p> <p>Holiday pay is included in the fee for this fixed-term contract. Please note that fees and arrangements for this role are entirely separate to any existing contract with Stamford Endowed Schools.</p>



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## Job Description

**Job Title:** Easter Revision Course Tutor  
**Reporting to:** Easter Revision Course Director

### General

Stamford Endowed Schools Enterprises is the trading subsidiary of Stamford Endowed Schools, three leading independent schools in Lincolnshire. SESE is launching a programme of holiday courses including an Easter Revision course for students about to sit their GCSE or A Level exams. We are seeking highly professional and experienced tutors in a range of GCSE or A Level subjects to plan and deliver intensive revision courses from Monday 4<sup>th</sup> to Friday 8<sup>th</sup> April 2022.

### Core Purpose

Stamford Easter Revision Courses will be open to pupils in years 11 and 13 studying at any school, who are about to sit GCSE or A Level exams. The Easter Revision Courses Course Tutors will be required to plan and deliver revision courses designed to improve the knowledge and understanding of students, in order to boost confidence and motivate them. You will assist them with study and revision techniques to help them organise their time and to prepare them for their upcoming exams. A flexible approach is needed so that you are quickly able to adapt to the different needs of the students in your group. You will be teaching a maximum of 10 students per class.

### Key Areas of Responsibility

1. Plan, prepare and deliver the course, including provision of any required resources.
2. Deliver motivating, varied and engaging sessions to the students
3. Provide feedback to students throughout the course.
4. Provide a short meaningful written report and course summary, at the end of the course, on individual progress, particularly the approach and endeavour of the students.

Please note this job description outlines the main duties and responsibilities of the position and is designed for the benefit of both the post holder and Stamford Endowed Schools in understanding the prime functions of the post. It should not be regarded as exclusive nor exhaustive as there may be other duties and requirements associated with and covered by the post.



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## Person Specification

Criteria	Essential	Desirable
Qualifications	<ul style="list-style-type: none"> <li>Educated to degree level</li> <li>Relevant teaching qualifications (PGCE or equivalent)</li> </ul>	
Knowledge & Experience	<ul style="list-style-type: none"> <li>A minimum of 12 months' teaching experience</li> <li>Experience of teaching (I)GCSE and/or A Level</li> <li>Experience of working with 14-18 year olds</li> </ul>	<ul style="list-style-type: none"> <li>Previous experience of teaching Easter Revision Courses</li> <li>Experience as an examiner or specialist marker</li> <li>Experience teaching multiple exam specifications</li> </ul>
Key Skills	<ul style="list-style-type: none"> <li>Punctual, reliable, flexible and organised</li> <li>Excellent administrative skills</li> <li>Ability to inspire others</li> <li>Ability to adapt teaching to the requirements of an intensive revision-focused teaching environment</li> </ul>	
Other Attributes	<ul style="list-style-type: none"> <li>Hold satisfactory DBS clearance at an advanced level</li> <li>Enthusiastic about working with young learners</li> <li>Comfortable with public speaking</li> <li>Ability to adapt teaching style/methods to suit class requirements</li> <li>The ability to think and work calmly and politely under pressure</li> <li>Responds positively to feedback</li> <li>Good communication skills</li> <li>Hardworking with high stamina</li> <li>A high standard of personal presentation</li> </ul>	





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## **Candidate Information about Stamford Endowed Schools**

Comprised of Stamford School, Stamford High School and Stamford Junior School, the Stamford Endowed Schools offer continuity of education for girls and boys aged 2-18. Under our 'diamond structure', teaching is co-educational at the junior level and in the Sixth Form, but single-sex in the GCSE years. This allows us to tailor the curriculum to best suit our pupils, and allows boys and girls to be themselves in the classroom.

The Schools have a history of academic success. We want our pupils to develop a lifelong love of learning, which is reflected in the 'Independent Learning, Intellectual Curiosity' ethos that is woven into all elements of the curriculum. Academic life is complemented by a rich extra-curricular provision which gives pupils the chance to pursue their interests across a diverse and extensive range of activities.

Boarding at the Schools was rated as 'outstanding' in the last inspection and 10% of our pupils enjoy life in our five boarding houses. The high quality provision is indicative of the commitment to pastoral care throughout our three Schools.

The town of Stamford was recently voted 'Britain's Best Place to Live' by the Sunday Times and provides a wonderful place in which to work. The Schools are an integral part of the town community and have educated its children since 1532. Transport links are excellent and London can be reached by rail or road in just over an hour.

Further details can be found on the Schools' website ([www.stamfordschools.org.uk](http://www.stamfordschools.org.uk))

This information should be read in conjunction with the Application Form Explanatory Notes attached to the online advert.