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|  | **Hetton School** | ***Learn to Achieve*** |
| **Respect. Learn. Achieve.** |
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**Job Description – Teacher of Science**

**Reporting to** Subject Leader

**Responsible for** Teaching, Learning, Assessment and Behaviour of students

**General Responsibilities**

* deliver the curriculum for the school and with a view to promoting the development of the abilities and aptitudes of the students in any class or group assigned to you
* planning and preparing courses and lessons
* teaching, according to their educational needs, the students assigned to you, including the setting and marking of work to be carried out by the student in school and elsewhere
* assessing, recording and reporting on the development, progress and attainment of students
* promoting the general progress and well-being of individual students and of any class or group of students assigned to you
* providing guidance and advice to students on educational and social matters and on their further education and future careers, including information about sources of more expert advice on specific questions; making relevant records and reports
* making records of and reports on the personal and social needs of students
* communicating and consulting with the parents of students and persons or bodies outside the school
* participating in meetings arranged in relation to the progress or well-being of students
* providing or contributing to oral and written assessments, reports and references relating to individual students and groups of students
* participating in arrangements for appraisal
* reviewing methods of teaching to improve practice and participating in professional development
* advising and co-operating with the Headteacher and other teachers on the preparation and development of courses of study, teaching materials, teaching programmes, methods of teaching and assessment and pastoral arrangements
* maintaining good order and behaviour among the students and safeguarding their health and safety both when they are authorised to be on the school premises and when they are engaged in authorised school activities elsewhere
* participating in meetings at the school which relate to the curriculum for the school or the administration or organisation of the school, including pastoral arrangements
* participating in arrangements for preparing students for external examinations, assessing students for the purposes of such examinations and recording and reporting such assessments; and participating in arrangements for students presentation for, and conducting, such examinations
* participating in administrative and organisational tasks related to such duties as are described above, including the direction or supervision of persons providing support for the teachers in the school
* attending assemblies, registering the attendance of students and supervising students, whether these duties are to be performed before, during or after school sessions.
* contribute to supervision duties within directed time during the school day
* consistently meet the Teacher’s Standards
* anything else deemed necessary by the Headteacher to ensure the effective running of the school