

## Job description – Science Technician

<b>Title of post:</b>	<b>Support Staff – Science Technician</b>
<b>Location:</b>	Bonus Pastor Catholic College
<b>Purpose:</b>	To support the teaching of Science within the school by ensuring that all necessary equipment is available for each lesson.
<b>Reporting to:</b>	Head Teacher, Deputy Head Teacher, Assistant Head Teacher, Head of Science
<b>Liaison with:</b>	Head of science, senior line manager for science
<b>Main Duties:</b>	<p>To assist the Senior Science Technician with the day to day running of the Science preparation room and the provision of technical support to the Science Department. This will include:</p> <ul style="list-style-type: none"> <li>• Preparation of solutions, materials, cultures for living organisms.</li> <li>• Obtaining materials by local purchase.</li> <li>• Giving technical advice to teachers, and students.</li> <li>• Assisting in practical classes &amp; carrying out demonstrations.</li> <li>• Keeping up-to-date with health &amp; safety requirements and with developments in practical science. (Attending courses &amp; reading publications.)</li> <li>• Giving health &amp; safety advice to teachers.</li> <li>• Disposal of waste materials.</li> <li>• Organising, storing and checking the condition of chemicals and equipment.</li> <li>• Constructing &amp; modifying apparatus.</li> <li>• Setting up and caring for plant and animal collections.</li> <li>• Preparing standard solutions, purifying chemicals, treating waste.</li> <li>• Checking stock, ordering.</li> <li>• Maintaining resources.</li> <li>• Collecting, checking and returning equipment to stores.</li> <li>• General laboratory cleaning of bench surfaces and fixed equipment.</li> <li>• Cleaning and repair of equipment.</li> <li>• To be aware of Risk Assessment and safety guidelines.</li> </ul>
<b>Other Duties:</b>	To play a full part in the life of the school community, to support its distinctive mission and ethos and to encourage staff and students to follow this example.
<b>Other specific duties:</b>	<ul style="list-style-type: none"> <li>• To support the school in meeting its legal requirements for worship.</li> <li>• To promote the school's corporate policies.</li> <li>• To continue personal development as agreed.</li> <li>• To actively engage in the staff review and development process.</li> <li>• To undertake any other duty as specified by the School Pay and Conditions not mentioned in the above.</li> </ul>