



# KING'S BRUTON

*HMC co-educational boarding school  
situated in the small Somerset town of Bruton*

Appointment of

**Head of Modern Foreign Languages**  
For April 2018 or earlier

## King's Bruton

King's School, Bruton is a co-educational boarding and day school for pupils aged 13 to 18 years. It is situated in the historic town of Bruton about an hour from Bath, Bristol, Salisbury and Taunton. There is a train service from Bruton and Castle Cary (First Great Western) and Gillingham, (South West Trains).

The School was founded in 1519 and re-founded, after the dissolution of the monasteries, in 1550. Girls were admitted for the first time in 1969, initially in the 6th Form, but throughout the School from 1997. There are currently 342 pupils of which 131 are in the 6th Form.

Pupils come from a wide geographical area in the South-West of England, and across the social spectrum. King's is predominately a boarding school with 4 boys' boarding houses, and 3 girls' boarding houses. Over 60% of pupils board with 13% of the intake coming from abroad. Day pupils are fully integrated into boarding houses. Our main feeder school is Hazlegrove Preparatory School, but pupils also come from a number of other preparatory schools as well as a small proportion from the state system.

The School prepares pupils for GCSE, BTEC, EPQ and AS/A level and the expectation is that leavers will go on to tertiary education.

There is a standard of excellence in a wide variety of extra-curricular activity, including a strong reputation in sport, music and drama. Pupils participate in the CCF, Duke of Edinburgh Award Scheme and Ten Tors, and there are over 80 weekly activities on offer.

In June 2011 our boarding was rated Outstanding by Ofsted and in October 2012 the School received an excellent ISI report. In 2015/16 the School passed its ISI Compliance inspection.

Hazlegrove Preparatory School (3-13 years of age, 370 boys and girls) is located some 8 miles south at Sparkford, and is governed under the same Foundation. King's Bruton and Hazlegrove offer concessions on fees for the children of teaching and support staff of both schools.

Further details of the School can be found by visiting our website:  
[www.kingsbruton.com](http://www.kingsbruton.com).

## The Post

1. Devising and implementing the curriculum to be followed by all pupils engaged in MFL.
2. Ensuring that prep is set and marked regularly, and that marking is consistent with school and departmental policies.
3. Giving special assistance to new and probationary staff and regularly monitoring their progress.
4. Heads of Department are responsible for all teaching and development of their subject within the framework of the school's policy and practices.
5. Making available a written copy of the scheme of work to other members of the department and the Director of Studies, and updating it as necessary.
6. Ensuring that pupils in the department are entered for public examinations, as appropriate; keeping exam specifications under review; monitoring and recording the examination performance of the pupils in the department; making an annual return in September to the Headmaster about the public exam performance of the department.
7. Ensuring that subject teaching is appropriate to the abilities of the pupils and that all pupils are stretched, challenged and stimulated.
8. Ensuring that, through INSET, training keeps up-to-date with developments in the subject (for instance by attending meetings of the Canford Group).
9. Giving leadership to the department; helping in the recruitment and appointment of new members of the department; assisting in the professional development of members of the department.
10. In departments with support staff, helping with their recruitment, appointment and professional development and generally overseeing their duties.
11. Supervising the arrangements for coursework, the keeping of pupils' records, the preparation of internal examination papers within the department

and making the necessary arrangements with other staff responsible for the administration of examinations relating to the department.

12. Having responsibility for setting and/or marking entrance exams to the School. Some of these tasks may well be delegated within the department.

13. Ensuring that the School's ICT policy is implemented (in liaison with the Director of ICT).

14. Participating, where appropriate, in the staff review process for members of the department.

15. Taking responsibility for the department budget and making bids for capital as well as revenue expenditure.

16. Liaising with the Bursar, as necessary, over the fabric of the department.

17. Providing information, through school publications and the website, on courses at GCSE and A level and advising pupils on higher education courses and careers related to their subject.

18. Encouraging the development of best teaching practices through, for example, the mutual visiting of lessons by department members.

19. Ensuring that as far as possible the co-educational nature of the School is recognised in the presentation of the subject to pupils.

20. Maintaining the department's stock in good condition; seeing that loss is minimised, and that "lost", annotated or damaged books are charged to pupils.

21. Encouraging extra-curricular activities such as visits relevant to the subject. (The establishment of a subject society would be a valuable asset.)

22. Holding regular departmental meetings to discuss current practice and future plans for the teaching of the subject, and implementing school policy as it relates to the department.

## **Other Duties**

King's Bruton expects its teachers to contribute to all aspects of school life by drawing upon their own interests and enthusiasms. The richness of the school depends upon teachers who, for example, coach games, direct plays, support and organize society meetings, and take pupils on trips. A full, seven-day-a-week boarding school such as King's must look after and cater for the pupils entrusted to it after school and at weekends. Applicants should be aware that King's teaches on Saturday mornings and expects teachers to participate enthusiastically in the activities programme offered to pupils after school and at weekends, including sport, art, music, social events, chapel services and weekend trips locally.

## **Safeguarding and the Welfare of Children**

King's School, Bruton, is totally committed to safeguarding and promoting the welfare of children. The school has a range of policies and procedures for child protection and security. All staff at King's are expected to understand and follow all of these policies and procedures as part of their professional responsibilities.

During the interview process, candidates should expect to be questioned about issues that are relevant to safeguarding children. Candidates should also be aware that referees will be asked to comment on a candidate's disciplinary record and whether or not the candidate has been the subject of any child protection concerns.

The successful candidate will be subject to an enhanced DBS (Disclosure and Barring Service) disclosure.

## **Medical Record**

The successful candidate will be asked to authorise the school doctor to carry out a check with the candidate's own GP. This is to ensure that there are not any medical concerns which could limit the candidate's ability to work in a boarding school environment.

## **Applications**

Applications should be sent to the HR Department at King's Bruton and must include a completed application form, Curriculum Vitae, and the names, addresses, and telephone numbers of three referees, by 5.00pm on Friday 13 October 2017. Interviews will take place the following week.

Applicants are invited to contact the Headmaster, Mr I S Wilmshurst, if they wish to discuss details of the post.

**HR Department  
King's Bruton  
Bruton  
Somerset  
BA10 0ED**

**[recruitment@kingsbruton.com](mailto:recruitment@kingsbruton.com)**