PERSON SPECIFICATION

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|  | **Essential Requirements** | **Desirable Requirements** |
| **Experience:** | A genuine interest in the learning and wellbeing of young people.  Some experience of having contact with young people in a voluntary or paid role. | Experience of adapting materials to help less able pupils succeed. Experience of working with pupils in another school in a similar capacity. |
| **Qualifications:** | Minimum standard of O level/GCSE or equivalent pass in Maths, English and Science. | Attend courses which enhance and develop knowledge of SEN work  NVQ level 2/3 (or equivalent) accredited Teaching Assistant Course.  Achieve recognised qualifications in SEN as required. |
| **Knowledge and**  **Skills:** | Good working knowledge of how teaching and learning is organised in a school.  A good level of organisational skills in respect of resources and staff liaison.  Excellent interpersonal and communication skills. Ability to communicate effectively with parents, teachers and students.  Ability to contribute at meetings.  Ability to produce short written reports.  A good standard of IT literacy. | Knowledge of the Code of Practice.  Working knowledge of SEN.  Ability to produce a provision map to support students’ learning.  Experience/knowledge of working with pupils with a wide range of Special Educational Needs. |
| **Aptitudes:** | Ability to relate well to people at all levels.  Aptitude for flexible approach to problem solving.  An aptitude to work as part of a team whilst also being self-motivated and proactive.  A commitment to provide a quality education to the pupils.  A high level of personal organisational skills.  An ability to manage your own personal stress levels.  Personal integrity, dedication and commitment to the school.  Being ready to take advantage of additional training towards a more flexible working role within the school. | Ability to motivate young people towards success in learning.  An understanding of how children learn and an ability to support their progress across the curriculum.  A real interest in lifelong learning and the work of schools within the community. |
| **Circumstances:** |  | Willingness and flexibility to work irregular hours on occasions as required. |