# KEY STAGE LEADER - MATHS

# JOB DESCRIPTION

# Line of responsibility

The post holder is directly responsible to the Deputy Head of Faculty.

# Job content

## Strategic purpose

S/he shall work with and under the direction of the Deputy Head of Faculty to lead and manage the delivery of the school curriculum throughout the key stage.

S/he shall ensure that teaching and learning within the designated key stage is effectively monitored, supported, evaluated and reviewed in accordance with the school’s annual development plan objectives.

## Core responsibilities

* S/he shall lead on teaching and provide support to all staff assigned to the key stage and contribute as required to the development of whole school initiatives.
* S/he shall ensure that, within budget constraints, appropriate programmes are prepared, resourced, delivered and evaluated throughout the designated key stage.
* S/he shall ensure the safeguarding of children at the school in line with the school’s safeguarding policy.
* S/he shall ensure the effective co-ordination and monitoring of all subjects and programmes within the designated key stage.
* S/he shall, through the consistent implementation of school policies, ensure the effective operation of assessment, recording and reporting systems and the achievement of pupil targets within the designated key stage.
* S/he shall keep abreast of national and local developments impacting on curriculum delivery and contribute to the development of a broad and challenging curriculum within the designated key stage.
* S/he shall contribute to the induction and appraisal of teaching and support staff, and trainees assigned to the designated key stage.
* S/he shall contribute to the development and delivery of whole school initiatives within her/his areas of responsibility.
* S/he shall attend meetings of pastoral and subject departments as required to ensure the effective communication of key stage and whole school initiatives.