

Job description

Agency	Department of Education	Work unit	Engagement Programs, Performance and Reporting
Job title	Education Program Coordinator	Designation	Senior Teacher 1
Job type	Full time	Duration	Ongoing
Salary	\$133,553	Location	Alice Springs
Position number	41769 RTF 295455	Closing	16/05/2024
Contact officer	Katrina Sadowski Director Engagement Programs, Performance and Reporting at katrina.sadowski@education.nt.gov.au		
About the agency	https://education.nt.gov.au/		
Apply online	https://jobs.nt.gov.au/Home/JobDetails?rtfId=295455		

APPLICATIONS MUST INCLUDE A ONE-PAGE SUMMARY ABOUT YOU, A DETAILED RESUME AND COPIES OF YOUR TERTIARY QUALIFICATIONS.

Information for applicants – inclusion and diversity and Special Measures recruitment plans

The NTPS values diversity. The NTPS encourages people from all diversity groups to apply for vacancies and accommodates people with disability by making reasonable workplace adjustments. If you require an adjustment for the recruitment process or job, please discuss this with the contact officer. For more information about applying for this position and the merit process, go to the [OCPE website](#).

Aboriginal applicants will be granted priority consideration for this vacancy. For more information on Special Measures plans, go to the [OCPE website](#).

Primary objective

In a multi-disciplinary team, lead complex case management and shared case planning in relation to priority students and students at risk of disengaging from education. Including providing proactive input and quality advice in the development, implementation and evaluation of student engagement approaches focussing on supporting schools to develop plans to engage students, families and their communities with education.

Context statement

Engagement Programs, Performance and Reporting is responsible for developing strategic, evidence-based, and data-informed initiatives to re-engage priority students, disengaged and at-risk children and young people with place-based approaches that are culturally appropriate, and trauma informed.

Key duties and responsibilities

1. Lead complex case management and shared case planning in relation to disengaged, priority students.
2. Undertake best practice, analytical research and initiate consultation with a wide range of stakeholders to inform the implementation of engagement strategies within a whole of system approach to student engagement.
3. Provide high quality professional advice and best-practice support in the implementation of engagement strategies.
4. Develop and maintain effective strategic partnerships with professional stakeholders at local and national levels including facilitating targets and complex operational practices appropriate to local school needs.
5. Initiate, prepare and coordinate correspondence/briefings, submissions, reports and communication materials as well as contribute to high level internal and external reporting on a range of strategic priorities.
6. Play a key role in the leadership, development and coordination of departmental support and response to inter-agency youth justice programs, such as Back on Track and Youth Diversion Camps/programs throughout the NT.

Selection criteria

Essential

1. Sound knowledge of the issues associated with and affecting school enrolment, engagement and non-attendance in the Northern Territory context and an understanding of how these issues might impact in diverse cultural context.
2. Recent relevant experience in the field of student, family and community engagement, including planning, development and delivery of implementation frameworks and curriculum, with a particular focus on priority students.
3. Highly developed interpersonal, oral and written communication skills with a strong strategic focus including the ability to liaise with senior managers and school communities across regions, build and maintain effective networks and to interact effectively with people from diverse cultures.
4. Demonstrated high-level adaptability and flexibility including demonstrated ability to calmly manage pressure and change in a rapidly evolving environment, and to modify approaches to suit stakeholders in urban and remote school contexts.
5. Demonstrated ability to work independently and as a member of a multi-disciplinary teams to develop systemic processes that lead to high quality outcomes for priority students, youth and their families.

Further information

The occupant of this position must be registered, or have the ability to register, with the Teacher Registration Board of the Northern Territory, have a Working with Children Clearance (Ochre Card) and drivers licence and be able to travel remotely.