



Roxbourne Primary School

Class Teacher Job Description

General
<ul style="list-style-type: none"> This job description is not necessarily a comprehensive definition. It will be reviewed regularly and it may be subject to modification or amendment at any time in consultation with the headteacher.
Core Purpose
<ul style="list-style-type: none"> To deliver high quality teaching and learning To implement agreed school strategies which will bring about improvement in pupil achievement and standards
KEY AREAS OF RESPONSIBILITY
<ul style="list-style-type: none"> To be an excellent teacher and an active member of the teaching team To help to create and maintain a positive and supportive working and learning environment according to school policies
Teaching and Learning
<ul style="list-style-type: none"> To plan and teach a creative and stimulating curriculum that is well structured and which is differentiated to meet the range of needs within the class To set high expectations which inspires, motivates and challenges all pupils To promote outstanding progress and outcomes by all pupils To make accurate and productive use of assessment including the provision of developmental and supportive feedback to pupils To contribute to formative and summative assessments of pupils To work to teaching standards
Pastoral Care
<ul style="list-style-type: none"> To promote self-discipline, high standards of behaviour and positive attitudes on the part of all children and to implement school policies and procedures to foster them To ensure that a high standard of care and good order for all children is maintained To help promote and safeguard the welfare of all children
Communication and Community Links
<ul style="list-style-type: none"> To make a positive contribution and fully support the life and work of the school To develop and maintain positive and effective relationships with colleagues, parents and carers, key professionals, members of the community and governors

Professional Development

- To attend all school based INSET/training and to attend INSET days
- A willingness to take responsibility for their own professional development

In addition to the specific duties set out above, the post holder will carry out the professional duties and responsibilities of a class teacher as laid out in the current School Teachers' Pay and Conditions Document and the teaching standards and any other duty as requested by the Headteacher.

Class Teacher

Name: _____

Signed _____

Date _____



Roxbourne Primary School

Class Teacher

Person Specification

Qualifications and experience	Essential	Desireable	Assessed by
Qualified Primary Teacher Status	✓		Evidence of qualification
Evidence of recent and relevant professional development	✓		Application Interview
Recent and successful teaching experience across the primary age range working with pupils from a range of socio-economic backgrounds and with a variety of learning needs including English as an additional language	✓		Application Interview Lesson observation
Establishing effective partnerships with parents/carers	✓		Application Interview
Successful management of a curriculum area or organisation role		✓	Application Interview
Skills and abilities			
The ability to demonstrate a positive attitude and to develop and maintain positive and supportive relationships with children, staff, parents, governors and professional teams and agencies	✓		Interview
To be able to positively contribute to the work of a team	✓		Application Interview
The ability to secure high standards of pupil behaviour, creating a good and safe learning environment	✓		Application Interview Lesson observation
Excellent interpersonal and communication skills at all levels	✓		Application Interview Lesson observation
The ability to provide a broad, balanced, relevant and creative curriculum that inspires pupils, promotes positive pupil attitudes and good engagement with learning and leads pupils in the pursuit of excellence	✓		Application Interview Lesson observation
Skills and abilities	✓		
The ability to teach well planned and organised lessons	✓		Interview Lesson observation
Excellent organisational and time management skills and an ability to prioritise	✓		Application
Knowledge			

A thorough knowledge and understanding of how children learn, develop and progress through life stages and events	✓		Application Interview Lesson observation
How ICT can be used effectively to motivate children to learn	✓		Application Interview
How to plan, deliver, monitor and evaluate lessons and learning as part of the school curriculum	✓		Application Interview
How to monitor , record , track and analyse relevant data information to evaluate pupil progress and development and report to parents, governors and other professionals and agencies	✓		Application Interview
Knowledge about the importance of health and safety and the role of the individual in promoting and safeguarding the welfare of the pupil	✓		Application Interview
Equalities and inclusion policies and how these are implemented in schools	✓		Application Interview
Personal qualities			
A passion for teaching and wanting to make a difference	✓		Application Interview Lesson observation
Positive, caring attitude	✓		Application Interview Lesson observation
Enthusiasm, resilience, thrives on challenge	✓		Application Interview
Ability to maintain confidentiality	✓		Interview
Commitment to own professional development	✓		Application Interview

Roxbourne School is committed to safeguarding and promoting the welfare of children and young people. Everybody who works for the school is expected to share and promote this commitment and to have, or acquire, the relevant abilities skills and knowledge to carry it out.