



NORTHWOOD SENIOR



**ENGLISH/ HUMANITIES TEACHER FOR
APRIL 2022**

FROM THE HEAD



Dear Applicant

Thank you for showing an interest in applying for the post of English Teacher at Northwood Senior.

Northwood Senior is the newest school in the Northwood Schools family, joining Broomwood Hall Lower School, Broomwood Hall Upper School and Northcote Lodge. We opened in September 2020, and are thoroughly enjoying our second year with Year 7 & 8 pupils. The school will grow each year until it reaches its capacity of 140 pupils, across years 7 to 11.

The focus is firmly on equipping pupils for their future. This starts with being ambitious for each pupil to achieve their best, whether this be in their GCSEs or other qualifications, such as the HPQ. However, with a recognition that exams only form a minor part of preparing pupils for an ever changing workplace, equal emphasis is placed on skills for life. This includes a focus on critical thinking skills, team work, resilience and curiosity. Our robust but creative approach to teaching and learning enables pupils to thrive academically whilst promoting and honing these broader life skills.

My fundamental belief is that education should be engaging and fun. The lessons at Northwood Senior are designed to draw pupils in, excite them to learn more and develop a passion for learning that will follow them into their future. Northwood Senior pupils enjoy coming to school. This is augmented by a strong sense of community and a pastoral care system that is second to none.

From experiencing a variety of schools around the UK and overseas, I can confidently say that Northwood Senior is a stimulating and caring community which makes coming to work each day a pleasure.

Susan Brooks
Head, Northwood Senior



ABOUT NORTHWOOD SENIOR SCHOOL

The Northwood family of schools offers an education from 4 to 16. Most pupils who go to Broomwood Hall Lower School move on to either our girls' prep school, Broomwood Hall Upper School or our boys' prep school, Northcote Lodge, where they are prepared for entry to some of the best and most selective boarding and day schools in the country both single sex and co-ed. The addition of Northwood Senior, the group's new co-educational day school for pupils aged 11-16, expands parental choice.

A Brand New School. Education should be modern, relevant, and prepare pupils for the ever-changing world in which we live. Certainly, that is our motto at Northwood Senior. In setting up a new school, we were in the fortunate position of being able to bring all the best, current practices in education together with committed, innovative teachers driving exciting learning opportunities for our students.

We have had an incredibly rewarding and, most of all, fun first year with our first cohort of pupils, the lucky 14 founders of Northwood Senior. The progress that our students have made is astounding and a testament to their, and the teachers', hard work. We are very much looking forward to the coming years when we will welcome more students and staff to our community.

A Transformative Education. Life at Northwood Senior is busy and stimulating, yet at the same time friendly and supportive. It is an environment that helps the pupils achieve the highest success of which they are capable, without undue 'hothousing.'

A smaller school enables every teacher to truly know every pupil as an individual and to be able to support them fully right across the curriculum. Our thematic approach for English and the humanities, our mastery approach in maths, our hands-on approach in science, along with our creative subjects, languages, computing, life-skills, well-being and community work, means our students are stimulated, engaged and enjoy learning and coming to school each day.

This really is what teaching at its finest is all about: stretching yet supporting, encouraging students to explore ideas and make connections for themselves and above all, to learn how to tackle any problem with confidence.





ABOUT THE ROLE:

Teaching:

At Northwood Senior we run English and humanities (History, Geography & TPR—Theology, Philosophy and Religion) as one subject at Key Stage 3, Thematic Learning. There are eight thematic lessons a week. The skills and knowledge for each of the four subjects is taught under umbrella topics which last about 4-5 weeks. The Thematic Learning team work together to create the curriculum, lesson plans, resources and assessments. Each teacher in the team has a specialism, for which they contribute their expertise.

In the first term the successful candidate will also support in Core Skills lessons and teach Life Skills. The Head of Learning Support runs these sessions in conjunction with the English and maths teachers to support pupils' needs in the core skills from English and maths. Life skills covers a variety

Pastoral:

The teacher appointed will be assigned a tutor group, a small group of 8-9 pupils. These groups are also the registration groups. Tutors are expected to meet 1:1 with their tutees on a regular basis. Northwood Senior pupils participate in community service and the successful candidate will support this work each week.



ABOUT THE ROLE: KEY RESPONSIBILITIES

The reputation of Northwood Schools is that of well-run schools, providing a wide range of subjects to happy, motivated children who achieve their potential. We must inspire interest and train minds to think for themselves and ensure pupils are prepared for their futures.

Each teacher's responsibility is to ensure that every child is happy, hardworking and achieving the objectives set in the appropriate environment (the classroom, the playground, the dining hall etc). The emotional security of each child should also be one of the main concerns of all staff. Teachers should take immediate steps if a child shows any appreciable change in academic progress or emotional well-being.

Areas of responsibility and key tasks:

- To adhere to the teaching standards as set out by the DFE
- To adhere to the standards as set out by the KCSiE Statutory Guidelines
- Know and follow the relevant staff policies:
 - * The Staff Handbook
 - * Assessment and Recording Policy
 - * Examination Policy
 - * ICT & E Safety Policy
 - * Marking Policy
 - * Teaching and Learning Policy
 - * Anti-Bullying Policy
 - * First-Aid, Medicines & Medical Conditions Policy
 - * Behaviour Policy
 - * Health and Safety Policy

Teaching and Learning

- Demonstrates a secure subject knowledge
- Plan and teach well-structured lessons that include effective use of resources
- Adapt teaching to respond to the strengths and individual needs of all pupils through effective differentiation
- Ensure that skills progression grids and forecasts are being followed and objectives set in relation to these.
- Manage behaviour effectively to ensure a good and safe learning environment
- Ensure all topics are relevant to the children and where possible cross-curricular including adequate usage of ICT
- Guide pupils to reflect on the progress they have made and their emerging needs through self-reflection, peer and teacher feedback

Recording and Assessment

- Know and understand how to assess the relevant subject and curriculum areas
- Evaluate and reflect systematically on your teaching and the students' learning
- Track and monitor all children's progress
- Identify any children not making sufficient progress and put in place support within lessons; if appropriate liaise with SENCo/ Head
- Make accurate and productive use of formative and summative assessment
- Use digital testing data to inform planning and compare with teacher judgements/ other forms of assessment
- Record formative assessment in planners or on online grids regularly to inform future planning
- Record summative assessment in iSAMs and other appropriate grids
- Ensure regular feedback is given to children and evidenced, through effective marking and verbal feedback
- Ensure reports and any parent feedback is personalized and relevant to pupil's progress

Pastoral Expectations

- Demonstrate consistently the positive attitudes, values and behaviour which are expected of pupils
- Be constantly vigilant with regard child protection and health and safety issues and follow school procedures for reporting concerns
- Ensure any pupil issues or concerns are shared with relevant staff
- Make a positive contribution to the wider life and ethos of the school, and carry out specific duties, for example:
 - * Complete the duties of a form teacher including taking PSHE/ RSE/ Wellbeing/ Life Education lessons if required
 - * Take on the role of a tutor/mentor if relevant
 - * Do playground and lunch duties
 - * Attend and lead school assemblies
 - * Be involved with the school's charity work
 - * Attend church and other school performances, sporting activities
 - * If relevant be involved in house duties and competitions
 - * Cover classes and other duties as necessary
 - * Participate in, lead or organise school excursions, workshops or residential trips
- Communicate/ meet with parents who have concerns about their child/ren.

Other professional requirements

- Correspondence related to academic or pastoral issues should be passed to the SMT/ Head
- Develop effective professional relationships with colleagues, knowing how and when to draw on advice and specialist support
- Take part in appraisals and annual professional review meetings
- Help with the creation, implementation and monitoring of school policies and procedures
- Keep up to date with current thinking, regulations and practice and further develop skills by attending courses, workshops, and meetings
- Attend and contribute to meetings: staff, department, year group and others when required
- Promote cross site links between Northwood Schools and secure an understanding of your

PERSON SPECIFICATION



The successful candidate will:

Education and experience

- Candidates will be a qualified teacher of English/ RS or History
- A thorough understanding of Safeguarding and Child Protection issues;
- Competence and confidence in the use of IT;
- Good organisational/administrative skills;
- Evidence of continuous INSET and commitment to further professional development.
- Recent experience in teaching in Key Stages Three or Four

Personal Qualities

- A passion for English/ RS/ History and for teaching;
- A commitment to driving up standards;
- A sense of fun and a willingness to share ideas and inspire young people;
- Ability to work in a fast-moving environment;
- A good team player;
- Dynamic and creative approach to teaching;
- High expectation of self and others;
- A willingness to participate fully in pastoral care, school duties and extra-curricular activities.
- A desire to develop further in subject knowledge and teaching skills.

WORKING AT NORTHWOOD SCHOOLS

This role is offered on a full time permanent contract from March 2022. The contract is for 45 hours per week, with staggered hours per day ranging from 7:30am to 5:30pm.

Northwood Schools offers

- A competitive salary dependent on skills and experience
- Subsidised private healthcare
- Access to our Employee Assistance Programme
- Opportunities for development and progression including funding support
- Excellent pension benefits
- Free lunch and refreshments during term time





HOW TO APPLY

A letter and a fully completed application form should be sent to:

Susan Brooks, Head, Northwood Senior, 3 Garrad's Road, London SW16 1JZ or emailed to the Head's PA, Mrs Tash McDonald t.mcdonald@northwoodschoools.com

Enquiries to Mrs McDonald, 020 8161 0301

Closing Date: Monday, 6 December, 9:00 am

For further information about our school please visit our website, **www.northwoodschoools.com**

Northwood Schools are committed to safeguarding and promoting the welfare of young people. The successful applicant will be subject to an enhanced DBS check.





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3 Garrad's Road, London. SW16 1JZ