



Job Description

Job Title: Vice Principal – Southern Region

Reporting to: Principal

Grade: L18 to L22

Purpose of the Post

To act as a Vice Principal and member of the Senior Leadership Team across academies in the southern region, upholding Trust policies, practices and leading on specific projects to raise standards.

Main Duties and Responsibilities

- To undertake the full range of duties and responsibilities as required by the Executive Principal as set out in:
 - a. The School Teachers' Pay and Conditions of Service
 - b. Department for Education standards.
 - c. Any other duties commensurate to the post title and grade which the Executive Principal may deem appropriate.
- Whilst in an academy, you will have responsibility for ensuring the highest possible standards of:
 - ❖ teaching and learning
 - ❖ behaviour
 - ❖ student achievement and staff development
- Delivery of continuous professional development and support in other academies or through the Outwood Institute of Education.
- To actively promote equality of opportunity for all students and staff.
- To act as part of the Senior Leadership Team and be prepared to step up to Acting Principal if required in any of the academies in the region.

We expect you:

1. To be flexible in order to meet the constantly changing demands of the role.
2. To keep up to date on educational development, strategy and thinking.
3. To actively pursue your own development as a potential Principal.
4. To show commitment to the rigorous continuous improvement of schools.

5. To demonstrate a positive commitment to working with all stakeholders (students, governors, parents/carers, staff, etc) to improve the performance across the academies in the southern region.
6. To demonstrate the Trust's Vision and Values in your role.
7. To be committed to developing a "world class" workforce in order to provide the best possible opportunity for all students.

Additional Responsibilities

- Dealing with any immediate problems or emergencies according to the Academy's policies and procedures
- Respecting confidential issues linked to home/students/teacher/Academy work
- Fire Marshall duties in the case of Fire and/or Emergency Evacuation where applicable
- To comply with the Academy's Child Safeguarding Procedures, including regular liaison with the Academy's Designated Child Safeguarding Person over any safeguarding issues or concerns;
- To comply with the Academy policies and procedures at all times.
- Undertake other reasonable duties (with competence and experience) as requested, in accordance with the changing needs of the organisation.

Personal Contacts

External: Contractors, suppliers, parents, external agency professionals, other government and local authority staff, other staff from academies and schools.

Internal: Students, staff, Board and Academy Council members, parents and any other visitors to the Academy.