

Lea Valley Person Specification

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| **Post:** | Head of Faculty - English |
| **Grade:** | Scale L3-11 ( position on scale to be agreed on appointment) |

**Head of Faculty – English**

This person specification describes the skills, abilities and experience that we think are needed to do the job successfully. You should think about these carefully when writing the supporting statement part of your application form. We use the person specification as a benchmark against which we assess all candidates.

We will shortlist only those applicants who demonstrate in their application that they meet the criteria set out in the person specification. You should therefore make sure that your supporting statement demonstrates how your previous experience, skills, qualifications and abilities match all those on the person specification.

You may find it helpful to list each of the person specification criteria as a separate heading and explain how you meet that criterion. When outlining your skills and abilities, try to give examples of your successes and achievements.

Suitable candidates will:

* Hold a good honours degree PGCE, QTS
* Has a proven track record of:
* Leading improvements in the quality of teaching and learning linking to student progress and raising standards
* Expertise using data to set targets, monitor and track student achievement and progress and build capacity in others that is sustainable
* Developing, leading and implementing interventions in either a curriculum or pastoral area to target improvement
* Evaluating impact to identify priorities resulting in improving practice and outcomes
* Setting high standards to staff and students by personal example
* Dealing with day-to-day issues while remaining focused on longer-term goals
* The energy, enthusiasm and skills of an outstanding teacher
* You will have the personal qualities to inspire, motivate and challenge others. Qualities:
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* Creative and strategic thinker who encourages others
* empowers, delegates, develops potential in others
* Intellectual tenacity
* Efficient
* Ambitious for self and others
* Capacity for hard work
* Good sense of humour
* Genuine concern for others
* Decisive, determined and self-confident
* Integrity, trusted, honest and open
* Accessible and approachable
* Manages change sensitively and skilfully
* Excellent attendance and punctuality
* Excellent interpersonal skills with all stakeholders
* Displays an awareness, understanding and commitment to the protection and safeguarding of children and young people.

Desirable:

* Current post holder in a school
* Experience of leading behaviour for learning
* Leading innovative and successful initiatives to raise student achievement
* Leading teams and participating as a team member
* Raising Achievement Planning
* Expertise with SIMs
* Evidence of project management
* Understanding and expertise in using new technologies to promote and deepen learning
* Experience of working with the community
* Committed to comprehensive education